

*Robert J. Paak*

TOWN COUNCIL AGENDA  
TOWN COUNCIL CHAMBERS  
740 MAIN STREET  
EAST HARTFORD, CONNECTICUT

2014 MAR 28 A 8:44

TOWN CLERK  
EAST HARTFORD

APRIL 1, 2014

7:00 P.M. Executive Session

=====

Announcement of Exit Locations (C.G.S. § 29-381)

Pledge of Allegiance

7:30 p.m.

1. CALL TO ORDER
2. AMENDMENTS TO AGENDA
3. RECOGNITIONS AND AWARDS
4. OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS
  - A. Other Elected Officials
  - B. Other Residents
  - C. Mayor
5. APPROVAL OF MINUTES
  - A. March 18, 2014 Executive Session/Whyte
  - B. March 18, 2014 Regular Meeting
6. COMMUNICATIONS AND PETITIONS
7. OLD BUSINESS
8. NEW BUSINESS
  - A. Municipal Tax Exempt Lease Purchase Agreement re: 2014-15 Town of East Hartford's 5-year Capital Improvement Plan
  - B. LoCIP Grant Applications
  - C. State of Connecticut DEEP: America the Beautiful Grant Program
  - D. Supplemental Budget Appropriation re: Fuel System Replacement/Water Diversion at Golf Course/Budget Realignment
  - E. Referral to Tax Policy Committee re: Properties Recommended for Tax Lien Sale
  - F. Retiree Pension Increases
  - G. Referral to Real Estate Acquisition and Disposition Committee re: 26 Bissell Street
  - H. Appointments to Various Boards and Commissions:
    1. Library Board  
Joanne Sullivan; term to expire December 2016
    2. Ethics Board  
Susan Skowronek, Full Member; term to expire December 2018  
Alexander Tettey, Jr., Alternate; term to expire December 2018  
Andrew Kehoe, Alternate; term to expire December 2018
  - I. Outdoor Amusement Permit Applications:
    1. 3<sup>rd</sup> Annual CT River Academy Scholarship Walk
      - a. Approval of Application
      - b. Waiver of Permit Fee

2. Town of East Hartford Wellness Fair
  - a. Approval of Application
  - b. Waiver of Permit Fee
  
9. OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION
  
10. COUNCIL ACTION ON EXECUTIVE SESSION MATTERS
  
11. OPPORTUNITY FOR RESIDENTS TO SPEAK
  - A. Other Elected Officials
  - B. Other Residents
  - C. Mayor
  
12. ADJOURNMENT (next meeting: April 15, 2014)

*Robert J. Paak*

2014 MAR 24 A 9: 24

TOWN COUNCIL MAJORITY OFFICE

TOWN CLERK  
EAST HARTFORD

MARCH 18, 2014

EXECUTIVE SESSION

PRESENT Chair Richard F. Kehoe, Vice Chair William P. Horan, Jr., Majority Leader  
Barbara-Ann Rossi, Minority Leader Esther B. Clarke, Councillors Marc I.  
Weinberg, Linda A. Russo, Ram Aberasturia, Patricia Harmon and Anita D.  
Morrison

ALSO  
PRESENT Scott Chadwick, Corporation Counsel

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:13 p.m.

MOTION By Anita Morrison  
seconded by Bill Horan  
to go into Executive Session to discuss the personal injury case of  
Aniya Whyte v East Hartford Board of Education.  
Motion carried 9/0.

MOTION By Anita Morrison  
seconded by Bill Horan  
to go back to Regular Session.  
Motion carried 9/0.

ADJOURNMENT

MOTION By Anita Morrison  
seconded by Bill Horan  
to adjourn (7:22 p.m.)  
Motion carried 9/0.

Attest *Richard F. Kehoe*  
Richard F. Kehoe  
Town Council Chair

*Robert J. Rossi*

EAST HARTFORD TOWN COUNCIL

2014 MAR 24 A 9:24

TOWN COUNCIL CHAMBERS

TOWN CLERK  
EAST HARTFORD

MARCH 18, 2014

PRESENT Chair Richard F. Kehoe, Vice Chair William P. Horan, Jr., Majority Leader  
Barbara-Ann Rossi, Minority Leader Esther B. Clarke, Councillors Marc I.  
Weinberg, Linda A. Russo, Ram Aberasturia, Patricia Harmon and Anita D.  
Morrison

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:38 p.m. The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the pledge of allegiance.

AMENDMENTS TO THE AGENDA

MOTION By Barbara Rossi  
seconded by Ram Aberasturia  
to amend the agenda as follows:

under New Business, add item 8. F., Town of East Hartford's Plan of Conservation and Development.  
Motion carried 9/0.

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

Susan Kniep, Olde Roberts Street, (1) believes that the town's Plan of Conservation and Development is as important as the budget because it deals with community growth; (2) suggested that changes to the town's Plan of Conservation and Development should be outlined and included in the final copy; and (3) urged the Council to reject the appointment of Hank Pawlowski to the Public Building Commission as it reflects the appointment by town committee chairs and not the residents of East Hartford.

Don Sugalski, 1736 Main Street, believes that the Council should reject the appointment of Hank Pawlowski to the Public Building Commission and agrees that this appointment is the result of the vetting process of the town committee chairs and not the residents of East Hartford.

Don Currey, 14 Martin Circle, Democratic Town Chair, supports the appointment of Hank Pawlowski to the Public Building Commission.

Mayor Leclerc (1) announced that Saturday April 26<sup>th</sup> will be National Prescription Take-back Day to be held from 10AM to 2PM at the Public Safety Complex; (2) stated that the Diabetes Self-Management Program will be held at Town Hall in the Welling Conference Room on Mondays from 10AM to 12:30PM beginning March 31<sup>st</sup> through April 28<sup>th</sup>; and (3) indicated that the Horizon Group Properties, the Developers of the UTC Outlet Shops,

will be on the April 1<sup>st</sup> agenda to discuss their plans to develop a 350,000 square foot shopping center at Rentschler Field.

#### APPROVAL OF MINUTES

##### March 3, 2014 Budget Workshop/Public Works-Parks & Rec-Health & Social Services

MOTION By Barbara Rossi  
seconded by Ram Aberasturia  
to approve the minutes of the March 3, 2014 Budget Workshop.  
Motion carried 9/0.

##### March 4, 2014 Executive Session/UTC

MOTION By Barbara Rossi  
seconded by Anita Morrison  
to approve the minutes of the March 4, 2014 Executive Session/UTC.  
Motion carried 9/0.

##### March 4, 2014 Regular Meeting

MOTION By Barbara Rossi  
seconded by Pat Harmon  
to approve the minutes of the March 4, 2014 Regular Meeting.  
Motion carried 9/0.

##### March 5, 2014 Public Hearing – Budget

MOTION By Barbara Rossi  
seconded by Marc Weinberg  
to approve the minutes of the March 5, 2014 Public Hearing/Budget.  
Motion carried 9/0.

##### March 11, 2014 Special Meeting – Budget

MOTION By Barbara Rossi  
seconded by Marc Weinberg  
to approve the minutes of the March 11, 2014 Special Meeting/Budget.  
Motion carried 9/0.

#### NEW BUSINESS

##### American Red Cross, Connecticut Chapter re: Shelter Agreement

MOTION By Linda Russo  
seconded by Barbara Rossi  
to adopt the following resolution:

RESOLVED: that the Mayor, Marcia A. Leclerc, be and hereby is authorized to sign on behalf of the Town of East Hartford a Letter of Agreement and a Shelter Agreement with the American Red Cross, Connecticut

Chapter, for cooperation and coordination between such parties in carrying out their respective responsibilities in the event of a natural or man-made disaster.

On call of the vote, motion carried 9/0.

Appointments to Various Boards and Commissions

MOTION By Linda Russo  
seconded by Barbara Rossi  
to **approve** the following appointments:

- Commission on Services for Persons with Disabilities  
Nanette Fabian, 73 Salem Road; term to expire December 2015
- Public Building Commission  
Henry Pawlowski, Jr., 48 Oxford Drive; term to expire December 2018
- Planning and Zoning Commission  
Mary Whaples, as a full member, 572 Forest Street; term to expire December 2015  
John Ryan, Alternate, 172 Burke Street; term to expire December 2014

Motion carried 9/0.

Refund of Taxes

MOTION By Marc Weinberg  
seconded by Barbara Rossi  
to **refund** taxes in the amount of \$17,864.90  
pursuant to Section 12-129 of the Connecticut General Statutes.  
Motion carried 9/0.

Bill	Name	Prop Loc/Vehicle Info.	Over Paid
2012-01-0000283	AIELLO JOSEPH P & LINDA J &	33-37 INDIAN HILL ST	-2,094.91
2012-01-0000915	FIRST CHOICE HEALTH CENTERS	109 GOVERNOR ST	-1,917.55
2012-01-0005549	GRANT REBECCA ELIZABETH	100 LATIMER ST	-2,118.40
2012-01-0009229	FB PROPERTIES LLC	147 HOLLISTER DR	-1,567.01
2012-01-0014437	THWEATT LAURA	58 SUFFOLK DR	-1,718.69
2012-01-0016469	RICHARDS NEVILLE	309 KING ST	-3,334.87
2012-01-003447	DAHLBERG ELIZABETH		-5.00
2012-01-0014087	SUNDARA PRISCILLA N & VILATH	22 DELMONT RD	-3,004.52
2012-03-0084450	SUNDARA VILATH OR	2006//JTEBT14R768036384	-268.45
2012-03-0058492	DAILEY SHARONDA R	2007//JHLRE48787C102174	-108.16
2012-03-0059216	DELLARIPPA MARY E OR	2011//JN8AF5MV6BT023259	-10.04
2012-03-0060605	EAN HOLDINGS LLC	2012//1C4PJMAK8CW134663	-376.23
2012-03-0060606	EAN HOLDINGS LLC	2012//2C4RC1BG6CR215424	-673.96
2012-03-0064008	GOMEZ RAUL JR	1994//2T1AE04B4RC032406	-52.68
2012-03-0076867	PASTRANA KRISTAL E	2000//4A3AA46G0YE151798	-88.86
2012-03-0082401	SCHULTZ LEO R OR	1998//1G3HN52K8W4865848	-65.85
2012-03-0089296	WOODS ANTHONY J	2012//2HKYF18645H529381	-11.8

2012-04-0082711	FINN JOHN MICHAEL	2004//2G1WH52K049300351	-128.5
2012-04-0084097	JOHNSTON WILLIAM	2013//2C3CDYAG4DH510711	-159.62
2012-04-0086999	ROGO DISTRIBUTORS A DVSN	2014//1HTMMAAN8EH763918	-159.8
		TOTAL REFUNDS	-17,864.90

#### East Hartford Rotary Charitable Fund Duck Race

MOTION By Ram Aberasturia  
seconded by Linda Russo  
to approve the outdoor amusement permit application entitled "East Hartford Rotary Charitable Fund Duck Race" submitted by Brian Liss, East Hartford Rotary Club President-elect, to conduct a duck race with food and music at the Walnut Street Bridge over the Hockanum River at Labor Field on Sunday, June 22, 2014 from approximately 12PM to 4PM with music from 1:30PM to 4PM, subject to compliance with adopted codes and regulations of the State of Connecticut, the Town of East Hartford, and any other stipulations required by the Town of East Hartford or its agencies; and to waive the associated permitting fee under the provisions of Section 5-6 (a) of the Town of East Hartford Code of Ordinances as this is a charitable fund-raising event.  
Motion carried 9/0.

#### Referral to Fees Committee: Dial-A-Ride and ADA Transportation

MOTION By Marc Weinberg  
seconded by Ram Aberasturia  
to refer to the Fees Committee a review of the rates that the town charges residents for the Dial-A-Ride and ADA transportation services with instructions to investigate the issue and report back to the Town Council with its recommendations, if any.  
Motion carried 9/0.

#### Plan of Conservation and Development

MOTION By Barbara Rossi  
seconded by Esther Clarke  
to receive the final draft of the town's Plan of Conservation and Development as described and attached to a memo from Mayor Marcia Leclerc to Council Chair Richard Kehoe dated March 18, 2014.  
Motion carried 9/0.

#### OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

Ram Aberasturia announced that the Connecticut Department of Labor is hosting the 10<sup>th</sup> Annual Veterans Career Fair, HEROES4HIRE, on Tuesday, March 25<sup>th</sup> from 11AM to 3PM in the Rentschler Field Ballroom.

COUNCIL ACTION ON EXECUTIVE SESSION MATTERS

Aniya Whyte v East Hartford Board of Education

MOTION       By Barbara Rossi  
                  seconded by Bill Horan  
                  to accept the recommendation of Corporation Counsel to settle the pending  
                  personal injury claim of Aniya Whyte v East Hartford Board of Education for a  
                  total sum of \$62,500.00 as a full and final settlement.  
                  Motion carried 9/0.

OPPORTUNITY FOR RESIDENTS TO SPEAK

Susan Kniep, Olde Roberts Street, expressed her disappointment with the Council's approval of the appointment of Hank Pawlowski.

Travis Simpson, 119 Naubuc Avenue, (1) stated that he supports the Council's decision to appoint Hank Pawlowski to the Public Building Commission; and (2) inquired on the town's road improvement program, specifically the Naubuc Avenue area.

Anita Morrison announced that C&E Pizza, 1111 Burnside Avenue, will celebrate their 40<sup>th</sup> anniversary by holding a fund-raiser on March 30<sup>th</sup> from 11AM to 10PM – all proceeds from that day will go to the town's Food Banks.

Don Sugalski, 1736 Main Street, stated that there were two incidences that occurred five years ago regarding Mr. Pawlowski's legal issues – not just one as was previously mentioned. Additionally, Mr. Sugalski stated that Mr. Pawlowski run for an elected office where the voters decide if he should serve the community, rather than be appointed by just a few people.

ADJOURNMENT

MOTION       By Esther Clarke  
                  seconded by Bill Horan  
                  to adjourn (8:58 p.m.).  
                  Motion carried 9/0.

The Chair announced that the next meeting of the Town Council would be on April 1, 2014.

Attest Angela M. Attenello  
                  Angela M. Attenello  
                  TOWN COUNCIL CLERK





## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: March 25<sup>th</sup> 2014  
TO: Richard F. Kehoe  
FROM: Mayor Marcia A. Leclerc  
RE: RESOLUTION- Municipal Tax Exempt Lease Purchase Financing

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Attached is a memo from the Finance Director on the recent budget process the Council adopted for the Town of East Hartford's 5-year Capital Improvement Plan from 2014-2015 through 2018-2019. This will authorize the municipal tax exempt lease purchase financing to be submitted to secure funding to pay for the plan.

Please place this on the Town Council agenda for April 1, 2014 meeting.

Thank you.

C: M. Walsh, Finance Director

**RESOLUTION TO AUTHORIZE A MUNICIPAL TAX-EXEMPT  
LEASE PURCHASE FINANCING AGREEMENT**

**WHEREAS**, the Town of East Hartford intends to purchase various capital equipment as part of the Town of East Hartford's Approved 5-Year Capital Improvement Plan for the Years 2014-2015 through 2018-2019; and

**WHEREAS**, the cost of the various capital equipment and replacement furniture designated for lease-purchase financing totals \$765,000; and

**WHEREAS**, the Town will budget \$196,000 in fiscal years 2015-2016 through 2018-2019 in the General Operating Fund to pay principal and interest on the purchases.

**THEREFORE BE IT RESOLVED**, that the Mayor of the Town of East Hartford is authorized to enter into a master lease purchase agreement and related documents with TD Equipment Finance, Inc. or their affiliates in the principal amount not to exceed \$765,000. The interest rate, payment schedule and other details of the financing shall be mutually determined between the company and the Mayor, whose signatures will indicate approval of specific terms and conditions.

**BE IT FURTHER RESOLVED**, that the Town declares its intent to be reimbursed for any temporary advances from the General Fund to pay for any part of the equipment from proceeds of the lease financing in accordance with Treasury Regulation 26 CFR 1.103-18 and/or 26CFR1.150-2.

I, Angela Attenello, Clerk of the Town Council of the Town of East Hartford, certify that the above resolution was approved at a meeting of the Town Council held on April 1, 2014.

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Angela Attenello, Clerk of the Town Council



## MEMORANDUM

**DATE:** March 10, 2014

**TO:** Marcia A. Leclerc, Mayor

**FROM:** Michael P. Walsh, Director of Finance 

**TELEPHONE:** (860) 291-7246

**RE:** **Resolution to Authorize a Municipal Tax Exempt Lease Purchase Financing**

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As part of the recent budget process, the Town Council adopted the Town of East Hartford's 5-year Capital Improvement Plan for the years 2014-2015 through 2018-2019 (copy attached).

With the approved plan in place, I now request that the attached municipal tax exempt lease purchase financing resolution be submitted for their approval to secure funding to pay for the plan.

Should you have any questions on any of the aforementioned, please do not hesitate to let me know.

TOWN OF EAST HARTFORD RECOMMENDED CAPITAL IMPROVEMENT PROGRAM FOR THE FISCAL YEARS 2014-2015 THROUGH 2018-2019

REF. #	Project Description	Funding Source	Recommended	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
<b>TOWN HALL</b>									
2015-101	Town - furniture replacement	Lease	25,000	25,000	25,000	25,000	25,000	25,000	125,000
2015-102	New Senior Center renovation		-	-	-	2,000,000	-	-	2,000,000
2015-103	Senior bus		-	-	-	25,000	-	-	25,000
<b>TOWN HALL TOTAL</b>			<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>2,050,000</b>	<b>25,000</b>	<b>25,000</b>	<b>2,150,000</b>

TOWN OF EAST HARTFORD RECOMMENDED CAPITAL IMPROVEMENT PROGRAM FOR THE FISCAL YEARS 2014-2015 THROUGH 2018-2019

REF. #	Project Description	Funding Source	Recommended	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
<b><u>PUBLIC WORKS</u></b>									
2015-201	Road improvement program	Bond	15,000,000	15,000,000	-	15,000,000	-	15,000,000	45,000,000
2015-202	Street sweeper	Lease	280,000	280,000	-	-	300,000	-	580,000
2015-203	Pick-up trucks	Lease	37,000	74,000	37,000	38,000	39,000	-	188,000
2015-204	30 - yard roll off containers - 6	Lease	33,000	33,000	-	-	16,500	-	49,500
2015-205	10 - yard containers - front loader - 6	Lease	9,000	9,000	-	7,500	-	7,500	24,000
2015-206	Engineering plotter	Lease	7,000	7,000	-	-	-	-	7,000
2015-207	Landfill PCB remediation	-	-	6,000,000	-	-	-	-	6,000,000
2015-208	Street lighting retrofit	-	-	4,000,000	-	-	-	-	4,000,000
2015-209	Flood Control System modifications/reconstruction	-	-	3,450,000	4,110,000	2,600,000	1,325,000	3,500,000	14,985,000
2015-210	New Public Works garage and operations facility	-	-	3,000,000	-	30,000,000	-	-	33,000,000
2015-211	Landfill monitoring wells	-	-	1,208,000	-	-	-	-	1,208,000
2015-212	Vehicle wash facility	-	-	850,000	-	-	-	-	850,000
2015-213	South End Senior Center parking lot	-	-	600,000	-	-	-	-	600,000
2015-214	McAuliffe Park pedestrian railroad crossing	-	-	520,000	-	-	-	-	520,000
2015-215	PILOT Program - corrugated metal pipe lining rehab	-	-	310,000	-	-	-	-	310,000
2015-216	Storm drainage repair	-	-	300,000	300,000	300,000	300,000	300,000	1,500,000
2015-217	Firehouse #6 parking lot	-	-	300,000	-	-	-	-	300,000
2015-218	Automated waste removal truck	-	-	275,000	275,000	280,000	290,000	300,000	1,420,000
2015-219	Golf Course diversion permit	-	-	270,000	-	-	-	-	270,000
2015-220	Rear loading waste truck	-	-	245,000	-	-	-	-	245,000
2015-221	Willowbrook drainage study	-	-	225,000	-	-	-	-	225,000
2015-222	Burnham Brook drainage study	-	-	225,000	-	-	-	-	225,000
2015-223	Generator - EHCCC	-	-	200,000	-	-	-	-	200,000
2015-224	Firehouse #2 parking lot	-	-	190,000	-	-	-	-	190,000
2015-225	Silver Lane Cemetery channel stabilization	-	-	185,000	1,100,000	-	-	-	1,285,000
2015-226	Gorman Park dam rehabilitation - design	-	-	177,000	-	-	-	-	177,000
2015-227	Front-end loader	-	-	175,000	-	-	175,000	-	350,000
2015-228	McAuliffe Park culvert replacement- design and construction	-	-	165,000	585,000	-	-	-	750,000
2015-229	Dike mower	-	-	160,000	-	-	-	-	160,000
2015-230	Pewterpot Brook at Forbes Street culvert - construction	-	-	135,000	820,000	-	-	-	955,000
2015-231	Pewterpot Brook at Forbes Street culvert - design	-	-	132,800	-	-	-	-	132,800
2015-232	Backhoe	-	-	125,000	-	-	125,000	-	250,000
2015-233	Landfill PCB study	-	-	115,000	-	-	-	-	115,000
2015-234	Snow blower/loader	-	-	109,000	-	-	-	-	109,000
2015-235	Outfall repair and stabilization	-	-	100,000	100,000	100,000	100,000	100,000	500,000
2015-236	Generator - McCartin School	-	-	100,000	-	-	-	-	100,000
2015-237	Various bridges - channel maintenance	-	-	86,000	-	-	-	-	86,000
2015-238	Public Safety Complex duct cleaning	-	-	75,000	-	-	-	75,000	150,000
2015-239	Town Hall elevator piston replacement	-	-	75,000	-	-	-	-	75,000
2015-240	Porter & Main Streets culverts over Porter Brook- maintenance	-	-	63,000	-	-	-	-	63,000
2015-241	Utility trucks	-	-	60,000	60,000	60,000	60,000	60,000	300,000
2015-242	Facilities Maintainer truck - HVAC	-	-	50,000	-	-	-	-	50,000
2015-243	Public Works Yard retaining wall replacement- design & construction	-	-	40,000	110,000	-	-	-	150,000
2015-244	Economy hybrid vehicles	-	-	40,000	40,000	40,000	40,000	40,000	200,000
2015-245	Vacant Firehouse #5 demolition	-	-	40,000	-	-	-	-	40,000
2015-247	High Street over Pewterpot Brook - culvert cleaning	-	-	35,000	-	-	-	-	35,000
2015-248	Main Street over Pewterpot Brook - bridge repairs	-	-	35,000	-	-	-	-	35,000
2015-249	Janet Drive replace retaining walls	-	-	33,000	72,000	-	-	-	105,000
2015-250	Skid steer loader accessories	-	-	30,000	-	-	-	-	30,000
2015-251	Transfer Station cardboard compactor	-	-	30,000	-	-	-	-	30,000
2015-252	2nd North School Cupola repairs	-	-	30,000	-	-	-	-	30,000
2015-253	Clam bucket	-	-	27,000	-	-	-	-	27,000
2015-254	Survey van	-	-	26,000	-	-	-	-	26,000
2015-255	Roll off trash carts (95 gallon) (450)	-	-	25,000	25,000	25,000	25,000	25,000	125,000
2015-256	Fleet Services gas pump canopy	-	-	25,000	-	-	-	-	25,000
2015-257	PSC sidewalk and curb replacement	-	-	25,000	-	-	-	-	25,000

TOWN OF EAST HARTFORD RECOMMENDED CAPITAL IMPROVEMENT PROGRAM FOR THE FISCAL YEARS 2014-2015 THROUGH 2018-2019

REF. #	Project Description	Funding Source	Recommended	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
2015-258	Bridge and culvert inspection program		-	25,000	-	-	-	-	25,000
2015-259	Public Safety Complex gas pump canopy		-	25,000	-	-	-	-	25,000
2015-260	Firehouse # 6 generator replacement		-	20,000	-	-	-	-	20,000
2015-261	Fire Station # 2 exterior painting		-	20,000	-	-	-	-	20,000
2015-262	Public Safety Complex repoint existing chimney		-	20,000	-	-	-	-	20,000
2015-263	Cemetery all-terrain vehicle		-	20,000	-	-	-	-	20,000
2015-264	Off road culvert inspection program		-	20,000	-	-	-	-	20,000
2015-265	Traffic sign machine		-	18,000	-	-	-	-	18,000
2015-266	Overseas storage containers		-	15,000	-	-	-	-	15,000
2015-267	Emergency light tower		-	7,000	-	-	-	-	7,000
2015-268	Enclosed trailer		-	7,000	-	-	-	-	7,000
2015-269	GPS Units - 15		-	6,000	-	-	-	-	6,000
2015-270	Enclosed trailer - 16 foot		-	6,000	-	-	-	-	6,000
2015-271	Public Safety Complex Fire Department lobby door replacement		-	5,000	-	-	-	-	5,000
2015-273	Gorman Park dam rehabilitation - construction		-	-	365,000	-	-	-	365,000
2015-274	Dump trucks - 10 wheel		-	-	190,962	-	190,962	-	381,924
2015-275	Dump trucks - 6 wheel		-	-	167,000	-	167,000	-	334,000
2015-276	Silver Lane cemetery building- design & construction		-	-	137,000	859,000	-	-	996,000
2015-277	Retrofit 6-wheel truck dump bodies		-	-	55,000	-	-	-	55,000
2015-278	Connecticut Blvd. median replacement design		-	-	40,000	-	-	-	40,000
2015-279	Tractor/trailer (used)		-	-	30,000	-	-	-	30,000
2015-280	Connecticut Blvd. median replacement construction		-	-	-	435,000	-	-	435,000
2015-281	Pothole patching vehicle		-	-	-	160,000	-	-	160,000
2015-282	Tractor with over fence mower		-	-	-	100,000	-	-	100,000
2015-283	Skid steer loader		-	-	-	30,000	-	-	30,000
2015-284	Public Safety Complex shooting range air conditioning		-	-	-	-	150,000	-	150,000
2015-285	Ecology Drive security cameras		-	-	-	-	25,000	-	25,000
2015-286	Stump grinder		-	-	-	-	10,000	-	10,000
2015-287	Town Hall alarm system		-	-	-	-	7,500	-	7,500
<b>PUBLIC WORKS TOTAL</b>			<b>15,366,000</b>	<b>40,313,800</b>	<b>8,618,962</b>	<b>50,034,500</b>	<b>3,345,962</b>	<b>19,407,500</b>	<b>121,720,724</b>

TOWN OF EAST HARTFORD RECOMMENDED CAPITAL IMPROVEMENT PROGRAM FOR THE FISCAL YEARS 2014-2015 THROUGH 2018-2019

REF. #	Project Description	Funding Source	Recommended	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
<b>PARKS AND RECREATION</b>									
2015-301	Replace pool decks at Drennan, filter and return lines	LOCIP	350,000	350,000	-	-	-	-	350,000
2015-302	VMC building repairs	LOCIP	49,640	49,640	15,000	8,000	8,000	8,000	88,640
2015-303	Terry Pool pump replacement	LOCIP	46,000	46,000	-	-	-	-	46,000
2015-304	Park Garage small equipment lift	Lease	7,000	7,000	-	-	-	-	7,000
2015-305	Drennan Pool - replacement	-	-	2,000,000	-	-	-	-	2,000,000
2015-306	Martin Pool - replacement	-	-	2,000,000	-	-	-	-	2,000,000
2015-307	Tennis court - repairs	-	-	240,000	240,000	-	-	75,000	555,000
2015-308	Trackless tractor w/ attachments	-	-	155,000	-	-	-	-	155,000
2015-309	McAuliffe Park - improvements	-	-	125,000	125,000	125,000	-	-	375,000
2015-310	Hockanum River Linear walkway - repairs	-	-	125,000	-	25,000	65,000	65,000	280,000
2015-311	Repave Parks Maintenance parking lot	-	-	125,000	-	-	-	-	125,000
2015-312	Dog Park construction	-	-	120,000	-	-	-	-	120,000
2015-313	Portable stage (Showmobile) replacement	-	-	103,500	-	-	-	-	103,500
2015-314	Large dump truck	-	-	89,000	-	-	-	-	89,000
2015-315	F - 550 dump truck with plow	-	-	80,000	80,000	-	-	-	160,000
2015-316	Skate park equipment - 2nd location	-	-	75,000	100,000	100,000	-	-	275,000
2015-317	Small dump truck with plow	-	-	67,000	-	-	-	-	67,000
2015-318	EHCCC Phase III - Sealing Bricks below ground sealant	-	-	50,000	-	-	-	-	50,000
2015-319	Pick-up truck	-	-	45,000	-	-	45,000	-	90,000
2015-320	Playscape replacement program	-	-	40,000	40,000	40,000	40,000	40,000	200,000
2015-321	Martin Park Improvements	-	-	36,000	4,000	-	4,000	-	44,000
2015-322	Hockanum tennis court lights	-	-	36,000	-	-	-	-	36,000
2015-323	3 point hitch tractor	-	-	35,000	-	-	-	-	35,000
2015-324	Community Garden	-	-	30,000	-	-	-	-	30,000
2015-325	Repaving and crack sealing projects	-	-	25,000	25,000	25,000	25,000	-	100,000
2015-326	Backstop and fencing - replacement program	-	-	24,000	10,000	10,000	10,000	10,000	64,000
2015-327	Garbage collection systems	-	-	24,000	-	-	-	-	24,000
2015-328	Compressor w/ attachments	-	-	23,000	-	-	-	-	23,000
2015-329	Exterior repairs for Brewer House	-	-	20,000	-	-	-	-	20,000
2015-330	Replace sidewalks	-	-	18,000	-	-	-	-	18,000
2015-331	Gravelly tractor with broom	-	-	10,100	-	-	-	-	10,100
2015-332	Surge pit hatch replacement and starting blocks at Terry Pool	-	-	8,000	-	-	-	-	8,000
2015-333	EHCCC - replacement equipment (chairs, tables, carpet etc.)	-	-	8,000	-	-	-	-	8,000
2015-334	Parks Maintenance office furniture replacement	-	-	7,500	-	-	-	-	7,500
2015-335	Brush Hog mower for 3 point hitch tractor	-	-	6,500	-	-	-	-	6,500
2015-336	Replacement pool vacuums	-	-	6,000	6,000	-	-	-	12,000
2015-337	Automatic external defibrillators - 2-4 units	-	-	6,000	3,000	3,000	3,000	-	15,000
2015-338	Yanner Property development	-	-	-	125,000	75,000	35,000	35,000	270,000
2015-339	Labor Park - improvements	-	-	-	125,000	65,000	25,000	-	215,000
2015-340	John Deere 450 bulldozer 4-way blade	-	-	-	95,000	-	-	-	95,000
2015-341	Large rotary mower	-	-	-	-	84,000	-	-	84,000
2015-342	Leaf vacuum	-	-	-	-	16,000	-	-	16,000
<b>PARKS AND RECREATION TOTAL</b>			<b>452,640</b>	<b>6,215,240</b>	<b>993,000</b>	<b>576,000</b>	<b>260,000</b>	<b>233,000</b>	<b>8,277,240</b>

TOWN OF EAST HARTFORD RECOMMENDED CAPITAL IMPROVEMENT PROGRAM FOR THE FISCAL YEARS 2014-2015 THROUGH 2018-2019

REF. #	Project Description	Funding Source	Recommended	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
<b>FIRE</b>									
2015-401	Life Pack replacements and suction units	Lease	35,000	35,000	-	-	-	30,618	65,618
2015-402	Public Safety utility vehicle	Lease	32,000	32,000	-	-	32,000	-	64,000
2015-403	Ladder 2		-	1,000,000	-	-	-	-	1,000,000
2015-404	Wellness/Fitness equipment		-	11,000	11,000	11,000	-	-	33,000
2015-405	Rescue Squad 1		-	-	625,000	-	-	-	625,000
2015-406	Apparatus service truck		-	-	58,000	-	-	-	58,000
2015-407	Public Safety utility vehicle (Training)		-	-	37,750	-	-	-	37,750
2015-408	Station 2		-	-	-	1,500,000	-	-	1,500,000
2015-409	Fire Alarm bucket truck		-	-	-	80,000	-	-	80,000
2015-410	Engine 1		-	-	-	-	606,000	-	606,000
2015-411	Engine 2		-	-	-	-	605,000	-	605,000
2015-412	Station 1		-	-	-	-	-	3,000,000	3,000,000
2015-413	Engine 3		-	-	-	-	-	605,000	605,000
2015-414	Engine 6		-	-	-	-	-	605,000	605,000
2015-415	Thermal imaging cameras		-	-	-	-	-	10,000	10,000
2015-416	Engine 5		-	-	-	-	-	-	-
2015-417	Ladder 1		-	-	-	-	-	-	-
2015-418	Station 3		-	-	-	-	-	-	-
2015-419	Station 5		-	-	-	-	-	-	-
2015-420	Station 6		-	-	-	-	-	-	-
2015-421	Radio replacement		-	-	-	-	-	-	-
<b>FIRE TOTAL</b>			<b>67,000</b>	<b>1,078,000</b>	<b>731,750</b>	<b>1,591,000</b>	<b>1,243,000</b>	<b>4,250,618</b>	<b>8,894,368</b>
<b>POLICE</b>									
2015-501	Police - rolling stock replacement - cars	Lease	300,000	300,000	300,000	300,000	300,000	300,000	1,500,000
2015-502	Animal Control vehicle		-	25,000	-	-	-	-	25,000
<b>POLICE TOTAL</b>			<b>300,000</b>	<b>325,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>1,525,000</b>
<b>LIBRARY</b>									
2015-601	Library		-	-	-	-	-	-	-
<b>LIBRARY TOTAL</b>			<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>GRAND TOTALS</b>			<b>16,210,640</b>	<b>47,957,040</b>	<b>10,668,712</b>	<b>54,551,500</b>	<b>5,173,962</b>	<b>24,216,118</b>	
Less: Bonding			15,000,000						
Less: LOCIP funded - 2014-2015			445,640						
<b>Net Funded by General Fund Lease/Purchase</b>			<b>765,000</b>						





## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: March 25<sup>th</sup> 2014  
TO: Richard F. Kehoe  
FROM: Mayor Marcia A. Leclerc  
RE: REFERRAL- LoCIP Grant Applications

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Attached is a memo and from Grants Manager Paul O'Sullivan detailing three projects totaling \$445,640 that have been identified for funding from LoCIP.

Please place on the Town Council agenda for April 1, 2014 meeting.

Thank you.

C: M. Walsh, Finance Director  
T. Fravel, Town treasurer  
T. Bockus, Director of Public Works  
E. Buckheit, Director of Development

I, Angela M. Attenello, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a Resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 1st day of April, 2014.

**RESOLVED:** That Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents as may be required by the State of Connecticut Office of Policy and Management to secure Local Capital Improvement Program funds (LoCIP) in the amount of \$445,640 for projects listed in the approved 2014 municipal capital improvement plan. The projects will be:

- Drennan Pool Deck Replacement \$350,000
- Veteran's Memorial Clubhouse Renovations \$ 49,640
- Terry Pool Pump Replacement \$ 46,000


AND I DO FURTHER CERTIFY that the above resolution has not been in any wise altered, amended, or repealed, and is now in full force and effect.

IN WITNESS WHEREOF, I do hereunto set my hand and affix the corporate seal of said Town of East Hartford this \_\_\_\_ day of April, 2014.

\_\_\_\_\_  
Angela M. Attenello, Town Council Clerk

seal

TO: Mayor Marcia A. Leclerc

FROM: Paul O'Sullivan, Grants Manager 

SUBJ: Referral to Council – LoCIP Grant Applications (Total \$445,640)

DATE: March 20, 2014

Local Capital Improvement Program (LoCIP) funds from the State of Connecticut are distributed annually to support projects which are included in a municipality's approved Capital Improvement Program (CIP). The following projects have been identified for funding from LoCIP.


I respectfully request that these items be placed on the April 1, 2014 agenda of the Town Council. The purpose is to authorize you as Mayor to make application and execute any documents necessary to utilize LoCIP grant funds for these projects. These authorizations may be acted on singly or in a group:

CIP # 2015-	Project Name	Amount	Description
301	Deck Replacement at Drennan Pool	\$350,000	Funding for the replacement of the pool deck at Drennan Pool, including filter and return lines. The deck has been repaired a number of times over the years due to washouts from leaking pipes and is now uneven creating trip hazards and additional deterioration.
302	VMC Building	\$49,640	Funding for a variety of necessary renovations to the Veteran's Memorial Clubhouse including but not limited to insulation of windows and roof refurbishments.
303	Terry Pool Pump Replacement	\$46,000	Funding for the replacement of an outdated motor and pump system at Terry Pool. The replacement will relieve stress on the current circulation system, help the pool run more efficiently and reduce energy costs.

Cc: Michael P. Walsh, Director of Finance  
 Ted Fravel, Director of Parks & Recreation  
 Timothy A. Bockus, Director of Public Works  
 Eileen Buckheit, Director of Development



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

Date: March 25, 2014  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc   
RE: RESOLUTION- America the Beautiful Grant Program

---

Attached is a memo from Grants Manager Paul O'Sullivan, requesting that the attached authorizing resolution be approved by the Town Council to allow the Town of East Hartford to enter into an updated agreement for the America the Beautiful grant through the State of Connecticut DEEP.

This grant was awarded to the town in 2012. In November of 2013 the Town was granted an extension for this grant. Due to this extension the original resolution is now over a year old, and the Office of the Attorney General is requiring an updated resolution.

Please place this item on the Town Council agenda for the April 1, 2014 meeting.

Thank you.

C: P. O'Sullivan, Grants Manager  
T. Bockus, Director of Public Works  
E. Buckheit, Development Director

I, Angela M. Attenello, Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a Resolution adopted at a meeting of the Town Council of said corporation, duly held on the 1<sup>st</sup> day of April, 2014. And I do further certify that the following Resolution has not been in any wise altered, amended or repealed, and is now in full force and effect.


### **RESOLUTION**

RESOLVED that Marcia A. Leclerc, Mayor of the Town of East Hartford is empowered to execute and deliver in the name and on behalf of this corporation, a certain contract and any amendments thereof with the State of Connecticut Department of Energy and Environmental Protection for the fulfillment of the America-the-Beautiful grant, and is authorized to affix the Corporate Seal.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Town of East Hartford, Connecticut this \_\_\_\_ day of April, 2014.

Signed: Angela M. Attenello  
Town Council Clerk

seal

TO: Marcia A. Leclerc, Mayor  
FROM: Paul O'Sullivan, Grants Manager   
SUBJ: Request for Updated Council Resolution  
America the Beautiful Grant Program  
DATE: March 25, 2014

This morning, I received a call from State Forester Chris Donnelly regarding the Town's America the Beautiful Grant. You may recall that, in 2012, the Town of East Hartford was awarded a \$7,050 America the Beautiful grant from the State of Connecticut Department of Energy and Environmental Protection (DEEP) Division of Urban Forestry.

The grant funds are being used to conduct a tree inventory (approximately 2,000 trees), develop a management plan and produce an informational electronic formatted brochure specific to East Hartford's downtown area (Main Street area between Pitkin Street and King Street intersections).

You may also recall that, in November 2013, the Town was granted an extension for this grant. During our conversation, Mr. Donnelly informed me that he had been contacted by the Office of the Attorney General and told that, because the Town Council Resolution related to the grant was more than one year old, an updated resolution is required.

Attached is a draft resolution that will address the concerns of the Attorney General's Office. I respectfully request this resolution be placed on the Council Agenda for the April 1, 2014 meeting. I have also attached an updated project description for your and the Council's information.

Attachment(s): Resolution  
Project Description

Cc: Timothy A. Bockus, Director of Public Works  
Eileen Buckheit, Development Director

# Project Description

## America the Beautiful Grant

The project entitled “Central Business District Tree Inventory and Management Plan” will facilitate improved management and maintenance of East Hartford’s downtown urban forest enabling the Town to take full advantage of trees as resources, providing community, environmental and economic benefits that range from the restoration of the landscape scheme at East Hartford’s central business district (downtown Main Street area) to the overall improvement of our community’s green infrastructure.

The Tree Inventory and Assessment will provide concise information that is current so that a management plan may be developed based on accurate up-to-date data.

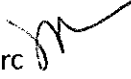
The Management Plan will define specific goals and recommendations to improve the condition of our downtown urban forest so that the assets provided by our trees may be fully realized.

Possible future benefits that may result from successful implementation of a full urban forestry plan include:

- rain and storm water mitigation;
- air toxics removal;
- higher property values;
- cool streets and sidewalks in summer;
- calm traffic;
- separation of pedestrians from vehicles.



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: March 25<sup>th</sup> 2014  
TO: Richard F. Kehoe  
FROM: Mayor Marcia A. Leclerc   
RE: RESOLUTION- Supplemental Budget Appropriation

---

Attached is a memo from Finance Director Mike Walsh, requesting that the Town Council authorize the attached resolution concerning a supplemental budget appropriation for the fiscal year ending June 2014.

This supplemental budget appropriation of funds will fund the capital replacement of a fuel system at the public safety complex, the work associated with the water diversion permit at the Golf Course, and better align the Town's budget revenues to match the states adopted budget and aid to municipalities.

Please place this on the Town Council agenda for the April 1, 2014 meeting.

Thank you.

C: M. Walsh, Finance Director



**RESOLUTION CONCERNING A SUPPLEMENTAL BUDGET APPROPRIATION FOR THE FISCAL YEAR ENDING JUNE 30, 2014 TO FUND THE CAPITAL REPLACEMENT OF A FUEL SYSTEM AT THE PUBLIC SAFETY COMPLEX AND THE WORK ASSOCIATED WITH THE WATER DIVERSION PERMIT AT THE GOLF COURSE AND TO BETTER ALIGN THE TOWN'S BUDGET REVENUES TO MATCH THE STATE'S ADOPTED BUDGET AND AID TO MUNICIPALITIES**

WHEREAS, the underground fuel tank located at the Public Safety Complex needs to be replaced immediately, and

WHEREAS, the cost to remove the existing tank and replace it with an above ground convault fuel system is estimated to cost \$220,000, and

WHEREAS, the Town is working cooperatively with the State Department of Energy and Environmental Protection to address the need for a water diversion permit at the East Hartford Golf Course and the related infrastructure necessary to secure the permit, and

WHEREAS, the cost to engineer, design, permit, and complete the capital work related to the abandonment and installation of wells to replace MDC water used at the course is estimated to cost \$250,000, and

WHEREAS, the Town adopted a revenue budget for the fiscal 14 year using State revenue estimates to municipalities based on the Governor's Recommended Budget which was subsequently amended extensively by the Legislature including aid to municipalities.

NOW THEREFORE BE IT RESOLVED, that the East Hartford Town Council does hereby approve this Supplemental Budget Appropriation of funds to reflect the addition of the attached Supplemental Revenue Appropriation and Expenditure Appropriation which also realigns the Town's Revenue Budget to more closely match the State Legislature's Adopted budget including aid to municipalities.

G0350-42526	Municipal Revenue Sharing	(2,767,115)
G0350-42531	PILOT - State	(716,252)
G0990-42516	Transportation	(488,228)
G0990-42508	Equalized Cost Sharing	2,901,595
G7300-64500	Public Works - Highway Services - Capital Improve.	220,000
G7200-64500	Engineering - Capital Improvement	250,000
G3300-62349	Computer Software	275,000
G5317-64512	Fire Suppression - Prot. Gear	100,000
G7300-60141	Public Works - Highway - OT	100,000
G7300-62236	Public Works - Highway - Road Materials	125,000

I, Angela Attenello, Clerk of the Town Council of the Town of East Hartford, certify that the above resolution was approved at a meeting of the Town Council held on April 1, 2014.

\_\_\_\_\_  
Angela Attenello, Clerk of the Town Council

Funds certified as unobligated and available.

Signed: \_\_\_\_\_

Marcia A. Leclerc, Mayor



Dated: \_\_\_\_\_

Signed: \_\_\_\_\_

Michael P. Walsh, Director of Finance




Dated: 3/21/14



## MEMORANDUM

**DATE:** March 21, 2014

**TO:** Marcia A. Leclerc, Mayor

**FROM:** Michael P. Walsh, Director of Finance 

**TELEPHONE:** (860) 291-7246

**RE:** **Supplemental Budget Appropriation Resolution**

---

By way of this memo, attached please find a Supplemental Budget Appropriation Resolution which incorporates \$220,000 to provide a funding source to replace the fuel tank at the Public Safety Complex with an above ground convault fuel system. Additionally, the resolution also includes \$250,000 to provide a funding source to begin the work associated with the solution at the golf course with respect to a water diversion permit. More information is included in a brief memo from our Public Works Tim Bockus.

Also know that in addition to providing funding for the above mentioned projects, the resolution seeks to realign the FY 14 Town Revenue Budget to better match the State approved budget including aid to municipalities. As we discussed during the budget workshops, the Town's FY 14 Revenue Budget was adopted using the Governor's initial estimates of aid to municipalities. Under that plan, the Governor eliminated or reconstituted many types of aid familiar to East Hartford.

After the adoption of the Town budget, the State Legislature made many changes to the Governor's budget and also to the composition of aid to municipalities. Appropriately, this resolution simply seeks to better align for comparison purposes the final revenue budget of the Town to more closely resemble the budget adopted by the State, including final aid to municipalities numbers.

I would respectfully request that you forward this resolution and information on to the Town Council for action at their April 1, 2014 meeting.

Should you have any questions or problems, please feel free to let me know. Thank you.

## Walsh, Mike

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**From:** Bockus, Tim  
**Sent:** Thursday, March 20, 2014 3:34 PM  
**To:** Walsh, Mike  
**Subject:** PSC Fuel Station & Water Diversion Permit

Mike,  
We still haven't heard back from the EZIQC people with pricing on the fuel station so I had Engineering develop an estimate.

Based on vendor quotes, our engineers estimate that the total project will be \$220,000. This price includes the removal of the existing tank and fuel pumps, new split Convault (3000 gasoline/3000 diesel), site work, and updates to our Fuel Master so we can now track fuel usage at the PSC where we couldn't before.


I also reviewed our 2009 estimates for the Golf Course Water Diversion permit. The previously mentioned \$250,000 price tag includes engineering studies, design, permitting, possible DEEP penalty, and the abandonment of two wells and installation of two wells. Essentially, it would cover everything to get us to what we believe would be a basic solution. Of that amount, we figure the costs associated with everything except the actual capital improvements would be between \$75,000 and \$100,000.

Let me know if you have any questions or require additional information or backup.

Tim



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: March 25<sup>th</sup> 2014  
TO: Richard F. Kehoe  
FROM: Mayor Marcia A. Leclerc   
RE: Recommended Properties for Tax Lien sale

---

Attached are three lists of properties being recommended for the Town's annual tax lien sale and a memo from Finance Director, Mike Walsh detailing the tax lien sale process.

The total delinquencies on the recommended lien sale property lists total \$1,623,823.91

Please place this on the Town Council agenda for the April 1, 2014 meeting.

Thank you.


C: M. Walsh, Finance Director



## MEMORANDUM

**DATE:** March 21, 2014

**TO:** Marcia A. Leclerc, Mayor

**FROM:** Michael P. Walsh, Director of Finance 

**TELEPHONE:** (860) 291-7246

**RE:** Properties Recommended for Tax Lien Sale - Three lists

---

Attached please find three lists of properties being recommended for the Town's annual tax lien sale. The total delinquencies on the lien sale property lists total \$1,623,823.91. Please note that all amounts are compiled through March 31, 2014 and will increase based on the application of interest and lien fees through the date of sale.

Based on prior lien sales, the policy criteria applied by the Tax Office that results in a property being selected for lien sale dictates that any real estate delinquency in excess of \$10,000 or any amount when the delinquency spans any portion of three grand list years will be sent for sale. We have also added additional criteria this year where individual owners who owe smaller amounts on multiple properties are also included. The properties compiled under this scenario are noted as "list 1" and total \$1,169,639.06. Additionally, defaulted payment plans are noted as "list 2" and total \$145,272.78.

Finally, prior lien sale properties where subsequent tax liens need to be assigned to the bidder holding the original tax liens are noted as "list 3" and total \$308,912.07. Know that these subsequent liens are being assigned at 100% of the outstanding balance.

As background information related to the process followed by the Tax Office, the collection process completed for each grand list year is summarized below.

- The tax bill first installment legal notice is published (the middle of June).
- An individual tax bill is printed and mailed to the property address (late June).
- If full payment is not received, an individual delinquent letter is mailed (August).
- The tax bill second installment legal notice is published (late December).
- If full payment is not received, an individual demand letter is mailed (February).
- If amounts remain unpaid, an individual notice of intention to file lien letter is mailed (May).
- If amounts remain unpaid, a lien is filed by the Tax Collector (by June 30<sup>th</sup>).

As was done the past few years, the town will issue a tax lien sale request for proposal (RFP). When the town has accepted bids in the past, the town was able to collect 100% of the tax due on the parcels when it sold its lien. On some properties, the owner came forward and entered into an agreement with

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the town to deposit an initial payment approximating 25% of the taxes due while agreeing to retire the remaining balance over 36 months while keeping new taxes current.

Like past lien sales, the town will advertise these properties and request sealed bids (on lists 1 and 2). The bids received by the town will be opened and analyzed by the Administration who then will return to the Town Council with appropriate recommendations for sale. The Finance Department, including the Tax Office, will work closely with Corporation Counsel to facilitate this sale.

In closing, while it is regrettable that the town has to initiate this action, despite our best efforts, we have been unable to secure collection with these particular properties. Accordingly, to maintain a fair and equitable tax collection system for the town, we must initiate this action.

Should you have any questions or problems on the aforementioned, please feel free to let me know.

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#### Suggested Motion

To authorize the administration to conduct a tax lien sale by way of a request for proposal (RFP) and to seek and receive sealed bids pursuant to an invitation to bid on a number of tax liens held by the town on specific real property as listed on lists 1 and 2 attached to a memorandum from the Mayor to the Town Council subject to the following four conditions:

1. The Collector of Revenue shall notify the record owner of each property subject to a lien included in the tax lien sale, by certified mail, that the lien is being included in the request for proposal and invitation to bid, and that they should contact the Town immediately to pay the taxes or seek a payment plan if they wish to try to keep the Town's tax liens on their property from being sold;
2. In order to qualify for a payment plan, the property owner must meet the following three criteria:
  - They must remit 25% of the outstanding amount due
  - They cannot have defaulted on a prior payment arrangement
  - Their property must not have active property code violations
3. The letters from the Collector of Revenue to each property owner shall notify the property owner that the purchaser of the tax lien on their property shall have the right to foreclose on that property, and
4. The Administration shall return to the Town Council with the results of the request for proposal and that the proposal for each tax lien must be approved by the Town Council before it is sold.

And further to authorize the administration to assign the tax liens as listed on list 3 to the vendors who currently hold the prior year tax liens on these properties.

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	INTEREST	LIEN	TOTAL	Del. Through ***
2012-01-0010061	11702	MOONEY FAMILY L L C	225 PROSPECT ST	54,452.51	1,699.83	0	56,152.34	
TOTAL	1		11702 225 PROSPECT ST	54,452.51	1,699.83	0	56,152.34	56,152.34
2011-01-0000039	1628	185 BURNHAM STREET LLC	185 BURNHAM ST	14,847.06	3,997.73	24	18,868.79	
2012-01-0000039	1628	185 BURNHAM STREET LLC	185 BURNHAM ST	15,482.40	1,393.41	0	16,875.81	
TOTAL	2		1628 185 BURNHAM ST	30,329.46	5,391.14	24	35,744.60	35,744.60
2011-01-0011933	8775	R R A PROPERTIES LLC	1251-1265 MAIN ST	10,038.02	1,053.99	24	11,116.01	
2012-01-0011933	8775	R R A PROPERTIES LLC	1251-1265 MAIN ST	18,941.18	1,704.71	0	20,645.89	
TOTAL	2		8775 1251-1265 MAIN ST	28,979.20	2,758.70	24	31,761.90	31,761.90
2012-01-0003003	11035	CONNECTICUT FREEZERS INC	241 PARK AVE	28,354.26	1,261.47	0	29,615.73	
TOTAL	1		11035 241 PARK AVE	28,354.26	1,261.47	0	29,615.73	29,615.73
2010-01-0000407	14011	GENESIS AUTOBODY REPAIR AND	:97 TOLLAND ST	4,640.95	1,183.44	24	5,848.39	
2011-01-0000407	14011	GENESIS AUTOBODY REPAIR AND	:97 TOLLAND ST	8,200.20	2,214.05	24	10,438.25	
2012-01-0000407	14011	GENESIS AUTOBODY REPAIR AND	:97 TOLLAND ST	8,412.92	757.16	0	9,170.08	
TOTAL	3		14011 97 TOLLAND ST	21,254.07	4,154.65	48	25,456.72	25,456.72
2010-01-0000088	2475	5 CHERRY STREET L L C	5 CHERRY ST	4,614.36	1,778.22	24	6,416.58	
2011-01-0000088	2475	5 CHERRY STREET L L C	5 CHERRY ST	6,770.40	1,828.01	24	8,622.41	
2012-01-0000088	2475	5 CHERRY STREET L L C	5 CHERRY ST	5,149.48	463.45	0	5,612.93	
TOTAL	3		2475 5 CHERRY ST	16,534.24	4,069.68	48	20,651.92	20,651.92
2011-01-0011620	8755	1111 MAIN ST L L C	1111 MAIN ST	5,598.22	1,259.60	24	6,881.82	
2012-01-0011620	8755	1111 MAIN ST L L C	1111 MAIN ST	11,486.88	1,033.81	0	12,520.69	
TOTAL	2		8755 1111 MAIN ST	17,085.10	2,293.41	24	19,402.51	19,402.51
2010-01-0014647	13224	PROPERTY LIQUIDATION L L C	71-73 SISSON ST	5,452.48	2,399.40	24	7,875.88	
2011-01-0014647	13224	PROPERTY LIQUIDATION L L C	71-73 SISSON ST	4,744.14	1,280.92	24	6,049.06	
2012-01-0014647	13224	PROPERTY LIQUIDATION L L C	71-73 SISSON ST	4,867.20	438.05	0	5,305.25	
TOTAL	3		13224 71-73 SISSON ST	15,063.82	4,118.37	48	19,230.19	19,230.19
2010-01-0006876	6414	GOOD GUYZ L L C	11 HIGHLAND ST	2,841.51	980.32	24	3,845.83	
2011-01-0006876	6414	GOOD GUYZ L L C	11 HIGHLAND ST	6,468.22	1,746.41	24	8,238.63	
2012-01-0006876	6414	GOOD GUYZ L L C	11 HIGHLAND ST	6,032.74	542.95	0	6,575.69	
TOTAL	3		6414 11 HIGHLAND ST	15,342.47	3,269.68	48	18,660.15	18,660.15
2010-01-0002794	10538	COATES BARBARA E EST OF	508 OAK ST	2,684.02	402.6	24	3,110.62	
2011-01-0002794	10538	COATES BARBARA E EST OF	508 OAK ST	6,124.10	1,653.51	24	7,801.61	

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	INTEREST	LIEN	TOTAL	Del. Through ***
2012-01-0002794	10538	COATES BARBARA E EST OF	508 OAK ST	6,282.98	565.47	0	6,848.45	
TOTAL	3		10538 508 OAK ST	15,091.10	2,621.58	48	17,760.68	17,760.68
2010-01-0010764	3372	OGLE CLELLA EST OF	100 CORNELL CIR	5,100.70	191.86	0	5,292.56	
2011-01-0010764	3372	OGLE JAMES J 1/2 INT	100 CORNELL CIR	5,273.88	923.96	24	6,221.84	
2012-01-0010764	3372	OGLE JAMES J 1/2 INT	100 CORNELL CIR	5,410.68	486.96	0	5,897.64	
TOTAL	3		3372 100 CORNELL CIR	15,785.26	1,602.78	24	17,412.04	17,412.04
2010-01-0011855	2988	PSARAS ELIAS J	70-72 CLOVERDALE DR	3,240.47	1,117.96	24	4,382.43	
2011-01-0011855	2988	PSARAS ELIAS J EST OF	70-72 CLOVERDALE DR	5,417.22	1,462.65	24	6,903.87	
2012-01-0011855	2988	PSARAS ELIAS J EST OF	70-72 CLOVERDALE DR	5,557.74	500.2	0	6,057.94	
TOTAL	3		2988 70-72 CLOVERDALE DR	14,215.43	3,080.81	48	17,344.24	17,344.24
2010-01-0012135	14065	IGLESIA FUENTE DE SALVACION MI	302-306 TOLLAND ST	4,059.84	1,644.24	24	5,728.08	
2011-01-0012135	14065	IGLESIA FUENTE DE SALVACION MI	302-306 TOLLAND ST	4,748.42	1,282.08	24	6,054.50	
2012-01-0012135	14065	IGLESIA FUENTE DE SALVACION MI	302-306 TOLLAND ST	4,871.58	438.44	0	5,310.02	
TOTAL	3		14065 302-306 TOLLAND ST	13,679.84	3,364.76	48	17,092.60	17,092.60
2011-01-0016539	17156	IGLESIA FUENTE DE SALVACION MI	306 TOLLAND ST	6,153.64	1,661.48	24	7,839.12	
2012-01-0016539	17156	IGLESIA FUENTE DE SALVACION MI	306 TOLLAND ST	6,313.26	568.2	0	6,881.46	
TOTAL	2		17156 306 TOLLAND ST	12,466.90	2,229.68	24	14,720.58	14,720.58
2010-01-0011169	8913	PASSARO ARDEN N JR	1879 MAIN ST	3,239.94	680.39	24	3,944.33	
2011-01-0011169	8913	PASSARO ARDEN N JR	1879 MAIN ST	5,346.18	1,443.47	24	6,813.65	
2012-01-0011169	8913	PASSARO ARDEN N JR	1879 MAIN ST	5,484.88	493.64	0	5,978.52	
TOTAL	3		8913 1879 MAIN ST	14,071.00	2,617.50	48	16,736.50	16,736.50
2011-01-0013567	7376	SKAL DAVID & NANCY C	25 JONATHAN LN	6,512.64	1,758.41	24	8,295.05	
2012-01-0013567	7376	SKAL DAVID & NANCY C	25 JONATHAN LN	6,681.58	601.35	0	7,282.93	
TOTAL	2		7376 25 JONATHAN LN	13,194.22	2,359.76	24	15,577.98	15,577.98
2011-01-0003082	108	CORBETT PENNY A	10-12 AMY DR	6,440.32	1,738.89	24	8,203.21	
2012-01-0003082	108	CORBETT PENNY A	10-12 AMY DR	6,607.40	594.67	0	7,202.07	
TOTAL	2		108 10-12 AMY DR	13,047.72	2,333.56	24	15,405.28	15,405.28
2010-01-0012729	13571	HOHMANN GREGORY & PATRICIA	50 STEVENS ST	4,137.98	1,862.09	24	6,024.07	
2011-01-0012729	13571	HOHMANN GREGORY & PATRICIA	50 STEVENS ST	3,916.58	1,057.48	24	4,998.06	
2012-01-0012729	13571	HOHMANN GREGORY & PATRICIA	50 STEVENS ST	4,018.18	361.64	0	4,379.82	
TOTAL	3		13571 50 STEVENS ST	12,072.74	3,281.21	48	15,401.95	15,401.95



BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	INTEREST	LIEN	TOTAL	Del. Through ***
2010-01-0000780	1404	SOUZA BAILEY VIRGINIA M	85 BROOKFIELD DR	2,725.03	1,103.64	24	3,852.67	
2011-01-0000780	1404	SOUZA BAILEY VIRGINIA M	85 BROOKFIELD DR	4,824.58	1,302.64	24	6,151.22	
2012-01-0000780	1404	SOUZA BAILEY VIRGINIA M	85 BROOKFIELD DR	4,949.74	445.48	0	5,395.22	
TOTAL	3		1404 85 BROOKFIELD DR	12,499.35	2,851.76	48	15,399.11	15,399.11
2011-01-0015511	15781	WILLOCKS DAN A	235 EAST RIVER DR 303	6,340.20	1,711.85	24	8,076.05	
2012-01-0015511	15781	WILLOCKS DAN A	235 EAST RIVER DR 303	6,504.66	585.41	0	7,090.07	
TOTAL	2		15781 235 EAST RIVER DR 303	12,844.86	2,297.26	24	15,166.12	15,166.12
2010-01-0009742	2551	ORTEGA ELISA	30 CHESTER ST	3,869.16	1,741.12	24	5,634.28	
2011-01-0009742	2551	ORTEGA ELISA	30 CHESTER ST	3,937.54	1,063.13	24	5,024.67	
2012-01-0009742	2551	ORTEGA ELISA	30 CHESTER ST	4,039.68	363.57	0	4,403.25	
TOTAL	3		2551 30 CHESTER ST	11,846.38	3,167.82	48	15,062.20	15,062.20
2010-01-0005278	3076	FRALEIGH CARL F & NANCY N	27 COLLIMORE RD	3,499.22	1,154.74	24	4,677.96	
2011-01-0005278	3076	FRALEIGH CARL F & NANCY N	27 COLLIMORE RD	4,327.78	1,168.51	24	5,520.29	
2012-01-0005278	3076	FRALEIGH CARL F & NANCY N	27 COLLIMORE RD	4,440.06	399.6	0	4,839.66	
TOTAL	3		3076 27 COLLIMORE RD	12,267.06	2,722.85	48	15,037.91	15,037.91
2010-01-0006223	14232	MAC NEAL MARTIN A	975 TOLLAND ST	3,043.86	547.9	24	3,615.76	
2011-01-0006223	14232	MAC NEAL MARTIN A	975 TOLLAND ST	4,665.82	1,259.77	24	5,949.59	
2012-01-0006223	14232	MAC NEAL MARTIN A	975 TOLLAND ST	4,786.86	430.81	0	5,217.67	
TOTAL	3		14232 975 TOLLAND ST	12,496.54	2,238.48	48	14,783.02	14,783.02
2010-01-0007239	848	JOBES EDWARD & PATRICIA C	98-100 BLISS ST	2,125.09	860.66	24	3,009.75	
2011-01-0007239	848	JOBES EDWARD & PATRICIA C	98-100 BLISS ST	4,886.20	1,319.28	24	6,229.48	
2012-01-0007239	848	JOBES EDWARD & PATRICIA C	98-100 BLISS ST	5,012.94	451.16	0	5,464.10	
TOTAL	3		848 98-100 BLISS ST	12,024.23	2,631.10	48	14,703.33	14,703.33
2010-01-0014720	8264	TYSON DECYMBIA A	109 LONG HILL DR	3,639.83	1,146.55	24	4,810.38	
2011-01-0014720	8264	TYSON DECYMBIA A	109 LONG HILL DR	4,062.06	1,096.75	24	5,182.81	
2012-01-0014720	8264	TYSON DECYMBIA A	109 LONG HILL DR	4,167.44	375.07	0	4,542.51	
TOTAL	3		8264 109 LONG HILL DR	11,869.33	2,618.37	48	14,535.70	14,535.70
2012-01-0002405	15872	CARUSONE JOHN	235 EAST RIVER DR 1701	13,289.62	971.07	0	14,260.69	
TOTAL	1		15872 235 EAST RIVER DR 1701	13,289.62	971.07	0	14,260.69	14,260.69
2010-01-0009841	14715	RIVERA JANET	9 WHITING RD	1,949.90	643.47	24	2,617.37	
2011-01-0009841	14715	RIVERA JANET	9 WHITING RD	4,626.88	1,249.25	24	5,900.13	
2012-01-0009841	14715	RIVERA JANET	9 WHITING RD	4,746.92	427.23	0	5,174.15	

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	INTEREST	LIEN	TOTAL	Del. Through ***
TOTAL	3		14715 9 WHITING RD	11,323.70	2,319.95	48	13,691.65	13,691.65
2012-01-0010261	10768	DIFANO L L C	30 OLDE ROBERTS ST	12,804.30	592.29	0	13,416.59	
TOTAL	1		10768 30 OLDE ROBERTS ST	12,804.30	592.29	0	13,416.59	13,416.59
2010-01-0014517	1023	TOMASO HELEN J	110 BRENTMOOR RD	42.43	17.18	24	83.61	
2011-01-0014517	1023	TOMASO HELEN J	110 BRENTMOOR RD	5,317.10	1,435.61	24	6,776.71	
2012-01-0014517	1023	TOMASO HELEN J	110 BRENTMOOR RD	5,455.02	490.95	0	5,945.97	
TOTAL	3		1023 110 BRENTMOOR RD	10,814.55	1,943.74	48	12,806.29	12,806.29
2010-01-0010037	405	MONTANEZ RAUL P & AWILDA N	113 ARNOLD DR	25.64	3.85	24	53.49	
2011-01-0010037	405	MONTANEZ RAUL P & AWILDA N	113 ARNOLD DR	5,312.82	1,434.46	24	6,771.28	
2012-01-0010037	405	MONTANEZ RAUL P & AWILDA N	113 ARNOLD DR	5,450.62	490.56	0	5,941.18	
TOTAL	3		405 113 ARNOLD DR	10,789.08	1,928.87	48	12,765.95	12,765.95
2011-01-0014492	1703	66 BURNSIDE AVENUE L L C	66 BURNSIDE AVE	3,670.96	825.97	24	4,520.93	
2012-01-0014492	1703	66 BURNSIDE AVENUE L L C	66 BURNSIDE AVE	7,532.36	677.91	0	8,210.27	
TOTAL	2		1703 66 BURNSIDE AVE	11,203.32	1,503.88	24	12,731.20	12,731.20
2010-01-0015823	14019	ZOCCO CHESTER C JR	135 TOLLAND ST	3,204.50	1,442.02	24	4,670.52	
2011-01-0015823	14019	ZOCCO CHESTER C JR	135 TOLLAND ST	3,162.74	853.94	24	4,040.68	
2012-01-0015823	14019	ZOCCO CHESTER C JR	135 TOLLAND ST	3,569.26	321.24	0	3,890.50	
TOTAL	3		14019 135 TOLLAND ST	9,936.50	2,617.20	48	12,601.70	12,601.70
2012-01-0009863	2012	UNITED STATES OF AMERICA	1111 BURNSIDE AVE	11,513.92	1,036.25	0	12,550.17	
TOTAL	1		2012 1111 BURNSIDE AVE	11,513.92	1,036.25	0	12,550.17	12,550.17
2010-01-0001855	495	BRUNO NICHOLAS & ALICE L/U	10 BARBARA DR	1,888.80	764.96	24	2,677.76	
2011-01-0001855	495	BRUNO NICHOLAS & ALICE L/U	10 BARBARA DR	4,034.68	1,089.36	24	5,148.04	
2012-01-0001855	495	BRUNO NICHOLAS & ALICE L/U	10 BARBARA DR	4,139.34	372.55	0	4,511.89	
TOTAL	3		495 10 BARBARA DR	10,062.82	2,226.87	48	12,337.69	12,337.69
2011-01-0006446	8942	SAWKA ALEX J & ALEX JOHN	1927 MAIN ST	5,197.28	1,127.82	0	6,325.10	
2012-01-0006446	8942	SAWKA ALEX J & ALEX JOHN	1927 MAIN ST	5,332.10	479.89	0	5,811.99	
TOTAL	2		8942 1927 MAIN ST	10,529.38	1,607.71	0	12,137.09	12,137.09
2012-01-0000693	12944	AV LAND & BUILDING ENT LLC	300 SILVER LN	11,362.88	511.33	0	11,874.21	
TOTAL	1		12944 300 SILVER LN	11,362.88	511.33	0	11,874.21	11,874.21
2011-01-0006292	4095	TORRES JULIO	52 ELLSWORTH ST	4,892.62	1,321.01	24	6,237.63	

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	INTEREST	LIEN	TOTAL	Del. Through ***
2012-01-0006292	4095	TORRES JULIO	52 ELLSWORTH ST	5,019.54	451.76	0	5,471.30	
TOTAL	2		4095 52 ELLSWORTH ST	9,912.16	1,772.77	24	11,708.93	11,708.93
2012-01-0004617	14023	145-149 TOLLAND L L C	145-149 TOLLAND ST	10,826.76	851.48	0	11,678.24	
TOTAL	1		14023 145-149 TOLLAND ST	10,826.76	851.48	0	11,678.24	11,678.24
2012-01-0012657	2002	AMIRZAI PROPERTY TRUST LLC	1071 BURNSIDE AVE	10,531.62	947.84	0	11,479.46	
TOTAL	1		2002 1071 BURNSIDE AVE	10,531.62	947.84	0	11,479.46	11,479.46
2010-01-0000737	6806	BACON BUFFEY	103 HOCKANUM DR	2,052.88	834.46	24	2,911.34	
2011-01-0000737	6806	BACON BUFFEY	103 HOCKANUM DR	3,553.72	959.5	24	4,537.22	
2012-01-0000737	6806	BACON BUFFEY	103 HOCKANUM DR	3,645.90	328.13	0	3,974.03	
TOTAL	3		6806 103 HOCKANUM DR	9,252.50	2,122.09	48	11,422.59	11,422.59
2012-01-0010975	2949	P & W AIRCRAFT CLUB	200-B CLEMENT RD	10,909.15	490.91	0	11,400.06	
TOTAL	1		2949 200-B CLEMENT RD	10,909.15	490.91	0	11,400.06	11,400.06
2010-01-0008952	7932	MAGYAR IMRE	16 LAUREL ST	3,266.62	783.99	24	4,074.61	
2011-01-0008952	7932	MAGYAR IMRE	16 LAUREL ST	3,037.66	820.17	24	3,881.83	
2012-01-0008952	7932	MAGYAR IMRE	16 LAUREL ST	3,116.46	280.48	0	3,396.94	
TOTAL	3		7932 16 LAUREL ST	9,420.74	1,884.64	48	11,353.38	11,353.38
2011-01-0001363	8159	BIVEINIS MARILYN L/U	32-34 LILAC ST	4,809.18	1,098.48	24	5,931.66	
2012-01-0001363	8159	BIVEINIS MARILYN L/U	32-34 LILAC ST	4,933.92	444.05	0	5,377.97	
TOTAL	2		8159 32-34 LILAC ST	9,743.10	1,542.53	24	11,309.63	11,309.63
2011-01-0013497	16567	SIMONI ROBERT J	944 TOLLAND ST 1	4,599.94	1,241.98	24	5,865.92	
2012-01-0013497	16567	SIMONI ROBERT J	944 TOLLAND ST 1	4,719.26	424.73	0	5,143.99	
TOTAL	2		16567 944 TOLLAND ST 1	9,319.20	1,666.71	24	11,009.91	11,009.91
2011-01-0014669	4209	TUCKER CALVIN A & WANDA D	22 EVANS AVE	4,573.40	1,234.82	24	5,832.22	
2012-01-0014669	4209	TUCKER CALVIN A & WANDA D	22 EVANS AVE	4,692.04	422.28	0	5,114.32	
TOTAL	2		4209 22 EVANS AVE	9,265.44	1,657.10	24	10,946.54	10,946.54
2010-01-0003067	7113	COOPER JOAN M	80 JAMES ST	1,469.56	595.17	24	2,088.73	
2011-01-0003067	7113	COOPER JOAN M	80 JAMES ST	3,583.66	967.59	24	4,575.25	
2012-01-0003067	7113	COOPER JOAN M	80 JAMES ST	3,676.64	330.89	0	4,007.53	
TOTAL	3		7113 80 JAMES ST	8,729.86	1,893.65	48	10,671.51	10,671.51
2011-01-0009620	12377	MCQUILLAN JOHN V JR	266 SANDRA DR	4,353.88	1,175.55	24	5,553.43	

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	INTEREST	LIEN	TOTAL	Del. Through ***
2012-01-0009620	12377	MCQUILLAN JOHN V JR	266 SANDRA DR	4,466.84	402.01	0	4,868.85	
TOTAL	2		12377 266 SANDRA DR	8,820.72	1,577.56	24	10,422.28	10,422.28
2010-01-0002052	3100	BYRD EDITH M	90 COLLIMORE RD	976	190.32	24	1,190.32	
2011-01-0002052	3100	BYRD EDITH M	90 COLLIMORE RD	3,848.10	1,038.99	24	4,911.09	
2012-01-0002052	3100	BYRD EDITH M	90 COLLIMORE RD	3,947.94	355.32	0	4,303.26	
TOTAL	3		3100 90 COLLIMORE RD	8,772.04	1,584.63	48	10,404.67	10,404.67
2010-01-0013600	7175	24 JEFFREY DRIVE L L C	24 JEFFREY DR	872.83	144.02	24	1,040.85	
2011-01-0013600	7175	24 JEFFREY DRIVE L L C	24 JEFFREY DR	3,896.90	1,052.16	24	4,973.06	
2012-01-0013600	7175	24 JEFFREY DRIVE L L C	24 JEFFREY DR	3,997.98	359.81	0	4,357.79	
TOTAL	3		7175 24 JEFFREY DR	8,767.71	1,555.99	48	10,371.70	10,371.70
2011-01-0014829	1827	VALENTI JOSEPH D	433 BURNSIDE AVE	4,263.60	1,151.18	24	5,438.78	
2012-01-0014829	1827	VALENTI JOSEPH D	433 BURNSIDE AVE	4,374.20	393.68	0	4,767.88	
TOTAL	2		1827 433 BURNSIDE AVE	8,637.80	1,544.86	24	10,206.66	10,206.66
2010-01-0012937	12171	SANOFSKY RUTH G	138 ROWLAND DR	353.12	10.59	0	363.71	
2011-01-0012937	12171	SANOFSKY RUTH G	138 ROWLAND DR	2,813.38	759.62	24	3,597.00	
2012-01-0012937	12171	SANOFSKY RUTH G	138 ROWLAND DR	3,186.96	286.83	0	3,473.79	
TOTAL	3		12171 138 ROWLAND DR	6,353.46	1,057.04	24	7,434.50	7,434.50
2009-01-0002927	15483	CONDO 64 L L C	505 BURNSIDE AVE UNIT A-7	1,044.02	657.74	24	1,725.76	
2010-01-0002927	15483	CONDO 64 L L C	505 BURNSIDE AVE UNIT A-7	1,062.56	478.15	24	1,564.71	
2011-01-0002927	15483	CONDO 64 L L C	505 BURNSIDE AVE A-7	970.92	262.15	24	1,257.07	
2012-01-0002927	15483	CONDO 64 L L C	505 BURNSIDE AVE A-7	996.1	89.65	0	1,085.75	
TOTAL	4		15483 505 BURNSIDE AVE A-7	4,073.60	1,487.69	72	5,633.29	5,633.29
2010-01-0008978	15965	ANGUS CLIVE	233 ELLINGTON RD UNIT 109	1,325.18	596.33	24	1,945.51	
2011-01-0008978	15965	ANGUS CLIVE	233 ELLINGTON RD 109	1,240.48	334.93	24	1,599.41	
2012-01-0008978	15965	ANGUS CLIVE	233 ELLINGTON RD 109	1,272.66	114.53	0	1,387.19	
TOTAL	3		15965 233 ELLINGTON RD 109	3,838.32	1,045.79	48	4,932.11	4,932.11
2009-01-0006579	13111	HEALTHWATCHERS SAFE CARE PL 1259 SILVER LN		19.17	6.33	24	49.5	
2010-01-0006579	13111	HEALTHWATCHERS SAFE CARE PL 1259 SILVER LN		975.12	438.8	24	1,437.92	
2011-01-0006579	13111	HEALTHWATCHERS SAFE CARE PL 1259 SILVER LN		965.34	260.64	24	1,249.98	
2012-01-0006579	13111	HEALTHWATCHERS SAFE CARE PL 1259 SILVER LN		990.38	89.13	0	1,079.51	
TOTAL	4		13111 1259 SILVER LN	2,950.01	794.9	72	3,816.91	3,816.91
2012-01-0008181	3594	FRANCIS WAYNE	31 CUMBERLAND DR	2,377.41	106.98	0	2,484.39	

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	INTEREST	LIEN	TOTAL	Del. Through ***
TOTAL	1	FRANCIS WAYNE	31 CUMBERLAND DR	2,377.41	106.98	0.00	2,484.39	2,484.39
2012-01-0009494	15858	FRANCIS WAYNE	235 EAST RIVER DR 1302	5,469.94	492.29	0	5,962.23	
TOTAL	1	FRANCIS WAYNE	235 EAST RIVER DR 1302	5,469.94	492.29	0.00	5,962.23	5,962.23
2012-01-0005292	5475	FRANCIS WAYNE	67 GOULD DR	5,590.24	503.12	0	6,093.36	
TOTAL	1	FRANCIS WAYNE	67 GOULD DR	5,590.24	503.12	0.00	6,093.36	6,093.36
2012-01-0005291	5473	FRANCIS WAYNE	57 GOULD DR	5,398.66	485.88	0	5,884.54	
TOTAL	1	FRANCIS WAYNE	57 GOULD DR	5,398.66	485.88	0.00	5,884.54	5,884.54
2012-01-0005290	5467	FRANCIS WAYNE	41 GOULD DR	5,398.66	485.88	0	5,884.54	
TOTAL	1	FRANCIS WAYNE	41 GOULD DR	5,398.66	485.88	0.00	5,884.54	5,884.54
2012-01-0005289	3591	FRANCIS WAYNE	17 CUMBERLAND DR	5,356.68	482.11	0	5,838.79	
TOTAL	1	FRANCIS WAYNE	17 CUMBERLAND DR	5,356.68	482.11	0.00	5,838.79	5,838.79
2012-01-0005288	3590	FRANCIS WAYNE	11 CUMBERLAND DR	5,591.98	503.28	0	6,095.26	
TOTAL	1	FRANCIS WAYNE	11 CUMBERLAND DR	5,591.98	503.28	0.00	6,095.26	6,095.26
2012-01-0003783	5469	FRANCIS WAYNE	45 GOULD DR	2,321.87	104.48	0	2,426.35	
TOTAL	1	FRANCIS WAYNE	45 GOULD DR	2,321.87	104.48	0.00	2,426.35	2,426.35
2012-01-0005294	5476	FRANCIS WAYNE	73 GOULD DR	5,398.66	485.88	0	5,884.54	
TOTAL	1	FRANCIS WAYNE	73 GOULD DR	5,398.66	485.88	0.00	5,884.54	5,884.54
2012-01-0005295	5477	FRANCIS WAYNE	77 GOULD DR	5,767.58	519.08	0	6,286.66	
TOTAL	1	FRANCIS WAYNE	77 GOULD DR	5,767.58	519.08	0.00	6,286.66	6,286.66
2012-01-0005296	13183	FRANCIS WAYNE	66 SIMMONS RD	2,951.40	132.81	0	3,084.21	
TOTAL	1	FRANCIS WAYNE	66 SIMMONS RD	2,951.40	132.81	0.00	3,084.21	3,084.21
2011-01-0005445	13016	FUTTNER JODY L/U	695 SILVER LN	4,181.88	1,129.11	24	5,334.99	
2012-01-0005445	13016	FUTTNER JODY L/U	695 SILVER LN	4,290.36	386.13	0	4,676.49	
TOTAL	2		13016 695 SILVER LN	8,472.24	1,515.24	24.00	10,011.48	10,011.48
2011-01-0005446	13022	FUTTNER JODY L/U	709 SILVER LN	8,633.74	2,331.11	24	10,988.85	
2012-01-0005446	13022	FUTTNER JODY L/U	709 SILVER LN	8,857.70	797.19	0	9,654.89	
TOTAL	2		13022 709 SILVER LN	17,491.44	3,128.30	24.00	20,643.74	20,643.74

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	INTEREST	LIEN	TOTAL	Del. Through ***
2012-01-0015106	7111	WADE LYNE	73 JAMES ST	7,382.58	664.43	0	8,047.01	
TOTAL	1		7111 73 JAMES ST	7,382.58	664.43	0.00	8,047.01	8,047.01
2012-01-0015107	7115	WADE LYNE	85-87 JAMES ST	15,460.88	1,391.48	0	16,852.36	
TOTAL	1		7115 85-87 JAMES ST	15,460.88	1,391.48	0.00	16,852.36	16,852.36
2012-01-0015108	14128	WADE LYNE	524 TOLLAND ST	4,819.78	216.89	0	5,036.67	
TOTAL	1		14128 524 TOLLAND ST	4,819.78	216.89	0.00	5,036.67	5,036.67
2012-01-0007486	1097	SCHULTZ JOSEPH W	179 BREWER ST	2,195.44	197.59	0	2,393.03	
TOTAL	1		1097 179 BREWER ST	2,195.44	197.59	0.00	2,393.03	2,393.03
2012-01-0007487	1098	SCHULTZ JOSEPH W	179 BREWER ST REAR	504.42	45.4	0	549.82	
TOTAL	1		1098 179 BREWER ST REAR	504.42	45.40	0.00	549.82	549.82
2012-01-0007489	1119	SCHULTZ JOSEPH W	263 BREWER ST	1,077.76	97	0	1,174.76	
TOTAL	1		1119 263 BREWER ST	1,077.76	97.00	0.00	1,174.76	1,174.76
2012-01-0013153	1108	SCHULTZ JOSEPH W	226 BREWER ST	2,722.68	245.04	0	2,967.72	
TOTAL	1		1108 226 BREWER ST	2,722.68	245.04	0.00	2,967.72	2,967.72
2012-01-0013154	1121	SCHULTZ JOSEPH W	270 BREWER ST	7,799.28	701.93	0	8,501.21	
TOTAL	1		1121 270 BREWER ST	7,799.28	701.93	0.00	8,501.21	8,501.21
2012-01-0013156	6657	SCHULTZ JOSEPH W	418 HILLS ST	144.87	19.56	0	164.43	
TOTAL	1		6657 418 HILLS ST	144.87	19.56	0.00	164.43	164.43
2012-01-0013157	8586	SCHULTZ JOSEPH W	247 MAIN ST	2,779.76	250.17	0	3,029.93	
TOTAL	1		8586 247 MAIN ST	2,779.76	250.17	0.00	3,029.93	3,029.93
2012-01-0013158	10522	SCHULTZ JOSEPH W	418 OAK ST	764.3	68.79	0	833.09	
TOTAL	1		10522 418 OAK ST	764.30	68.79	0.00	833.09	833.09
2012-01-0013161	1117	SCHULTZ JOSEPH W	260 BREWER ST	4,374.20	393.68	0	4,767.88	
TOTAL	1		1117 260 BREWER ST	4,374.20	393.68	0.00	4,767.88	4,767.88
2012-01-0003968	8704	DIPERSIO THERESA	655 MAIN ST	3,238.94	291.51	0	3,530.45	
TOTAL	1		8704 655 MAIN ST	3,238.94	291.51	0.00	3,530.45	3,530.45
2012-01-0003788	8703	DIPERSIO THERESA	639 MAIN ST	15,712.30	1,414.11	0	17,126.41	

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	INTEREST	LIEN	TOTAL	Del. Through ***
TOTAL	1		8703 639 MAIN ST	15,712.30	1,414.11	0.00	17,126.41	17,126.41
2012-01-0016464	17053	JAREM L L C	227 MAIN ST	8,876.28	708.87	0	9,605.15	
TOTAL	1		17053 227 MAIN ST	8,876.28	708.87	0.00	9,605.15	9,605.15
2012-01-0016465	17054	JAREM L L C	16 WADSWORTH ST	8,876.28	708.87	0	9,585.15	
TOTAL	1		17054 16 WADSWORTH ST	8,876.28	708.87	0.00	9,585.15	9,585.15
2011-01-0013449	2986	SILVESTER VINNIE	66-68 CLOVERDALE DR	1,809.22	27.14	0	1,836.36	
2012-01-0013449	2986	SILVESTER VINNIE	66-68 CLOVERDALE DR	5,421.66	487.95	0	5,909.61	
TOTAL	2		2986 66-68 CLOVERDALE DR	7,230.88	515.09	0.00	7,745.97	7,745.97
2011-01-0013450	7923	SILVESTER VINNIE	108-110 LATIMER ST	2,714.30	81.43	0	2,795.73	
2012-01-0013450	7923	SILVESTER VINNIE	108-110 LATIMER ST	6,230.30	560.73	0	6,791.03	
TOTAL	2	SILVESTER VINNIE	108-110 LATIMER ST	8,944.60	642.16	0.00	9,586.76	9,586.76
2012-01-0003717	14055	MS PROPERTY ASSOCIATES LLC	272 TOLLAND ST	5,296.98	476.73	0	5,773.71	
TOTAL	1		14055 272 TOLLAND ST	5,296.98	476.73	0.00	5,773.71	5,773.71
2012-01-0003715	14049	MS PROPERTY ASSOCIATES LLC	272 R TOLLAND ST REAR	210.57	9.83	0	220.4	
TOTAL	1		14049 272 R TOLLAND ST REAR	210.57	9.83	0.00	220.40	220.40
2012-01-0003718	14058	MS PROPERTY ASSOCIATES LLC	284 TOLLAND ST	9,200.88	828.08	0	10,028.96	
TOTAL	1	MS PROPERTY ASSOCIATES LLC	284 TOLLAND ST	9,200.88	828.08	0.00	10,028.96	10,028.96
2011-01-0012037	5239	RAVALESE MICHAEL H	65 GOODWIN ST	1,289.74	135.42	24	1,449.16	
2012-01-0012037	5239	RAVALESE MICHAEL H	65 GOODWIN ST	3,699.02	332.91	0	4,031.93	
TOTAL	2	RAVALESE MICHAEL H	65 GOODWIN ST	4,988.76	468.33	24.00	5,481.09	5,481.09
2011-01-0012038	8652	RAVALESE MICHAEL H	450 MAIN ST	2,966.24	311.46	24	3,301.70	
2012-01-0012038	8652	RAVALESE MICHAEL H	450 MAIN ST	5,707.88	513.71	0	6,221.59	
TOTAL	2	RAVALESE MICHAEL H	450 MAIN ST	8,674.12	825.17	24.00	9,523.29	9,523.29
2012-01-0012045	7940	RAVALESE HARRY A	37 LAUREL ST	3,340.13	150.31	0	3,490.44	
TOTAL	1	RAVALESE HARRY A	37 LAUREL ST	3,340.13	150.31	0.00	3,490.44	3,490.44
2012-01-0012046	13214	RAVALESE HARRY A	39 SISSON ST	962.95	43.33	0	1,006.28	
TOTAL	1	RAVALESE HARRY A	39 SISSON ST	962.95	43.33	0.00	1,006.28	1,006.28
2012-01-0012047	8656	RAVALESE MICHAEL & HARRY A	456 MAIN ST	7,234.88	108.53	0	7,343.41	

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	INTEREST	LIEN	TOTAL	Del. Through ***
TOTAL	1	RAVALESE MICHAEL & HARRY A	456 MAIN ST	7,234.88	108.53	0.00	7,343.41	7,343.41
2010-01-0010774	14045	CRUZ MARISOL V	255-257 TOLLAND ST	199.17	23.9	24	247.07	
2011-01-0010774	14045	CRUZ MARISOL V	255-257 TOLLAND ST	4,950.80	1,336.72	24	6,311.52	
2012-01-0010774	14045	CRUZ MARISOL V	255-257 TOLLAND ST	5,079.24	457.13	0	5,536.37	
TOTAL	3	CRUZ MARISOL V	255-257 TOLLAND ST	10,229.21	1,817.75	48.00	12,094.96	12,094.96
2012-01-0013975	828	CRUZ MARISOL V	61 BLISS ST	2,431.84	109.43	0	2,541.27	
TOTAL	1	CRUZ MARISOL V	61 BLISS ST	2,431.84	109.43	0.00	2,541.27	2,541.27
2012-01-0000279	4002	SECRETARY OF HOUSING & URBAN	62-64 ELIDA CT	3,413.89	153.63	0	3,567.52	
TOTAL	1	SECRETARY OF HOUSING & URBAN	62-64 ELIDA CT	3,413.89	153.63	0.00	3,567.52	3,567.52
2012-01-0008392	11079	SECRETARY OF HOUSING & URBAN	476 PARK AVE	1,649.98	74.25	0	1,724.23	
TOTAL	1	SECRETARY OF HOUSING & URBAN	476 PARK AVE	1,649.98	74.25	0.00	1,724.23	1,724.23
2012-01-0003993	3167	SECRETARY OF HOUSING & URBAN	26 COLUMBUS ST	1,840.51	82.82	0	1,923.33	
TOTAL	1	SECRETARY OF HOUSING & URBAN	26 COLUMBUS ST	1,840.51	82.82	0.00	1,923.33	1,923.33
2012-01-0006537	11659	SECRETARY OF HOUSING & URBAN	99 PROSPECT ST	1,438.17	64.72	0	1,502.89	
TOTAL	1	SECRETARY OF HOUSING & URBAN	99 PROSPECT ST	1,438.17	64.72	0.00	1,502.89	1,502.89
2012-01-0005362	3066	SECRETARY OF HOUSING & URBAN	111 COLLEGE DR	2,716.32	122.23	0	2,838.55	
TOTAL	1	SECRETARY OF HOUSING & URBAN	111 COLLEGE DR	2,716.32	122.23	0.00	2,838.55	2,838.55
2012-01-0015284	5208	SECRETARY OF HOUSING & URBAN	117 GOODWIN LN	1,855.44	83.49	0	1,938.93	
TOTAL	1	SECRETARY OF HOUSING & URBAN	117 GOODWIN LN	1,855.44	83.49	0.00	1,938.93	1,938.93
2012-01-0000022	13125	GARDEN CENTER PROPERTY L L C	1375 SILVER LN	11,659.03	524.66	0	12,183.69	
TOTAL	1	GARDEN CENTER PROPERTY L L C	1375 SILVER LN	11,659.03	524.66	0.00	12,183.69	12,183.69
2012-01-0000020	3336	GARDEN CENTER PROPERTY L L C	35 COPPER BEECH WAY	699.11	31.46	0	730.57	
TOTAL	1	GARDEN CENTER PROPERTY L L C	35 COPPER BEECH WAY	699.11	31.46	0.00	730.57	730.57
2011-01-0010991	3377	NEW ENGLAND LAND TRUST	2 COTTAGE ST	2,917.86	787.82	24	3,729.68	
2012-01-0010991	3377	NEW ENGLAND LAND TRUST	2 COTTAGE ST	2,993.54	269.41	0	3,262.95	
TOTAL	2	NEW ENGLAND LAND TRUST	2 COTTAGE ST	5,911.40	1,057.23	24.00	6,992.63	6,992.63
2012-01-0010502	4492	NEW ENGLAND LAND TRUST	383 FORBES ST	4,422.06	397.99	0	4,820.05	
TOTAL	1	NEW ENGLAND LAND TRUST	383 FORBES ST	4,422.06	397.99	0.00	4,820.05	4,820.05



BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	INTEREST	LIEN	TOTAL	Del. Through ***
2007-01-0014380	13033	THOMAS KELLY NIKKI TRUSTEE	747 SILVER LN	92.81	44.55	24	161.36	
2008-01-0014380	13033	THOMAS KELLY NIKKI TRUSTEE	747 SILVER LN	198.25	169.5	24	391.75	
2009-01-0014380	13033	THOMAS KELLY NIKKI TRUSTEE	747 SILVER LN	211.71	142.9	24	378.61	
2010-01-0014380	13033	THOMAS KELLY NIKKI TRUSTEE	747 SILVER LN	215.47	106.66	24	346.13	
2011-01-0014380	13033	THOMAS KELLY NIKKI TRUSTEE	747 SILVER LN	155.76	49.06	24	228.82	
2012-01-0014380	13033	THOMAS KELLY NIKKI TRUSTEE	747 SILVER LN	159.8	21.57	0	181.37	
TOTAL	6			1033.8	534.24	120	1688.04	1,688.04
2012-01-0014377	8693	THOMAS KELLY NIKKI TRUSTEE	535 MAIN ST	687.04	61.84	0	748.88	
TOTAL	1	THOMAS KELLY NIKKI TRUSTEE	535 MAIN ST	687.04	61.84	0.00	748.88	748.88
2010-01-0014378	8694	THOMAS KELLY NIKKI TRUSTEE	537 MAIN ST	89.59	32.25	24	145.84	
2011-01-0014378	8694	THOMAS KELLY NIKKI TRUSTEE	537 MAIN ST	1,119.82	302.35	24	1,446.17	
2012-01-0014378	8694	THOMAS KELLY NIKKI TRUSTEE	537 MAIN ST	1,148.86	103.4	0	1,252.26	
TOTAL	3	THOMAS KELLY NIKKI TRUSTEE	537 MAIN ST	2358.27	438	48	2844.27	2,844.27
2010-01-0014379	8695	THOMAS KELLY NIKKI TRUSTEE	539 MAIN ST	98.82	35.58	24	158.4	
2011-01-0014379	8695	THOMAS KELLY NIKKI TRUSTEE	539 MAIN ST	1,637.58	442.15	24	2,103.73	
2012-01-0014379	8695	THOMAS KELLY NIKKI TRUSTEE	539 MAIN ST	1,680.06	151.2	0	1,831.26	
TOTAL	3	THOMAS KELLY NIKKI TRUSTEE	539 MAIN ST	3416.46	628.93	48	4093.39	4,093.39
2011-01-0012579	10171	711 BURNSIDE AVENUE L L C	37 NAUBUC AVE	3,337.64	174.85	0	3,512.49	
2012-01-0012579	10171	711 BURNSIDE AVENUE L L C	37 NAUBUC AVE	3,928.18	353.53	0	4,281.71	
TOTAL	2	711 BURNSIDE AVENUE L L C	37 NAUBUC AVE	7,265.82	528.38	0.00	7,794.20	7,794.20
2012-01-0008267	8503	711 BURNSIDE AVENUE L L C	73 MAIN ST	459.2	41.33	0	500.53	
TOTAL	1	711 BURNSIDE AVENUE L L C	73 MAIN ST	459.20	41.33	0.00	500.53	500.53
2012-01-0012716	5498	711 BURNSIDE AVENUE LLC	70-72 GOVERNOR ST	5,240.34	471.63	0	5,711.97	
TOTAL	1	711 BURNSIDE AVENUE LLC	70-72 GOVERNOR ST	5,240.34	471.63	0	5,711.97	5,711.97
2010-01-0001496	11589	BOLLING JANET	34 PRESTON ST	231.26	3.47	0	234.73	
2011-01-0001496	11589	BOLLING JANET	34 PRESTON ST	2,556.12	690.15	24	3,270.27	
2012-01-0001496	11589	BOLLING JANET	34 PRESTON ST	2,653.54	238.81	0	2,892.35	
TOTAL	3	BOLLING JANET	34 PRESTON ST	5,440.92	932.43	24	6,397.35	6,397.35
2010-01-0007559	8491	KEARNS KEVIN	38 MAIN ST REAR	636.66	238.75	24	899.41	
2011-01-0007559	8491	KEARNS KEVIN	38 MAIN ST	1,629.88	440.07	24	2,093.95	
2012-01-0007559	8491	KEARNS KEVIN	38 MAIN ST	1,672.16	150.49	0	1,822.65	

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	INTEREST	LIEN	TOTAL	Del. Through ***
TOTAL	3	KEARNS KEVIN	38 MAIN ST	3,938.70	829.31	48	4,816.01	4,816.01
2011-01-0007560	8898	KEARNS KEVIN R	1855 MAIN ST	35.52	11.19	24	70.71	
2012-01-0007560	8898	KEARNS KEVIN R	1855 MAIN ST	36.44	4.92	0	41.36	
TOTAL	2		8898 1855 MAIN ST	71.96	16.11	24.00	112.07	112.07
2011-01-0007561	8901	KEARNS KEVIN R	1859 MAIN ST	172.02	54.19	24	250.21	
2012-01-0007561	8901	KEARNS KEVIN R	1859 MAIN ST	176.48	23.82	0	200.3	
TOTAL	2	KEARNS KEVIN R	1859 MAIN ST	348.50	78.01	24.00	450.51	450.51
2012-01-0008730	1906	LOPEZ BELEN	711 BURNSIDE AVE	2,465.87	110.96	0	2,576.83	
TOTAL	1	LOPEZ BELEN	711 BURNSIDE AVE	2,465.87	110.96	0.00	2,576.83	2,576.83
2012-01-0012921	10381	LOPEZ BELEN	34 NORWICH LN	1,871.90	84.24	0	1,956.14	
TOTAL	1	LOPEZ BELEN	34 NORWICH LN	4,337.77	195.2	0	4,532.97	4,532.97
2012-01-0011923	1828	LOPEZ BELEN & ELIU	435 BURNSIDE AVE	3,298.87	148.45	0	3,447.32	
TOTAL	1	LOPEZ BELEN & ELIU	435 BURNSIDE AVE	3,298.87	148.45	0.00	3,447.32	3,447.32
2009-01-0007149	9499	EAST HARTFORD J M G L L C	27 MELODY LN REAR	402.46	253.55	24	680.01	
2010-01-0007149	9499	EAST HARTFORD J M G L L C	27 MELODY LN REAR	409.6	184.32	24	617.92	
2011-01-0007149	9499	EAST HARTFORD J M G L L C	27 MELODY LN	525.04	141.76	24	690.8	
2012-01-0007149	9499	EAST HARTFORD J M G L L C	27 MELODY LN	538.66	48.48	0	587.14	
TOTAL	4	EAST HARTFORD J M G L L C	27 MELODY LN	1,875.76	628.11	72.00	2,575.87	2,575.87
2009-01-0007150	9502	EAST HARTFORD J M G L L C	35 MELODY LN REAR	182.29	123.04	24	329.33	
2010-01-0007150	9502	EAST HARTFORD J M G L L C	35 MELODY LN REAR	185.52	91.83	24	301.35	
2011-01-0007150	9502	EAST HARTFORD J M G L L C	35 MELODY LN	281.99	88.83	24	394.82	
2012-01-0007150	9502	EAST HARTFORD J M G L L C	35 MELODY LN	289.3	39.06	0	328.36	
TOTAL	4	EAST HARTFORD J M G L L C	35 MELODY LN	939.10	342.76	72.00	1,353.86	1,353.86

List 1

Total Delinquent:

1,169,639.06
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BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	INTEREST	LIEN	TOTAL	Del. Through ***
<b>Payment Arrangements in Default</b>								
2011-01-0007471	6738	KAMINSKI LECH S & DANUTA B	60 HILLTOP FARMS LN	7,100.14	647.45	0	7,747.59	
2012-01-0007471	6738	KAMINSKI LECH S & DANUTA B	60 HILLTOP FARMS LN	7,284.34	655.59	0	7,939.93	
TOTAL	2		6738 60 HILLTOP FARMS LN	14,384.48	1,303.04	0	15,687.52	15,687.52
2010-01-0011099	2480	RESIDENTIAL REHABILITATION L L (14-16 CHERRY ST		2,356.12	282.74	24	2,662.86	
2011-01-0011099	2480	RESIDENTIAL REHABILITATION L L (14-16 CHERRY ST		4,077.04	1,100.80	24	5,201.84	
2012-01-0011099	2480	RESIDENTIAL REHABILITATION L L (14-16 CHERRY ST		4,182.80	376.45	0	4,559.25	
TOTAL	3		2480 14-16 CHERRY ST	10,615.96	1,759.99	48	12,423.95	12,423.95
2010-01-0013126	11221	SCHOFILED FRANCES G EST OF	32 PERSHING ST	1,581.87	23.73	0	1,605.60	
2011-01-0013126	11221	SCHOFILED FRANCES G EST OF	32 PERSHING ST	4,128.82	1,114.78	24	5,267.60	
2012-01-0013126	11221	SCHOFILED FRANCES G EST OF	32 PERSHING ST	4,235.92	381.23	0	4,617.15	
TOTAL	3		11221 32 PERSHING ST	9,946.61	1,519.74	24	11,490.35	11,490.35
2010-01-0000243	14399	ADONIS JEANINE & MARYSE	29 WADSWORTH ST	1,082.19	16.23	0	1,098.42	
2011-01-0000243	14399	ADONIS JEANINE & MARYSE	29 WADSWORTH ST	4,252.48	1,148.17	24	5,424.65	
2012-01-0000243	14399	ADONIS JEANINE & MARYSE	29 WADSWORTH ST	4,362.78	392.65	0	4,755.43	
TOTAL	3		14399 29 WADSWORTH ST	9,697.45	1,557.05	24	11,278.50	11,278.50
2011-01-0008186	5121	LAPORTE RICHARD C JR & CAROL	88 GARVAN ST	4,821.18	72.32	0	4,893.50	
2012-01-0008186	5121	LAPORTE RICHARD C JR & CAROL	88 GARVAN ST	5,252.64	472.73	0	5,725.37	
TOTAL	2		5121 88 GARVAN ST	10,073.82	545.05	0	10,618.87	10,618.87
2010-01-0002806	16629	CODRINGTON ROBERT R	4 WAKEFIELD CIR	348.68	10.46	0	359.14	
2011-01-0002806	16629	CODRINGTON ROBERT R	4 WAKEFIELD CIR	2,543.44	686.73	24	3,254.17	
2012-01-0002806	16629	CODRINGTON ROBERT R	4 WAKEFIELD CIR	2,609.42	234.85	0	2,844.27	
TOTAL	3		16629 4 WAKEFIELD CIR	5,501.54	932.04	24	6,457.58	6,457.58
2011-01-0010328	4885	BALESANO DOROTHY & DEAN	450 FOREST ST	697.31	10.46	0	707.77	
2012-01-0010328	4885	BALESANO DOROTHY & DEAN	450 FOREST ST	5,059.48	455.35	0	5,514.83	
TOTAL	2		4885 450 FOREST ST	5,756.79	465.81	0	6,222.60	6,222.60
2010-01-0007130	9424	JACQUES WAYNE B	16 MAY ST	1,506.51	45.2	0	1,551.71	
2011-01-0007130	9424	JACQUES WAYNE B	16 MAY ST	1,867.89	504.33	24	2,396.22	
2012-01-0007130	9424	JACQUES WAYNE B	16 MAY ST	1,867.90	168.11	0	2,036.01	
TOTAL	3		9424 16 MAY ST	5,242.30	717.64	24	5,983.94	5,983.94
2012-01-0003833	7305	DESJARDINS MARLENE	132 JERRY RD	5,008.45	225.38	0	5,233.83	

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	INTEREST	LIEN	TOTAL	Del. Through ***
TOTAL	1		7305 132 JERRY RD	5,008.45	225.38	0	5,233.83	5,233.83
2011-01-0013538	16803	SIROIS MARCELLA	14 MOHEGAN DR	1,743.70	210.1	0	1,953.80	
2012-01-0013538	16803	SIROIS MARCELLA	14 MOHEGAN DR	1,788.94	161	0	1,949.94	
TOTAL	2		16803 14 MOHEGAN DR	3,532.64	371.1	0	3,903.74	3,903.74
2010-01-0007860	7989	KOSCINSKI MARTHA B	73 LAWRENCE ST	215.09	29.04	24	268.13	
2011-01-0007860	7989	KOSCINSKI MARTHA B	73 LAWRENCE ST	2,905.44	784.47	24	3,713.91	
2012-01-0007860	7989	KOSCINSKI MARTHA B	73 LAWRENCE ST	1,324.72	119.23	0	1,443.95	
TOTAL	3	KOSCINSKI MARTHA B	73 LAWRENCE ST	4,445.25	932.74	48	5,425.99	5,425.99
2009-01-0003631	15476	SIXTY SEVEN BURNSIDE AVENUE L 67 BURNSIDE AVE UNIT 6		1,544.47	231.67	24	1,800.14	
2010-01-0003631	15476	SIXTY SEVEN BURNSIDE AVENUE L 67 BURNSIDE AVE UNIT 6		2,724.34	1,225.95	24	3,974.29	
2011-01-0003631	15476	SIXTY SEVEN BURNSIDE AVENUE L 67 BURNSIDE AVE 6		2,997.02	809.19	24	3,830.21	
2012-01-0003630	15473	SIXTY SEVEN BURNSIDE AVENUE L 67 BURNSIDE AVE 3		2,830.68	254.76	0	3,085.44	
2012-01-0003631	15476	SIXTY SEVEN BURNSIDE AVENUE L 67 BURNSIDE AVE 6		3,382.24	304.4	0	3,686.64	
TOTAL	5	SIXTY SEVEN BURNSIDE AVENUE L 67 BURNSIDE AVE 6		13,478.75	2,825.97	72	16,376.72	16,376.72
2012-01-0013818	4252	SIXTY SEVEN BURNSIDE AVE LLC	34 FAIRWAY CT	5,498.48	494.87	0	5,993.35	
TOTAL	1	SIXTY SEVEN BURNSIDE AVE LLC	34 FAIRWAY CT	5,498.48	494.87	0	5,993.35	5,993.35
2010-01-0007782	993	KLEMBA JEANNIE	32 BRANDON RD	3,231.71	436.29	24	3,692.00	
2011-01-0007782	993	KLEMBA JEANNIE	32 BRANDON RD	4,205.40	1,135.46	24	5,364.86	
2012-01-0007782	993	KLEMBA JEANNIE	32 BRANDON RD	4,314.50	388.31	0	4,702.81	
TOTAL	3		993 32 BRANDON RD	11,751.61	1,960.06	48	13,759.67	13,759.67
2010-01-0009503	3507	MCCRAY CAROLYN E	113 CRESCENT DR	3,710.14	880.06	24	4,614.20	
2011-01-0009503	3507	MCCRAY CAROLYN E	113 CRESCENT DR	4,094.16	1,105.42	24	5,223.58	
2012-01-0009503	3507	MCCRAY CAROLYN E	113 CRESCENT DR	4,200.36	378.03	0	4,578.39	
TOTAL	3		3507 113 CRESCENT DR	12,004.66	2,363.51	48	14,416.17	14,416.17

List 2

Total Delinquent Payment Arrangements:

\$ 145,272.78

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	INTEREST	LIEN	TOTAL	Del. Through ***
<b>SUBSEQUENT LIENS TO BE SOLD</b>								
2011-01-0004961	8307	FELLOWS RONALD J	235 LONG HILL ST	5,795.48	1,564.78	24	7,384.26	
2012-01-0004961	8307	FELLOWS RONALD J	235 LONG HILL ST	5,945.82	535.12	0	6,480.94	
TOTAL	2		8307 235 LONG HILL ST	11,741.30	2,099.90	24	13,865.20	13,865.20 CT-Tax
2011-01-0012825	5583	RYBA EDWARD J	79-81 GRAHAM RD	6,279.86	1,695.56	24	7,999.42	
2012-01-0012825	5583	RYBA EDWARD J	79-81 GRAHAM RD	6,442.76	579.85	0	7,022.61	
TOTAL	2		5583 79-81 GRAHAM RD	12,722.62	2,275.41	24	15,022.03	15,022.03 Investa
2011-01-0013847	15213	PIERSON SHERYL	190 WOODMONT DR	6,077.90	1,641.03	24	7,742.93	
2012-01-0013847	15213	PIERSON SHERYL	190 WOODMONT DR	6,235.56	561.2	0	6,796.76	
TOTAL	2		15213 190 WOODMONT DR	12,313.46	2,202.23	24	14,539.69	14,539.69 Investa
2011-01-0012970	2366	SANTOS LUIS C & DESIRIE	144 CENTRAL AVE	4,290.56	1,158.45	24	5,473.01	
2012-01-0012970	2366	SANTOS LUIS C & DESIRIE	144 CENTRAL AVE	4,401.86	396.17	0	4,798.03	
TOTAL	2		2366 144 CENTRAL AVE	8,692.42	1,554.62	24	10,271.04	10,271.04 Investa
2011-01-0009370	8060	MAXIMINO AMERICO	18 LELAND DR	4,171.60	1,126.34	24	5,321.94	
2012-01-0009370	8060	MAXIMINO AMERICO	18 LELAND DR	4,279.82	385.19	0	4,665.01	
TOTAL	2		8060 18 LELAND DR	8,451.42	1,511.53	24	9,986.95	9,986.95 Investa
2011-01-0005049	1292	FILIPPONE ROBERT J	89 BRITT RD	4,015.42	1,084.16	24	5,123.58	
2012-01-0005049	1292	FILIPPONE ROBERT J	89 BRITT RD	4,119.58	370.76	0	4,490.34	
TOTAL	2		1292 89 BRITT RD	8,135.00	1,454.92	24	9,613.92	9,613.92 Investa
2011-01-0006625	9576	HENDLEY MARVA E	30 MERCER AVE	3,788.64	1,022.93	24	4,835.57	
2012-01-0006625	9576	HENDLEY MARVA E	30 MERCER AVE	3,886.92	349.83	0	4,236.75	
TOTAL	2		9576 30 MERCER AVE	7,675.56	1,372.76	24	9,072.32	9,072.32 Investa
2011-01-0010803	9893	OLIVEIRA FELISBERTO & MARIA	38 MONTAGUE CIR	3,712.04	1,002.25	24	4,738.29	
2012-01-0010803	9893	OLIVEIRA FELISBERTO & MARIA	38 MONTAGUE CIR	3,808.34	342.75	0	4,151.09	
TOTAL	2		9893 38 MONTAGUE CIR	7,520.38	1,345.00	24	8,889.38	8,889.38 Investa
2011-01-0010904	3671	ORZOLEK JOSEPH	73 DARTMOUTH DR	3,268.34	882.45	24	4,174.79	
2012-01-0010904	3671	AMERICAN EAGLE FEDERAL CREDI	73 DARTMOUTH DR	4,071.30	366.41	0	4,437.71	
TOTAL	2		3671 73 DARTMOUTH DR	7,339.64	1,248.86	24	8,612.50	8,612.50 Investa
2011-01-0001118	6275	BELLINGHIRI SALVATORE & MARTH	91 HERBERT DR	4,812.16	1,299.29	24	6,135.45	
2012-01-0001118	6275	BELLINGHIRI SALVATORE & MARTH	91 HERBERT DR	4,871.14	438.4	0	5,309.54	

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	INTEREST	LIEN	TOTAL	Del. Through ***
TOTAL	2		6275 91 HERBERT DR	9,683.30	1,737.69	24	11,444.99	11,444.99 Investa
2011-01-0003076	10096	COPPINGER RHONDA LEE	39 NAOMI DR	4,708.62	1,271.33	24	6,003.95	
2012-01-0003076	10096	COPPINGER RHONDA LEE	39 NAOMI DR	4,830.76	434.77	0	5,265.53	
TOTAL	2		10096 39 NAOMI DR	9,539.38	1,706.10	24	11,269.48	11,269.48 Investa
2011-01-0004096	16007	DOUGLAS HILKAIH E	233 ELLINGTON RD 303	1,240.48	334.93	24	1,599.41	
2012-01-0004096	16007	FERATOVIC MURAT	233 ELLINGTON RD 303	1,272.66	114.53	0	1,387.19	
TOTAL	2			2,513.14	449.46	24	2,986.60	2,986.60 Investa
2011-01-0013969	9724	STEVENSON CRAIG R & MARIE	52 MILWOOD RD	6,603.78	1,783.03	24	8,410.81	
2012-01-0013969	9724	STEVENSON CRAIG R & MARIE	52 MILWOOD RD	6,775.10	609.76	0	7,384.86	
TOTAL	2		9724 52 MILWOOD RD	13,378.88	2,392.79	24	15,795.67	15,795.67 M-Tag
2011-01-0008122	12170	LUNDBERG MICHELE	135 ROWLAND DR	6,137.80	1,657.20	24	7,819.00	
2012-01-0008122	12170	LUNDBERG MICHELE	135 ROWLAND DR	6,297.02	566.73	0	6,863.75	
TOTAL	2		12170 135 ROWLAND DR	12,434.82	2,223.93	24	14,682.75	14,682.75 M-Tag
2011-01-0005866	15845	BABA EYLOGBE CORPORATION	235 EAST RIVER DR 1104	4,714.18	1,272.83	24	6,011.01	
2012-01-0005866	15845	BABA EYLOGBE CORPORATION	235 EAST RIVER DR 1104	4,836.46	435.28	0	5,271.74	
TOTAL	2		15845 235 EAST RIVER DR 1104	9,550.64	1,708.11	24	11,282.75	11,282.75 M-Tag
2012-01-0007665	1936	COPELAND ELOUISE	800-802 BURNSIDE AVE	5,605.16	504.47	0	6,109.63	
TOTAL	1		1936 800-802 BURNSIDE AVE	5,605.16	504.47	0	6,109.63	6,109.63 Investa 13
2012-01-0008587	14088	LIBERTY INVESTMENT GROUP L L C	362 TOLLAND ST	4,456.30	401.07	0	4,857.37	
TOTAL	1		14088 362 TOLLAND ST	4,456.30	401.07	0	4,857.37	4,857.37 Investa 13
2012-01-0003855	2525	RICE TERESA & CHRISTOPHER	54 CHESSLEE RD	4,364.98	392.85	0	4,757.83	
TOTAL	1		2525 54 CHESSLEE RD	4,364.98	392.85	0	4,757.83	4,757.83 Investa 13
2012-01-0004002	11903	KEATING TIMOTHY	14 RISLEY ST	3,397.86	305.81	0	3,703.67	
TOTAL	1		11903 14 RISLEY ST	3,397.86	305.81	0	3,703.67	3,703.67 Investa 13
2012-01-0009464	12275	MCCABE ROSALYN J & JAMES D	19 ST REGIS ST	3,226.22	290.36	0	3,516.58	
TOTAL	1		12275 19 ST REGIS ST	3,226.22	290.36	0	3,516.58	3,516.58 Investa 13
2012-01-0015258	15913	WEATHERINGTON KEITH	231 ELLINGTON RD 1	1,427.20	128.45	0	1,555.65	
TOTAL	1		15913 231 ELLINGTON RD 1	1,427.20	128.45	0	1,555.65	1,555.65 VMF 13

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	INTEREST	LIEN	TOTAL	Del. Through ***
2012-01-0003952	15428	DINNEEN STEPHEN J	16 BELL CT C-1	662.46	59.63	0	722.09	
TOTAL	1	DINNEEN STEPHEN J	16 BELL CT C-1	662.46	59.63	0	722.09	722.09 VMF 13
2012-01-0004884	10454	FALKOWICH KENNETH & MARIE	143A OAK ST	1,407.00	126.63	0	1,533.63	
TOTAL	1	FALKOWICH KENNETH & MARIE	143A OAK ST	1,407.00	126.63	0	1,533.63	1,533.63 VMF 13
2012-01-0009290	7388	MASON JENNIFER J	17 JUDSON AVE	3,752.58	337.73	0	4,090.31	
TOTAL	1		7388 17 JUDSON AVE	3,752.58	337.73	0	4,090.31	4,090.31 VMF 13
2012-01-0000468	16163	KAMEN KAREN	31 HIGH ST 10101	3,678.82	331.09	0	4,009.91	
TOTAL	1		16163 31 HIGH ST 10101	3,678.82	331.09	0	4,009.91	4,009.91 VMF13
2012-01-0015012	8606	VIGGIANO JOSEPH M	339 MAIN ST	20,224.64	1,820.21	0	22,044.85	
TOTAL	1		8606 339 MAIN ST	20,224.64	1,820.21	0	22,044.85	22,044.85 VMF 13
2012-01-0008083	8445	LAGUEUX LINDA M	77 MADISON ST	4,770.18	429.32	0	5,199.50	
TOTAL	1		8445 77 MADISON ST	4,770.18	429.32	0	5,199.50	5,199.50 VMF 13
2012-01-0002651	177	CHOPUS STEPHEN P	48 ANDREW DR	4,246.90	382.23	0	4,629.13	
TOTAL	1		177 48 ANDREW DR	4,246.90	382.23	0	4,629.13	4,629.13 VMF 13
2012-01-0005481	15301	GAFFNEY HARRIET	208 WOODYCREST DR	3,262.66	293.64	0	3,556.30	
TOTAL	1		15301 208 WOODYCREST DR	3,262.66	293.64	0	3,556.30	3,556.30 VMF 13
2012-01-0009463	12276	MCCABE ROSALYN J & JAMES D	23 ST REGIS ST	1,003.12	90.28	0	1,093.40	
			12276					1,093.40 VMF 13
2012-01-0002939	15508	CONDO 64 L L C	505 BURNSIDE AVE B-14	851.22	76.61	0	927.83	VMF 13
2012-01-0002946	15521	CONDO 64 L L C	505 BURNSIDE AVE C-8	851.22	76.61	0	927.83	VMF 13
2012-01-0002978	15567	CONDO 64 L L C	509 BURNSIDE AVE B-16	851.22	76.61	0	927.83	VMF 13
2012-01-0016441	17032	CONDO 64 L L C	505 BURNSIDE AVE GAR15	153.65	20.74	0	174.39	VMF 13
2012-01-0002923	15518	CONDO 64 L L C	505 BURNSIDE AVE C-5	996.1	89.65	0	1,085.75	VMF 13
2012-01-0002924	15478	CONDO 64 L L C	505 BURNSIDE AVE A-2	770.46	69.35	0	839.81	VMF 13
2012-01-0016429	17019	CONDO 64 L L C	505 BURNSIDE AVE GAR1	153.65	20.74	0	174.39	VMF 13
2012-01-0016435	17026	CONDO 64 L L C	505 BURNSIDE AVE GAR8	153.65	20.74	0	174.39	VMF 13
2012-01-0016440	17031	CONDO 64 L L C	505 BURNSIDE AVE GAR14	153.65	20.74	0	174.39	VMF 13
2012-01-0016451	17042	CONDO 64 L L C	505 BURNSIDE AVE GAR25	153.65	20.74	0	174.39	VMF 13
2012-01-0016454	17045	CONDO 64 L L C	509 BURNSIDE AVE GAR28	153.65	20.74	0	174.39	VMF 13
2012-01-0002925	15481	CONDO 64 L L C	505 BURNSIDE AVE A-5	996.1	89.65	0	1,085.75	VMF 13
2012-01-0002926	15482	CONDO 64 L L C	505 BURNSIDE AVE A-6	996.10	89.65	0	1,085.75	VMF 13

BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	INTEREST	LIEN	TOTAL	Del. Through ***
2012-01-0002928	15484	CONDO 64 L L C	505 BURNSIDE AVE A-8	851.22	76.61	0	927.83	VMF 13
2012-01-0002929	15485	CONDO 64 L L C	505 BURNSIDE AVE A-9	992.14	89.29	0	1,081.43	VMF 13
2012-01-0002930	15486	CONDO 64 L L C	505 BURNSIDE AVE A-10	851.22	76.61	0	927.83	VMF 13
2012-01-0002931	15487	CONDO 64 L L C	505 BURNSIDE AVE A-11	992.14	89.29	0	1,081.43	VMF 13
2012-01-0002932	15489	CONDO 64 L L C	505 BURNSIDE AVE A-13	996.1	89.65	0	1,085.75	VMF 13
2012-01-0002933	15496	CONDO 64 L L C	505 BURNSIDE AVE B-2	770.46	69.35	0	839.81	VMF 13
2012-01-0002934	15498	CONDO 64 L L C	505 BURNSIDE AVE B-4	969.76	87.28	0	1,057.04	VMF 13
2012-01-0002935	15501	CONDO 64 L L C	505 BURNSIDE AVE B-7	996.1	89.65	0	1,085.75	VMF 13
2012-01-0002936	15502	CONDO 64 L L C	505 BURNSIDE AVE B-8	851.22	76.61	0	927.83	VMF 13
2012-01-0002937	15504	CONDO 64 L L C	505 BURNSIDE AVE B-10	851.22	76.61	0	927.83	VMF 13
2012-01-0002938	15507	CONDO 64 L L C	505 BURNSIDE AVE B-13	996.1	89.65	0	1,085.75	VMF 13
2012-01-0002940	15509	CONDO 64 L L C	505 BURNSIDE AVE B-15	851.22	76.61	0	927.83	VMF 13
2012-01-0002941	15510	CONDO 64 L L C	505 BURNSIDE AVE B-16	851.22	76.61	0	927.83	VMF 13
2012-01-0002942	15512	CONDO 64 L L C	505 BURNSIDE AVE B-18	1,232.72	110.95	0	1,343.67	VMF 13
2012-01-0002943	15513	CONDO 64 L L C	505 BURNSIDE AVE B-19	1,013.22	91.19	0	1,104.41	VMF 13
2012-01-0002944	15519	CONDO 64 L L C	505 BURNSIDE AVE C-6	996.1	89.65	0	1,085.75	VMF 13
2012-01-0002945	15520	CONDO 64 L L C	505 BURNSIDE AVE C-7	996.1	89.65	0	1,085.75	VMF 13
2012-01-0002947	15522	CONDO 64 L L C	505 BURNSIDE AVE C-9	992.14	89.29	0	1,081.43	VMF 13
2012-01-0002948	15523	CONDO 64 L L C	505 BURNSIDE AVE C-10	851.22	76.61	0	927.83	VMF 13
2012-01-0002949	15524	CONDO 64 L L C	505 BURNSIDE AVE C-11	992.14	89.29	0	1,081.43	VMF 13
2012-01-0002950	15525	CONDO 64 L L C	505 BURNSIDE AVE C-12	853.42	76.81	0	930.23	VMF 13
2012-01-0002951	15526	CONDO 64 L L C	505 BURNSIDE AVE C-13	996.1	89.65	0	1,085.75	VMF 13
2012-01-0002952	15528	CONDO 64 L L C	505 BURNSIDE AVE C-15	851.22	76.61	0	927.83	VMF 13
2012-01-0002953	15529	CONDO 64 L L C	505 BURNSIDE AVE C-16	851.22	76.61	0	927.83	VMF 13
2012-01-0002954	15530	CONDO 64 L L C	505 BURNSIDE AVE C-17	1,025.94	92.33	0	1,118.27	VMF 13
2012-01-0002955	15531	CONDO 64 L L C	505 BURNSIDE AVE C-18	1,232.72	110.95	0	1,343.67	VMF 13
2012-01-0002956	15532	CONDO 64 L L C	505 BURNSIDE AVE F-3	1,205.94	108.53	0	1,314.47	VMF 13
2012-01-0002957	15533	CONDO 64 L L C	509 BURNSIDE AVE A-1	996.1	89.65	0	1,085.75	VMF 13
2012-01-0002958	15534	CONDO 64 L L C	509 BURNSIDE AVE A-2	770.46	69.35	0	839.81	VMF 13
2012-01-0002959	15535	CONDO 64 L L C	509 BURNSIDE AVE A-3	996.1	89.65	0	1,085.75	VMF 13
2012-01-0002960	15537	CONDO 64 L L C	509 BURNSIDE AVE A-5	996.1	89.65	0	1,085.75	VMF 13
2012-01-0002961	15538	CONDO 64 L L C	509 BURNSIDE AVE A-6	996.1	89.65	0	1,085.75	VMF 13
2012-01-0002962	15539	CONDO 64 L L C	509 BURNSIDE AVE A-7	996.1	89.65	0	1,085.75	VMF 13
2012-01-0002963	15540	CONDO 64 L L C	509 BURNSIDE AVE A-8	851.22	76.61	0	927.83	VMF 13
2012-01-0002964	15542	CONDO 64 L L C	509 BURNSIDE AVE A-10	851.22	76.61	0	927.83	VMF 13
2012-01-0002965	15543	CONDO 64 L L C	509 BURNSIDE AVE A-11	992.14	89.29	0	1,081.43	VMF 13
2012-01-0002966	15545	CONDO 64 L L C	509 BURNSIDE AVE A-13	996.1	89.65	0	1,085.75	VMF 13
2012-01-0002967	15547	CONDO 64 L L C	509 BURNSIDE AVE A-15	992.14	89.29	0	1,081.43	VMF 13
2012-01-0002968	15548	CONDO 64 L L C	509 BURNSIDE AVE A-16	851.22	76.61	0	927.83	VMF 13
2012-01-0002969	15552	CONDO 64 L L C	509 BURNSIDE AVE B-1	996.1	89.65	0	1,085.75	VMF 13



BILL#	UNIQUE ID	NAME	PROPERTY LOCATION	TAX	INTEREST	LIEN	TOTAL	Del. Through ***
2012-01-0002970	15553	CONDO 64 L L C	509 BURNSIDE AVE B-2	770.46	69.35	0	839.81	VMF 13
2012-01-0002971	15554	CONDO 64 L L C	509 BURNSIDE AVE B-3	996.1	89.65	0	1,085.75	VMF 13
2012-01-0002972	15559	CONDO 64 L L C	509 BURNSIDE AVE B-8	851.22	76.61	0	927.83	VMF 13
2012-01-0002973	15560	CONDO 64 L L C	509 BURNSIDE AVE B-9	992.14	89.29	0	1,081.43	VMF 13
2012-01-0002974	15561	CONDO 64 L L C	509 BURNSIDE AVE B-10	851.22	76.61	0	927.83	VMF 13
2012-01-0002975	15563	CONDO 64 L L C	509 BURNSIDE AVE B-12	857.82	77.2	0	935.02	VMF 13
2012-01-0002976	15565	CONDO 64 L L C	509 BURNSIDE AVE B-14	851.22	76.61	0	927.83	VMF 13
2012-01-0002977	15566	CONDO 64 L L C	509 BURNSIDE AVE B-15	1,017.60	91.59	0	1,109.19	VMF 13
2012-01-0002979	15569	CONDO 64 L L C	509 BURNSIDE AVE B-18	1,232.72	110.95	0	1,343.67	VMF 13
2012-01-0002980	15570	CONDO 64 L L C	509 BURNSIDE AVE C-1	996.1	89.65	0	1,085.75	VMF 13
2012-01-0002981	15575	CONDO 64 L L C	509 BURNSIDE AVE C-6	996.1	89.65	0	1,085.75	VMF 13
2012-01-0002982	15577	CONDO 64 L L C	509 BURNSIDE AVE C-8	851.22	76.61	0	927.83	VMF 13
2012-01-0002983	15579	CONDO 64 L L C	509 BURNSIDE AVE C-10	851.22	76.61	0	927.83	VMF 13
2012-01-0002984	15580	CONDO 64 L L C	509 BURNSIDE AVE C-11	992.14	89.29	0	1,081.43	VMF 13
2012-01-0002985	15581	CONDO 64 L L C	509 BURNSIDE AVE C-12	857.82	77.2	0	935.02	VMF 13
2012-01-0002986	15585	CONDO 64 L L C	509 BURNSIDE AVE C-16	851.22	76.61	0	927.83	VMF 13
2012-01-0002987	15588	CONDO 64 L L C	509 BURNSIDE AVE C-19	1,013.22	91.19	0	1,104.41	VMF 13
2012-01-0002988	15589	CONDO 64 L L C	505 BURNSIDE AVE GAR13	153.65	20.74	0	174.39	VMF 13
2012-01-0002989	15536	CONDO 64 L L C	509 BURNSIDE AVE A-4	969.76	87.28	0	1,057.04	VMF 13
2012-01-0003433	15544	CONDO 64 L L C	509 BURNSIDE AVE A-12	857.82	77.2	0	935.02	VMF 13
2012-01-0016430	17021	CONDO 64 L L C	505 BURNSIDE AVE GAR3	153.65	20.74	0	174.39	VMF 13
2012-01-0016433	17024	CONDO 64 L L C	505 BURNSIDE AVE GAR6	153.65	20.74	0	174.39	VMF 13
2012-01-0016434	17025	CONDO 64 L L C	505 BURNSIDE AVE GAR7	153.65	20.74	0	174.39	VMF 13
2012-01-0016442	17033	CONDO 64 L L C	505 BURNSIDE AVE GAR16	153.65	20.74	0	174.39	VMF 13
2012-01-0016449	17040	CONDO 64 L L C	505 BURNSIDE AVE GAR23	153.65	20.74	0	174.39	VMF 13
2012-01-0016450	17041	CONDO 64 L L C	505 BURNSIDE AVE GAR24	153.65	20.74	0	174.39	VMF 13
2012-01-0016453	17044	CONDO 64 L L C	505 BURNSIDE AVE GAR27	153.65	20.74	0	174.39	VMF 13
TOTAL	80	CONDO 64 L L C	505 BURNSIDE AVE GAR27	65,308.16	5,974.54	0	70,196.95	70,196.95 VMF 13

List 3

TOTAL SUBSEQUENT LIENS TO SELL:

\$ 308,912.07

Date

XXX

XXX

XXX

Dear XXX:

By way of this letter, please be advised that on Tuesday, April 15, 2014, the East Hartford Town Council voted to allow the Town Administration to sell various property tax liens based on sealed bids received by the town through an advertised request for proposal (RFP).

Although we have corresponded with you in a variety of ways over the years as outlined by Connecticut General Statutes in an effort to collect outstanding taxes due on property you own, we have been unsuccessful in our collection efforts. Because of the action taken by the Town Council, we are notifying you as the record owner that your property will be included in this tax lien sale.

The town expects to receive bids on property liens, including property you own, and immediately following the receipt of those bids, the Town Council is expected to approve the sale of those liens. This process is expected to culminate in the next 60 to 90 days.

You should contact the town immediately in order to make payment in full in order to keep the town's tax liens on your property from being sold. When the tax liens on your property are sold, the purchaser of the tax liens shall have the right to foreclose on the property and you will likely lose all of your rights, title, and interest in the property.

In the event you are unable to pay the full amount of outstanding taxes due, provided you have not defaulted on prior payment arrangements with the town, the town can offer to create a monthly payment plan provided you pay 25% of the outstanding taxes due as an initial payment and promise to pay all remaining delinquent taxes and interest due within 36 months while keeping new taxes due current. Interest will continue to accrue on the unpaid tax balance at 18% annually.

I strongly encourage you to make the necessary arrangements to extinguish this tax debt to the town in full as soon as possible by calling (860) 291-7257.

Sincerely,  
The Town of East Hartford

Iris Laurenza, C.C.M.C. Collector of Revenue



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: March 25<sup>th</sup> 2014  
TO: Richard F. Kehoe  
FROM: Mayor Marcia A. Leclerc  
RE: RESOLUTION- Retiree Pension Increases

---

Attached is a memo from Finance Director Mike Walsh, requesting that the Town Council authorize the attached resolution concerning a 1% annual cost of living increase to Town of East Hartford retirees who retired after December 31, 1999 through December 31, 2001; as well as increase the annual cost of living adjustment to 2% for retirees with retirement dates between 1980 through 1990.

Please place this on the Town Council agenda for the April 1, 2014 meeting.

Thank you.

C: M. Walsh, Finance Director  
J. Carlson, Town treasurer

**RESOLUTION TO PROVIDE AN ANNUAL 1% COST OF LIVING INCREASE TO TOWN OF EAST HARTFORD RETIREES WHO RETIRED AFTER DECEMBER 31, 1999 THROUGH DECEMBER 31, 2001 AND TO INCREASE THE ANNUAL COST OF LIVING ADJUSTMENT TO 2% FOR RETIREES WITH RETIREMENT DATES BETWEEN 1980 THROUGH 1990**

**WHEREAS**, the Town of East Hartford, through its Pension and Retiree Benefits Board, is contractually obligated to study every three years the effect that economic conditions has had on retiree payments; and

**WHEREAS**, the results of the Board's actuarial study shall be submitted to the Mayor who shall forward it to the Town Council for possible action; and

**WHEREAS**, the Mayor and Town Council jointly recognize the economic impacts that have caused retiree pensions to fail to keep up with the effects of inflation and will fund an increase in the fiscal year 2014-2015 budget to provide for this increase in retiree pensions.

**THEREFORE BE IT RESOLVED**, that the Town Council hereby approves an annual 1% cost of living adjustment for retirees and beneficiaries who retired after December 31, 1999 through December 31, 2001 and that the Town Council hereby additionally approves an increase to 2% cost of living adjustment for retirees and beneficiaries who retired between 1980 and 1990 to be paid as part of the pension payment for the period beginning July 1, 2014, and annually thereafter.

I, Angela Attenello, Clerk of the Town Council of the Town of East Hartford, certify that the above resolution was approved at a meeting of the Town Council held on April 1, 2014.

---

Angela Attenello, Clerk of the Town Council



## MEMORANDUM

**DATE:** March 11, 2014

**TO:** Marcia A. Leclerc, Mayor

**FROM:** Michael P. Walsh, Director of Finance

**TELEPHONE:** (860) 291-7246

**RE:** Retiree Pension Increases

---

By way of this memo, attached please find a resolution which will provide a 1% annual cost of living adjustment (COLA) for retirees who retired between January 1, 2000 and December 31, 2001. This action, if approved, is consistent with the overall plan to extend the 1% COLA to all retirees eventually.

Additionally, the resolution also addresses retirees who retired between 1980 and 1990 who currently received a 1% annual COLA. In the case of those retirees, the annual COLA will increase to 2% annually going forward.

In support of the resolution, I am attaching the Pension and Retiree Benefit Board's motion recommending this action based on the most recent pension plan valuation as well as the letter from the Segal Company explaining the issue and pricing out the proposed increases.

Should you have any questions or problems on any of the aforementioned, please feel free to let me know.

Cc: Joseph Carlson, Town Treasurer

4. ~OLD BUSINESS:

a. Pension Plan Valuation, COLA Study and Experience Study Presentations -- Ann Gineo, Segal Consulting

Ann Gineo of Segal Consulting presented the updated COLA Study dated 12/12/13. Mr. Carlson and Board members reviewed in-depth the Actuarial Experience Study and the COLA Study. The Board makes recommendations to the Mayor and the Mayor will consider and make recommendations to the Town Council during the upcoming budget process.

*Motion by Mr. Thompson to recommend under COLA Study #1, Scenario 1f "Extend 1% COLA through 7/1/05 at a cost of \$102,778 and COLA Study #2 Scenario 2a. "Increase 1% COLA to 2% for those with retirement dates in 1980 through 1990" at a cost of \$32,921.*

*No second to this motion, motion was dropped.*

*Motion by Mrs. Clarke, seconded by Mr. Damaschi to recommend under COLA Study #2 Scenario 2a. "Increase 1% COLA to 2% for those with retirement dates in 1980 through 1990" at a cost of \$32,921.*

*Motion was voted and approved 3 - 2, with Mr. Thompson and Mr. Vignati voting no.*

*Motion by Mr. Thompson, seconded by Mr. Vignati to recommend under COLA Study #1 Scenario 1b "Extend 1% COLA through 12/31/2001 at a cost of \$39,168*

*Motion was voted and approved 3 - 2, with Mrs. Clarke and Mr. Damaschi voting no.*

*Motion by Mrs. Clarke, seconded by Mr. Damaschi to recommend no changes to the 7/1/13 Valuation Results for a contribution of \$10,884,008.*

In-depth discussion was held on the Experience Study and the Board members requested the following:

*Mrs. Clarke and Mr. Damaschi rescinded their motions*

*Motion by Mr. Vignati, seconded by Mr. Thompson to recommend using a 7.75% Discount Rate and 3.25 Inflation for a contribution of \$11,832,204.*

*Motion was voted and approved 3 - 1, with Mr. Damaschi voting no, Mrs. Clarke abstaining.*

5. ~NEW BUSINESS:

1. 2014 Meeting Calendar

*Motion by Mr. Thompson, seconded by Mr. Damaschi to approve as presented the 2014 Meeting Calendar.*

*Motion was voted; Motion was unanimously approved.*

2. 2014-2015 Requested Budget:

G9837-60120	Clerk	\$1,200.00
G9837-63130	Physician Med. Services	<u>2,400.00</u>
	Total	\$3,600.00

*Motion by Mr. Damaschi, seconded by Mrs. Clarke to approve as presented the 2014-2015 Requested Budget.*

*Motion was voted; Motion was unanimously approved.*

6. ~REPORTS: ~

a. ~~~~~Pensions:

~~~~~1. ~ Summary of Portfolio Asset - November, 2013

~~~~~2. Summary of Expenses - November, 2013

~~~~~  
This was accepted as information for the Board members.

~~~~~3. ~Fiduciary Investment Advisors, LLC Report ~~~



30 Waterside Drive Suite 300 Farmington, CT 06032-3069  
T 860.678.3000 www.segalco.com

December 12, 2013

Mr. Michael P. Walsh  
Finance Director  
Town of East Hartford  
740 Main Street  
East Hartford, CT 06108-3114

Dear Mike:

**Subject:** Study to Expand the COLA Payments from the Pension Plan (UPDATED)

At the request of the Pension and Retiree Benefits Board, Segal Consulting has prepared studies to determine the cost of extending cost-of-living increases (COLAs) to retirees who do not currently receive them, and also enhancing the COLA for the most senior retirees.

According to the documentation Segal has on file, the Town of East Hartford Pension Plan currently provides the following COLAs:

| <b>Retiree Group</b>  | <b>COLA Amount</b>  |
|---|---|
| All General Employees, Police Officers and Firefighters who retired prior to 1/1/1980               | 2% per year   |
| All General Employees, Police Officers and Firefighters who retired between 1/1/1980 and 12/31/1999 | 1% per year   |
| Police Officers who retired after 1/1/2000  | 2% per year, beginning in the fifth year of retirement  |
| Firefighters who retired after 7/1/2005   | 1% per year beginning in the fifth year of retirement, increasing to 2% in the ninth year of retirement |
| General Employees who retired on disability between 1/1/2000 and 7/1/2005                           | 1% per year   |
| General Employees who retired after 7/1/2005  | 2% per year, beginning in the fifth year of retirement  |

A gap in COLA coverage currently exists for non-disabled General and Firefighter employees who retired after December 31, 1999 and prior to July 2, 2005. We have determined the cost to extend a 1% cost-of-living adjustment (COLA) to these retirees. The cost impacts are shown on the attached exhibit by each individual year, 2000, 2001, 2002, etc. Each set of results is

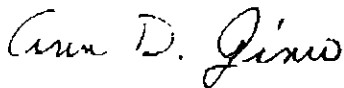
cumulative. For example, the results for 2003 (Scenario 1d) include a 1% COLA for retirees in 2000 through 2003. Note that we have also included January 1, 2000 Police retirees in the analysis; while Police retirees *after* January 1, 2000 are getting a COLA already, the one remaining annuitant who actually retired on that date is not receiving increases, based on the valuation data received.

In addition, we also determined the cost of increasing the COLA from 1% to 2% for those retired from 1980 through 2000. We have shown these results into two parts in the exhibit. Scenario 2A shows the cost from 1980 through 1990, and Scenario 2B includes 1980 through 2000.

For the cost calculations, we used the census and actuarial assumptions and methods from the preliminary July 1, 2013 actuarial valuation. Proposed changes resulting from the five-year experience study are not reflected.

I look forward to discussing these results with you. Please do not hesitate to call me at 860.678.3034 if you have any questions.

Sincerely

A handwritten signature in cursive script that reads "Ann D. Gineo".

Ann D. Gineo, FSA, MAAA, EA  
Senior Vice President and Actuary



**Town of East Hartford**  
**Impact of Changes to COLA Provisions**

**COLA Study #1**

| <b>Scenario 1a: Extend 1% COLA through 12/31/2000:</b>                        | <b><u>BOE</u></b> | <b><u>TOWN</u></b> | <b><u>FIRE</u></b> | <b><u>POLICE</u></b> | <b><u>TOTAL</u></b> |
|---|-------------------|--------------------|--------------------|----------------------|---------------------|
| Number of Impacted Retirees and Beneficiaries                                 | 0                 | 8                  | 9                  | 1                    | 18                  |
| Increase in Accrued Liability   | \$0               | \$40,418           | \$339,828          | \$25,195             | \$405,441           |
| Increase in Annual Required Contribution for fiscal year ending June 30, 2014 | \$0               | \$2,458            | \$20,672           | \$1,533              | \$24,663            |

| <b>Scenario 1b: Extend 1% COLA through 12/31/2001:</b>                        | <b><u>BOE</u></b> | <b><u>TOWN</u></b> | <b><u>FIRE</u></b> | <b><u>POLICE</u></b> | <b><u>TOTAL</u></b> |
|---|-------------------|--------------------|--------------------|----------------------|---------------------|
| Number of Impacted Retirees and Beneficiaries                                 | 0                 | 19                 | 12                 | 1                    | 32                  |
| Increase in Accrued Liability   | \$0               | \$176,000          | \$442,686          | \$25,195             | \$643,881           |
| Increase in Annual Required Contribution for fiscal year ending June 30, 2014 | \$0               | \$10,706           | \$26,929           | \$1,533              | \$39,168            |

| <b>Scenario 1c: Extend 1% COLA through 12/31/2002:</b>                        | <b><u>BOE</u></b> | <b><u>TOWN</u></b> | <b><u>FIRE</u></b> | <b><u>POLICE</u></b> | <b><u>TOTAL</u></b> |
|---|-------------------|--------------------|--------------------|----------------------|---------------------|
| Number of Impacted Retirees and Beneficiaries                                 | 3                 | 29                 | 13                 | 1                    | 46                  |
| Increase in Accrued Liability   | \$38,206          | \$276,555          | \$469,562          | \$25,195             | \$809,518           |
| Increase in Annual Required Contribution for fiscal year ending June 30, 2014 | \$2,324           | \$16,823           | \$28,564           | \$1,533              | \$49,243            |

| <b>Scenario 1d: Extend 1% COLA through 12/31/2003:</b>                        | <b><u>BOE</u></b> | <b><u>TOWN</u></b> | <b><u>FIRE</u></b> | <b><u>POLICE</u></b> | <b><u>TOTAL</u></b> |
|---|-------------------|--------------------|--------------------|----------------------|---------------------|
| Number of Impacted Retirees and Beneficiaries                                 | 15                | 36                 | 17                 | 1                    | 69                  |
| Increase in Accrued Liability   | \$286,001         | \$415,897          | \$720,732          | \$25,195             | \$1,447,825         |
| Increase in Annual Required Contribution for fiscal year ending June 30, 2014 | \$17,397          | \$25,300           | \$43,843           | \$1,533              | \$88,072            |

| <b>Scenario 1e: Extend 1% COLA through 12/31/2004:</b>                        | <b><u>BOE</u></b> | <b><u>TOWN</u></b> | <b><u>FIRE</u></b> | <b><u>POLICE</u></b> | <b><u>TOTAL</u></b> |
|---|-------------------|--------------------|--------------------|----------------------|---------------------|
| Number of Impacted Retirees and Beneficiaries                                 | 18                | 43                 | 21                 | 1                    | 83                  |
| Increase in Accrued Liability   | \$313,556         | \$489,043          | \$816,856          | \$25,195             | \$1,644,650         |
| Increase in Annual Required Contribution for fiscal year ending June 30, 2014 | \$19,074          | \$29,749           | \$49,689           | \$1,533              | \$100,045           |

| <b>Scenario 1f: Extend 1% COLA through 7/1/2005:</b>                          | <b><u>BOE</u></b> | <b><u>TOWN</u></b> | <b><u>FIRE</u></b> | <b><u>POLICE</u></b> | <b><u>TOTAL</u></b> |
|---|-------------------|--------------------|--------------------|----------------------|---------------------|
| Number of Impacted Retirees and Beneficiaries                                 | 23                | 45                 | 21                 | 1                    | 90                  |
| Increase in Accrued Liability   | \$337,212         | \$510,316          | \$816,856          | \$25,195             | \$1,689,579         |
| Increase in Annual Required Contribution for fiscal year ending June 30, 2014 | \$20,513          | \$31,043           | \$49,689           | \$1,533              | \$102,778           |

**COLA Study #2**

| <b>Scenario 2a: Increase 1% COLA to 2% for those with retirement dates in 1980 through 1990:</b> | <b><u>BOE</u></b> | <b><u>TOWN</u></b> | <b><u>FIRE</u></b> | <b><u>POLICE</u></b> | <b><u>TOTAL</u></b> |
|--|-------------------|--------------------|--------------------|----------------------|---------------------|
| Number of Impacted Retirees and Beneficiaries  | 0                 | 50                 | 25                 | 25                   | 100                 |
| Increase in Accrued Liability  | \$0               | \$106,295          | \$204,637          | \$230,273            | \$541,205           |
| Increase in Annual Required Contribution for fiscal year ending June 30, 2014                    | \$0               | \$6,466            | \$12,448           | \$14,008             | \$32,921            |

| <b>Scenario 2b: Increase 1% COLA to 2% for those with retirement dates in 1980 through 2000:</b> | <b><u>BOE</u></b> | <b><u>TOWN</u></b> | <b><u>FIRE</u></b> | <b><u>POLICE</u></b> | <b><u>TOTAL</u></b> |
|--|-------------------|--------------------|--------------------|----------------------|---------------------|
| Number of Impacted Retirees and Beneficiaries  | 1                 | 161                | 101                | 59                   | 322                 |
| Increase in Accrued Liability  | \$50,703          | \$942,898          | \$3,022,270        | \$962,221            | \$4,978,092         |
| Increase in Annual Required Contribution for fiscal year ending June 30, 2014                    | \$3,084           | \$57,357           | \$183,845          | \$58,532             | \$302,818           |



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: March 26, 2014  
TO: Richard F. Kehoe  
FROM: Mayor Marcia A. Leclerc  
RE: REFERRAL- 26 Bissell Street Property to the Real Estate Acquisition Committee

---

Attached is a memo from Development Director, Eileen Buckheit, regarding the town owned property at 26 Bissell Street. The Development Office has completed the demolition of the old firehouse structure on the property and is ready to begin the process of selling the town property to an interested business owner in the downtown area. Attached for your review are the total costs for appraisal and demolition.

I support selling this property and request this item be referred to the Town Council's Real Estate Acquisition and Disposition Committee for review and appropriate action.

Please place on the Town Council agenda for the April 1, 2014 Town Council meeting.

Thank you.

C: E. Buckheit, Director of Development

Environmental Services, Inc.  
90 Brookfield Street  
South Windsor, CT 06074

# INVOICE

12/17/13 55819

Attention: Doug Wilson  
Town of East Hartford  
740 Main Street  
East Hartford, CT 06108

## DESCRIPTION

26 Bissell Street  
East Hartford, CT

Asbestos Removal/Demolition

| PO #        | Terms        | PROJECT   |
|-------------|--------------|-----------|
| 20141570-00 | Upon Receipt | 2013-0881 |

Account Manager: Dustin J. Mitchell

Additional charges/adjustments MAY be reflected in future billings

### Demolition - Two-Story Building

Contract Fee \$35,780.00

Bill Units

Rate

Charge

Billing Group Subtotal: \$35,780.00

Total: \$35,780.00

Please Note Our New Remittance Address:

P.O. Box 1478

South Windsor, CT 06074-1478

All applicable sales tax included. Please reference Invoice and Project Number on check.

Phone: 860-528-9500 Fax: 860-289-0138 Fed. Tax ID# 06-1330595

To Assist in Payment We Accept



## RECEIVED

DEC 22 2013

TOWN OF EAST HARTFORD  
ENGINEERING DIVISION

Environmental Services, Inc.  
90 Brookfield Street  
South Windsor, CT 06074

# INVOICE

09/26/13 55114

Attention: Jim Kupla  
Town of East Hartford  
740 Main Street  
East Hartford, CT 06108

## DESCRIPTION

26 Bissell Street  
East Hartford, CT

Asbestos Removal/Demolition

| PO #        | Terms        | PROJECT   |
|-------------|--------------|-----------|
| 20141570-00 | Upon Receipt | 2013-0881 |

Account Manager: Dustin J. Mitchell

Additional charges/adjustments MAY be reflected in future billings

### Asbestos Removal

Contract Fee \$7,400.00

*Bill Units*

*Rate*

*Charge*

Billing Group Subtotal: \$7,400.00

Total : \$7,400.00

Please Note Our New Remittance Address:

P.O. Box 1478

South Windsor, CT 06074-1478

All applicable sales tax included. Please reference Invoice and Project Number on check.  
Phone: 860-528-9500 Fax: 860-289-0138 Fed. Tax ID# 06-1330595

To Assist in Payment We Accept



WELLSPEAK DUGAS & KANE, LLC

**INVOICE:**

55 Realty Drive, Ste 305  
Cheshire, CT 06410  
Tele: 203-699-8920  
Fax: 203-699-8938

|           |              |
|-----------|--------------|
| DATE:     | INVOICE NO.: |
| 2/18/2014 | 4532         |

|   |
|---|
| BILL TO:  |
| Ms. Eileen C. Buckheit<br>Development Director<br>Town of East Hartford<br>740 Main Street<br>East Hartford, CT 06108 |

|   |
|---|
| PROJECT:  |
| 26 Bissell Street<br>East Hartford, Connecticut |

|                |     |               |               |                |
|----------------|-----|---------------|---------------|----------------|
| Terms          | REP | Delivery Date | Delivered Via | Engagement No. |
| Due on Receipt | MJD | 2/18/2014     | Hand Deli...  | WDK14001       |

| ITEM      | DESCRIPTION  | QTY | RATE     | AMOUNT   |
|-----------|--|-----|----------|----------|
| Appraisal | 26 Bissell Street, East Hartford, Connecticut Appraisal Report |     | 2,000.00 | 2,000.00 |

*ok to pay ECB 2/19/14*

Our Federal ID (EIN) number is 06-1442897

**Total** \$2,000.00

# PURCHASE ORDER PAYMENT REQUEST

Department Name Development Office P.O. Number 20141948-00

Payment is: Partial  Final

Vendor WELLSPEAK DUGAS & KANE, LLC Vendor Number 092542

Budget Account Number G4100-63138 \$2,000.00

List Here the Invoice Number(s) for this payment:

| Invoice Number | Invoice Date | Amount of Invoice |
|----------------|--------------|-------------------|
| 4532           | 2/18/2014    | \$2,000.00        |
|                |              |                   |
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|                |              |                   |

Attach original invoices and packing slips and send to Finance for processing.  
If this payment is final and will exceed the balance on the purchase order, please provide an explanation below.

CONNECTICUT APPRAISAL REPORT, 26 Bissell Street  
FY 2013 - 2014

3/5/14  
Date

*Eileen Chubbett*  
Approved By (Authorized Signature)

FOR FINANCE DEPARTMENT USE ONLY  
Audit Review: Entered for Payment by:

MARCIA LECLERC  
MAYOR

DEVELOPMENT  
DEPARTMENT

TOWN OF EAST HARTFORD

740 Main Street

East Hartford, Connecticut 06108

(860) 291-7300

FAX (860) 291-7298

MEMORANDUM

TO: Mayor Marcia Leclerc

FROM: Eileen Buckheit *EB*

DATE: March 24, 2014

RE: 26 Bissell Street referral to Council

---

The Development Office has completed the demolition activities at the aforementioned property and is ready to begin the process of its sale. I have received interest from an adjoining property for the addition of parking spaces related to their business activities.

I believe it is in the best interests of the Town and Central Business District to move ahead on the sale of this parcel with a use consistent with providing an enhancement to an adjacent business.

I respectfully request that the item be placed on the Town Council agenda for referral to the Real Estate Acquisition and Disposition Committee.

| CURRENT OWNER            |  | TOPO.             | UTILITIES | STRT./ROAD | LOCATION | CURRENT ASSESSMENT |         |                 |                |
|--------------------------|--|-------------------|-----------|------------|----------|--------------------|---------|-----------------|----------------|
| TOWN OF EAST HARTFORD    |  | A Good            | 1 All     | 1 Paved    |          | Description        | Code    | Appraised Value | Assessed Value |
| 740 MAIN STREET          |  |                   |           |            |          | EX COM LN          | 21      | 50,670          | 35,470         |
| EAST HARTFORD, CT 06108  |  |                   |           |            |          | EX COM BL          | 22      | 52,430          | 36,700         |
| Additional Owners:       |  |                   |           |            |          | EX CM OTB          | 25      | 4,860           | 3,400          |
| <b>SUPPLEMENTAL DATA</b> |  |                   |           |            |          |                    |         |                 |                |
| Other ID: 0370-0026      |  | Locn Suffix       |           |            |          |                    |         |                 |                |
| Homeowner Cr             |  | Zoning B-5        |           |            |          |                    |         |                 |                |
| Census 5104              |  | Res Area 0        |           |            |          |                    |         |                 |                |
| VCS 1706                 |  | Non Res Area 2298 |           |            |          |                    |         |                 |                |
| # Units 3                |  | Lot Size .12      |           |            |          |                    |         |                 |                |
| Class Com                |  | ASSOC PID#        |           |            |          |                    |         |                 |                |
| GIS ID:                  |  |                   |           |            | Total    |                    | 107,960 |                 | 75,570         |

6043  
EAST HARTFORD, CT

# VISION

| RECORD OF OWNERSHIP            |  | BK-VOL/PAGE | SALE DATE  | q/u | v/i | SALE PRICE | V.C. | PREVIOUS ASSESSMENTS (HISTORY) |      |                |        |      |                |      |        |                |  |        |
|--------------------------------|--|-------------|------------|-----|-----|------------|------|--------------------------------|------|----------------|--------|------|----------------|------|--------|----------------|--|--------|
| TOWN OF EAST HARTFORD          |  | 1564/ 3     | 05/01/1995 | U   | I   | 28,257     | B    | Yr.                            | Code | Assessed Value | Yr.    | Code | Assessed Value | Yr.  | Code   | Assessed Value |  |        |
| EHRLZAR ASSOCIATES             |  | 1168/ 181   | 09/09/1988 | Q   | I   | 140,000    | A    | 2013                           | 21   | 35,470         | 2012   | 21   | 35,470         | 2011 | 21     | 35,470         |  |        |
| SCHWARTZ DON R                 |  | 957/ 88     | 03/19/1986 | Q   | I   | 134,000    | A    | 2013                           | 22   | 36,700         | 2012   | 22   | 36,700         | 2011 | 22     | 36,700         |  |        |
| COREY, FREDDIE E & KATHLEENE K |  | 743/ 354    | 12/30/1980 | Q   | I   | 58,500     | A    | 2013                           | 25   | 3,400          | 2012   | 25   | 3,400          | 2011 | 25     | 3,400          |  |        |
| SHVONSKI, MICHAEL J            |  | 698/ 216    |            | Q   | I   |            | NC   |                                |      |                |        |      |                |      |        |                |  |        |
| Total:                         |  |             |            |     |     |            |      |                                |      | 75,570         | Total: |      |                |      | 75,570 | Total:         |  | 75,570 |

| EXEMPTIONS |      |             | OTHER ASSESSMENTS |      |             |        |        |            |
|------------|------|-------------|-------------------|------|-------------|--------|--------|------------|
| Year       | Type | Description | Amount            | Code | Description | Number | Amount | Comm. Int. |
| Total:     |      |             |                   |      |             |        |        |            |

*This signature acknowledges a visit by a Data Collector or Assessor*

| APPRAISED VALUE SUMMARY                 |                |
|---|----------------|
| Appraised Bldg. Value (Card)            | 52,430         |
| Appraised XF (B) Value (Bldg)           | 0              |
| Appraised OB (L) Value (Bldg)           | 4,860          |
| Appraised Land Value (Bldg)             | 50,670         |
| Special Land Value                      | 0              |
| Total Appraised Parcel Value            | 107,960        |
| Valuation Method:                       | C              |
| Adjustment:                             | 0              |
| <b>Net Total Appraised Parcel Value</b> | <b>107,960</b> |

| ASSESSING NEIGHBORHOOD |           |                   |         |       |
|------------------------|-----------|-------------------|---------|-------|
| NBHD/SUB               | NBHD Name | Street Index Name | Tracing | Batch |
| 0001/A                 |           |                   |         |       |

| NOTES                                 |  |  |  |  |  |  |  |  |  |
|---------------------------------------|--|--|--|--|--|--|--|--|--|
| CC#54/93. INTERIOR GUTTED, 1999 LIST. |  |  |  |  |  |  |  |  |  |

| BUILDING PERMIT RECORD |            |      |             |        |            |         |            |                   |            | VISIT/ CHANGE HISTORY |    |    |     |                |  |
|------------------------|------------|------|-------------|--------|------------|---------|------------|-------------------|------------|-----------------------|----|----|-----|----------------|--|
| Permit ID              | Issue Date | Type | Description | Amount | Insp. Date | % Comp. | Date Comp. | Comments          | Date       | Type                  | IS | ID | Cd. | Purpose/Result |  |
| B-13-913               | 12/04/2013 | RV   | Review      | 0      |            | 0       |            | DEMO 3-STORY WOOD | 06/29/2006 |                       |    | TM | 62  | Estimated      |  |

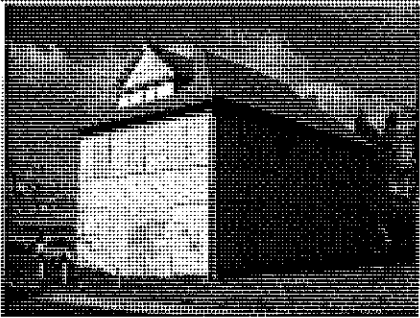
| LAND LINE VALUATION SECTION |          |                   |      |   |       |       |       |            |            |        |           |         |      |            |                 |            |                 |            |        |
|-----------------------------|----------|-------------------|------|---|-------|-------|-------|------------|------------|--------|-----------|---------|------|------------|-----------------|------------|-----------------|------------|--------|
| B #                         | Use Code | Use Description   | Zone | D | Front | Depth | Units | Unit Price | I. Factor  | S.A.   | C. Factor | ST. Idx | Adj. | Notes- Adj | Special Pricing | S Adj Fact | Adj. Unit Price | Land Value |        |
| 1                           | 902      | Exempt Commercial | B5   |   | 50    |       | 0.12  | AC         | 125,000.00 | 4.2222 | C         |         | 0.30 | 2000       | 1.00            |            |                 | 1.00       | 50,670 |



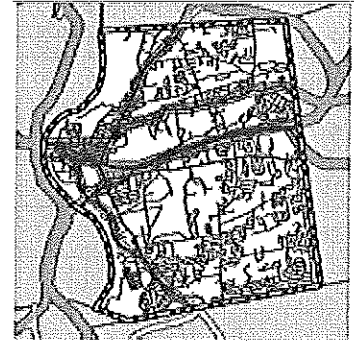
# Town of East Hartford Property Summary Report

**26 BISSELL ST**

|                    |                       |                  |     |
|--------------------|-----------------------|------------------|-----|
| <b>MAP LOT:</b>    | 13-297                | <b>CAMA PID:</b> | 752 |
| <b>LOCATION:</b>   | 26 BISSELL ST         |                  |     |
| <b>OWNER NAME:</b> | TOWN OF EAST HARTFORD |                  |     |



|                         |
|-------------------------|
| <b>OWNER OF RECORD</b>  |
| TOWN OF EAST HARTFORD   |
| 740 MAIN STREET         |
| EAST HARTFORD, CT 06108 |



|                     |      |                |    |                 |      |
|---------------------|------|----------------|----|-----------------|------|
| <b>LIVING AREA:</b> | 2298 | <b>ZONING:</b> | B5 | <b>ACREAGE:</b> | 0.12 |
|---------------------|------|----------------|----|-----------------|------|

## SALES HISTORY

| OWNER                            | BOOK / PAGE | SALE DATE   | SALE PRICE   |
|----------------------------------|-------------|-------------|--------------|
| TOWN OF EAST HARTFORD            | 1564/ 3     | 01-May-1995 | \$28,257.00  |
| EHLZAR ASSOCIATES FRIEDMAN ET AL | 1168/ 181   | 09-Sep-1988 | \$140,000.00 |
| SCHWARTZ DON R                   | 957/ 88     | 19-Mar-1986 | \$134,000.00 |
| COREY, FREDDIE E & KATHLEENE K   | 743/ 354    | 30-Dec-1980 | \$58,500.00  |
| SHVONSKI, MICHAEL J              | 698/ 216    |             | \$0.00       |

## CURRENT PARCEL VALUE

|               |             |                      |             |              |             |
|---------------|-------------|----------------------|-------------|--------------|-------------|
| <b>TOTAL:</b> | \$75,570.00 | <b>IMPROVEMENTS:</b> | \$40,100.00 | <b>LAND:</b> | \$35,470.00 |
|---------------|-------------|----------------------|-------------|--------------|-------------|

## ASSESSING HISTORY

| FISCAL YEAR | TOTAL VALUE  | IMPROVEMENT VALUE | LAND VALUE  |
|-------------|--------------|-------------------|-------------|
| 2013        | \$75,570.00  | \$40,100.00       | \$35,470.00 |
| 2012        | \$75,570.00  | \$40,100.00       | \$35,470.00 |
| 2011        | \$75,570.00  | \$40,100.00       | \$35,470.00 |
| 2010        | \$133,710.00 | \$91,230.00       | \$42,480.00 |
| 2009        | \$133,710.00 | \$0.00            | \$42,480.00 |



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

---

Date: March 25, 2014  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc *ML*  
RE: APPOINTMENTS- Boards and Commissions

---

The following names were submitted by the East Hartford Democratic Town Chairman for appointment to the Boards and Commissions.

### **LIBRARY BOARD**

D Joanne L. Sullivan 4 Gorman Place 06108 12/16

### **ETHICS BOARD**

D Susan Skowronek 84 Syracuse Drive 06108 12/18

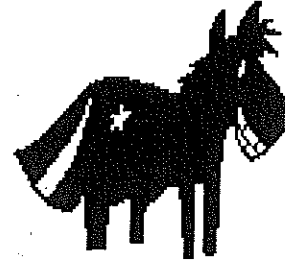
### **ETHICS BOARD ALTERNATES**

D Alexander Tettey, Jr 16 Madison Street 06118 12/18  
D Andrew T. Kehoe 271 Timber Trail 06118 12/18

Please place this item on the Town Council agenda for the April 1, 2014 meeting.

Thank you.

**TOWN OF EAST HARTFORD, CT  
STATEMENT OF INTEREST IN SERVING ON A  
BOARD OR COMMISSION**



The Town of East Hartford, CT is a "Minority Representation" Municipal Government.

This Form is to be used to request nomination to a position by the East Hartford Democratic Town Committee and will be submitted to its Permanent Nominating Committee for consideration.

Democratic Town Committee Chairman, Donald M. Currey

-Please print and complete the following information in full-

1. Susan P. Skowronek  
Your name exactly as it appears on the E. Hlfd. Voter Registration List
2. 84 Syracuse Dr. 06108  
Street Address Zip Code
3. PARTY AFFILIATION  DEMOCRAT  UNAFFILIATED  MINOR PARTY
4. 860-289-1189  
Home Phone
5. 860-729-4238  
Cell Phone
6. Skowms@comcast.net  
Personal e-mail address
7. Unemployed  
Occupation
8. \_\_\_\_\_  
Employer
9. \_\_\_\_\_  
Employer/Work Address
10. \_\_\_\_\_  
Work Phone
11. Associate's  
Formal Education Level Achieved
12. White  
Ethnicity (Optional)
13. 47  
Years as E. Hlfd. Resident
14. Ethics Board  
Name of Board or Commission you would like to serve on
15. East Hartford - Town Council, EDC, Ethics  
\*Community based activities and/or civic/volunteer organizations activities you have participated in
16. I will do anything to help our community  
\*Your reason for being interested in serving our Town in this capacity
17. Previous experience & life-long residency  
\*List any qualifications you believe will be an asset to the board or commission on which you wish to serve

\*Please use the back of this page if you need more space or attach a resume if you wish

18. Susan P. Skowronek  
YOUR SIGNATURE
19. 2/26/2014  
DATE

THIS SPACE FOR USE BY DEMOCRATIC TOWN COMMITTEE

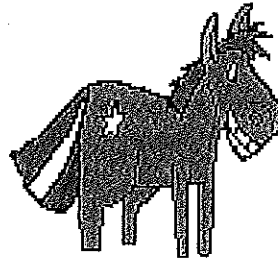
Submitted for consideration by Town Committee Member [Signature]

Voter Registration Information Certified by Voter Registrar [Signature]

At a duly called meeting of the E. Hlfd. Democratic Town Committee's Permanent Nominating Committee and by majority vote, the East Hartford Resident described above is hereby nominated for appointment to the:

Ethics Board - Full Position  
Off. Rpted. Sec. 3.2.114

**TOWN OF EAST HARTFORD, CT  
STATEMENT OF INTEREST IN SERVING ON A  
BOARD OR COMMISSION**



The Town of East Hartford, CT is a "Minority Representation" Municipal Government.  
This Form is to be used to request nomination to a position by the East Hartford Democratic Town Committee and will be submitted to its Permanent Nominating Committee for consideration.

Democratic Town Committee Chairman, Donald M. Currey

-Please print and complete the following information in full-

1. Andrew T Kenne  
Your name exactly as it appears on the E. Htfd. Voter Registration List

2. 271 Timber Trail 06118  
Street Address Zip Code

3. PARTY AFFILIATION  DEMOCRAT  UNAFFILIATED  MINOR PARTY

4. 860-568-3539 5. 860-372-9827 6. drew.kenne@live.com  
Home Phone Cell Phone Personal e-mail address

7. Tech repair 8. Office Depot  
Occupation Employer

9. 49 Pavilion Drive Manchester 10. 860-648-2888  
Employer/Work Address Work Phone

11. Current student 12. \_\_\_\_\_ 13. 22  
Formal Education Level Achieved Ethnicity (Optional) Years as E. Htfd. Resident

14. Board of Ethics  
Name of Board or Commission you would like to serve on

15. Democratic town committee  
\*Community based activities and/or civic/volunteer organizations activities you have participated in

16. To make sure the moral code of the town is upheld  
\*Your reason for being interested in serving our Town in this capacity

17. Young generation point of view  
\*List any qualifications you believe will be an asset to the board or commission on which you wish to serve

\*Please use the back of this page if you need more space or attach a resume if you wish

18. [Signature] 19. 3/9/2024  
YOUR SIGNATURE DATE

THIS SPACE FOR USE BY DEMOCRATIC TOWN COMMITTEE

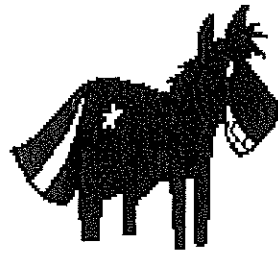
Submitted for consideration by Town Committee Member \_\_\_\_\_  
Voter Registration Information Certified by Voter Registrar \_\_\_\_\_

At a duly called meeting of the E. Htfd. Democratic Town Committee's Permanent Nominating Committee and by majority vote, the East Hartford Resident described above is hereby nominated for appointment to the: Board of Ethics (Alternate)

[Signature]  
Catherine F. Condit Secretary  
(Revised 3.28.12)

~~3.21.14~~  
Date 3.21.14

**TOWN OF EAST HARTFORD, CT  
STATEMENT OF INTEREST IN SERVING ON A  
BOARD OR COMMISSION**



The Town of East Hartford, CT is a "Minority Representation" Municipal Government.

This Form is to be used to request nomination to a position by the East Hartford Democratic Town Committee and will be submitted to its Permanent Nominating Committee for consideration.

Democratic Town Committee Chairman, Donald M. Currey

-Please print and complete the following information in full-

1. Alexander Tetley Jr.  
Your name exactly as it appears on the E. Hfd. Voter Registration List

2. 16 Madison St. 06118  
Street Address Zip Code

3. PARTY AFFILIATION  DEMOCRAT  UNAFFILIATED  MINOR PARTY

4. 860-883-8500  
Home Phone

5. 860-883-8500  
Cell Phone

6. AlexTetleyJr@gmail.com  
Personal e-mail address

7. Staff Assistant  
Occupation

8. U.S. Senate/office of US Senator Blumenthal  
Employer

9. 90 State House Square 10th Floor  
Employer/Work Address

10. 860-258-6940  
Work Phone

11. Currently in College  
Formal Education Level Achieved

12. African-American  
Ethnicity (Optional)

13. 29  
Years as E. Hfd. Resident

14. Board of Ethics  
Name of Board or Commission you would like to serve on

15. \_\_\_\_\_  
\*Community based activities and/or civic/volunteer organizations activities you have participated in

16. \_\_\_\_\_  
\*Your reason for being interested in serving our Town in this capacity

17. \_\_\_\_\_  
\*List any qualifications you believe will be an asset to the board or commission on which you wish to serve

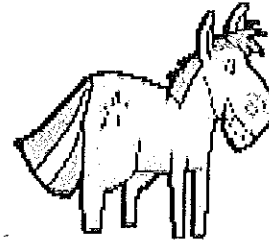
\*Please use the back of this page if you need more space or attach a resume if you wish

18. [Signature]  
YOUR SIGNATURE

19. 3/20/14  
DATE

| THIS SPACE FOR USE BY DEMOCRATIC TOWN COMMITTEE   |                     |
|---|---------------------|
| Submitted for consideration, by Town Committee Member   | <u>[Signature]</u>  |
| Voter Registration Information Certified by Voter Registrar   | <u>[Signature]</u>  |
| At a duly called meeting of the E. Hfd. Democratic Town Committee's Permanent Nominating Committee and by majority vote, the East Hartford Resident described above is hereby nominated for appointment to the: <u>Ethics Board - ALternate</u> |                     |
| <u>[Signature]</u><br>Catherine F. Condit Secretary   | Date <u>3.21.14</u> |
| (Revised 3.28.12)   |                     |

**TOWN OF EAST HARTFORD, CT  
STATEMENT OF INTEREST IN SERVING ON A  
BOARD OR COMMISSION**



The Town of East Hartford, CT is a "Minority Representation" Municipal Government. This Form is to be used to request nomination to a position by the East Hartford Democratic Town Committee and will be submitted to its Permanent Nominating Committee for consideration.

Democratic Town Committee Chairman, Donald M. Currey

-Please print and complete the following information in full-

1. Joanne L. Sullivan  
Your name exactly as it appears on the E. Hfd. Voter Registration List

2. 460 Main Pl. 06108  
Street Address Zip Code

3. PARTY AFFILIATION  DEMOCRAT  UNAFFILIATED  MINOR PARTY

4. 860-528-5818 5. 860-442-1076 6. sullivanj12028@gmail.com  
Home Phone Cell Phone Personal e-mail address

7. Retired teacher & school administrator East Hartford Bd  
Occupation Employer

8. NA 10. NA  
Employer/Work Address Work Phone

11. MS - Reading/Lang Arts 13. 31  
Advanced Graduate Reading Certification Formal Education Level Achieved Ethnicity (Optional) Caucasian/White Years as E. Hfd. Resident

14. Library Commission  
Name of Board or Commission you would like to serve on

15. DWEEH CPDW, EHWCTown Council (8 yrs), Democratic Town Committee  
\*Community based activities and/or civic/volunteer organizations activities you have participated in

16. Retired after 36 1/2 yrs. as a teacher, certified reading consultant, 15 yrs. as a literacy coach, school principal  
\*Your reason for being interested in serving our Town in this capacity

17. I believe the above qualifications, my affiliation with the AEA and CT. Reading Association add to my educational background & interest in serving on this commission  
\*List any qualifications you believe will be an asset to the board or commission on which you wish to serve

\*Please use the back of this page if you need more space or attach a resume if you wish

18. Joanne Sullivan 19. 3-12-14  
YOUR SIGNATURE DATE

THIS SPACE FOR USE BY DEMOCRATIC TOWN COMMITTEE

Submitted for consideration by Town Committee Member [Signature]

Voter Registration Information Certified by Voter Registrar [Signature]

At a duly called meeting of the E. Hfd. Democratic Town Committee's Permanent Nominating Committee and by majority vote, the East Hartford Resident described above is hereby nominated for appointment to the: Library Commission

[Signature]  
Catherine F. Condit Secretary Date 3.21.14

(Revised 3.28.12)

Full Position

MARCIA A. LECLERC  
MAYOR

**TOWN OF EAST HARTFORD**  
**Police Department**

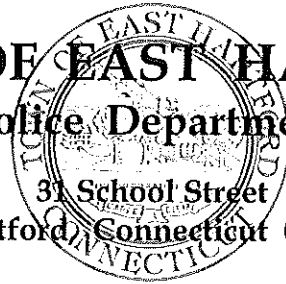
TELEPHONE  
(860) 528-4401

SCOTT M. SANSOM  
CHIEF OF POLICE

East Hartford, Connecticut 06108-2638

FAX (860) 289-1249

www.easthartfordct.gov



March 13, 2014

Richard F. Kehoe, Chairman  
East Hartford Town Council  
740 Main Street  
East Hartford, CT 06108

**Re: Outdoor Amusement Permit Application**

Dear Mr. Kehoe:

Attached please find an Outdoor Amusement Permit Application submitted by **The CT River Academy at Goodwin College Parent Group, by Nancy Cordova-Martinez its Treasurer.** The applicant seeks to conduct a 3 mile walk on **Friday, April 11, 2014 from 9 AM to 10 AM.** The walk will begin at 9 Riverside Drive, go through Ensign Street to Main Street and then to Brown Street. At this point the walk will reverse course and end up at its place of origin. The applicant respectfully **requests a waiver of the associated permit fee,** under the provisions of (TO) 5-6(a), due to the Town of East Hartford as this is a fundraiser to benefit scholarships provided some of this year's graduating seniors.

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed by the Directors of the Fire, Health, Parks & Recreation, Public Works Departments and the Offices of the Corporation Counsel and Finance.

**The Office of Corporation Counsel, Health, Fire, Public Works and Parks & Recreation Departments approve the application as submitted.**

The **Risk Management Department** states that Goodwin College will need to provide a Certificate of Liability Insurance in the amount of one (1) million dollars naming and endorsing on the policy, the Town of East Hartford as an additional insured for liabilities associated with the scheduled walk.

The **Police Department** conducted a review of the application and the following comments/recommendations are made:

- The Police Department can provide adequate police protection for the event. The site is suitable for the outdoor amusement, the expected crowds are of small to moderate size, and the area has sufficient parking available.

Respectfully submitted for your information.

Sincerely,

Scott M. Sansom  
Chief of Police

# TOWN OF EAST HARTFORD POLICE DEPARTMENT



Marcia A. Leclerc  
Mayor

OUTDOOR AMUSEMENT PERMITS  
31 SCHOOL STREET  
EAST HARTFORD, CT 06108-2638  
(860) 528-4401



Scott M. Sansom  
Chief of Police

## OUTDOOR AMUSEMENT PERMIT APPLICATION

**THIS APPLICATION IS DUE NOT LESS THAN 30 DAYS PRIOR TO THE EVENT APPLIED FOR**

1. Name of Event:  
3rd Annual Scholarship Walk, CT. River Academy At Goodwin College
2. Date(s) of Event:  
Friday April 11th 2014
3. Applicant's name, home & work phone numbers, home address, and e-mail address (NOTE: If applicant is a partnership, corporation, limited liability company, club or association give the full legal name of the Applicant): *CT RIVER ACADEMY AT GOODWIN COLLEGE PARENT GROUP*  
by Nancy Cordova-Martinez, 78 Linwood Dr., East Hartford, CT., 06118.  
(h)860 895-5096 (w) 860 537-3521, Email: danialjuan@sbcglobal.net
4. If Applicant is a partnership, corporation, limited liability company, club, or association, list the names of all partners, members, directors and officers AND provide their business address.  
Ct. River Academy Parent Group/ Nancy Cordova-Martinez, Treasurer  
9 Riverside Drive, East Hartford, CT. 06118
5. List the location of the proposed amusement: (Name of facility and address)  
Ct. River Academy At Goodwin College, 9 Riverside Dr., E.Htfd., CT 06118
6. List the dates and hours of operation for each day (if location changes on a particular day, please list):  
April 11, 2014 From 9:00AM to 10:00am
7. Provide a detailed description of the proposed amusement:  
3 mile walk starts and ends at 9 Riverside Dr. through Ensign St., to Main St., turn at Brown st. Reverse route back to 9 Riverside Dr.



8. Will music or other entertainment be provided wholly or partially outdoors?

Yes  No

a. If 'YES,' during what days and hours will music or entertainment be provided (note: this is different from hours of operation)?

9. What is the expected age group(s) of participants?

13 Yr to 80Yr of age

10. What is the expected attendance at the proposed amusement:

(If more than one performance, indicate time / day / date and anticipated attendance for each.)

350-400 Students, Rain or Shine, one day only 4-11-2014 9am to 10am

11. Provide a detailed description of the proposed amusement's anticipated impact on the surrounding community. Please comment on each topic below:

a. Crowd size impact:

350-400 Students

b. Traffic control and flow plan at site & impact on surrounding / supporting streets:

Entire route has sidewalk / School security guard & Faculty will assist with flow.

c. Parking plan on site & impact on surrounding / supporting streets:

Parking garge at school, 9 Riverside Drive.

d. Noise impact on neighborhood:

None

e. Trash & litter control plan for the amusement site and surrounding community during and immediately after the proposed amusement:

Dumpster on school property

f. List expected general disruption to neighborhood's normal life and activities:

None

g. Other expected influence on surrounding neighborhood:

None

12. Provide a detailed plan for the following:

a. Accessibility of amusement site to emergency, police, fire & medical personnel and vehicles:

Yes

b. Provisions for notification of proper authorities in the case of an emergency:

Yes, Security guards, Parent group and Faculty with cell phones.

c. Any provision for on-site emergency medical services:

Yes

d. Crowd control plan:

Yes

e. If on town property, the plan for the return of the amusement site to pre-amusement condition:

Yes

f. Provision of sanitary facilities:

Yes

13. Will food be provided, served, or sold on site:

Food available  Yes  No AND contact has been made with the East Hartford Health

Department  Yes  No.

14. Does the proposed amusement involve the sale and/or provision of alcoholic beverages to amusement attendees,

Yes  No Alcoholic beverages will be served / provided.

If 'YES', describe, in detail, any and all arrangements and what procedures shall be employed:

a. For such sale or provision,

b. To ensure that alcohol is not sold or provided to minors or intoxicated persons.

Check if copy of the liquor permit, as required by State law, is included with application.

15. Include any other information which the applicant deems relevant (ie: time waivers and fee waiver requests should go here):

REQUEST FOR WAIVER / FUND RAISOR

CGS Sec. 53a-157. False Statement: Class A Misdemeanor.

A person is guilty of False Statement when he intentionally makes a false written statement under oath or pursuant to a form bearing notice, authorized by law, to the effect that false statements made therein are punishable, which he does not believe to be true and which statement is intended to mislead a public servant in the performance of his official duties.

a. False Statement is a Class A Misdemeanor.

b. The penalty for a Class A Misdemeanor is imprisonment for a term not to exceed one (1) year, or a fine not to exceed \$1,000, or both a fine and imprisonment.

I declare, under the penalties of False Statement, that the information provided in this application is true and correct to the best of my knowledge:

CT. RIVIERA ACADEMY PARENT GROUP

(Legal Name of Applicant)

*Nancy Cordova-Martinez*

(Applicant Signature)

Nancy Cordova-Martinez

(Printed Name)

2/26/14  
-02-19-2014 NAM  
(Date Signed)

Group Treasurer

(Capacity in which signing)

(Send application electronically to [cfrank@easthartfordct.gov](mailto:cfrank@easthartfordct.gov))

FOR OFFICE USE

Insurance Certificate Included:

YES

NO

Liquor Permit Included:

YES

NO

Certificate of Alcohol Liability Included:

YES

NO

Time Waiver Request Included:

YES

NO

Fee Waiver Request Included:

YES

NO

Received By: Cantank

Employee Number: 9019

Date & Time Signed: Feb 27 2014 7:30 : AM ~~PM~~

Time remaining before event: 30<sup>4</sup> days.

If roads or sidewalks will be closed to public use as a result of this event the applicant must comply with signage requirements per Section 5-4 and present a signed affidavit attesting to this at the Town Council meeting.



Scott M. Sansom  
Chief of Police

TOWN OF EAST HARTFORD  
POLICE DEPARTMENT  
SUPPORT SERVICES BUREAU  
Outdoor Amusement Permits  
31 School Street  
East Hartford, CT 06108  
(860) 528-4401



Marcia A. Leclerc  
Mayor

Administrative Review of Amusement Permit

Event Date: April 11, 2014  
Event: 3<sup>rd</sup> Annual CT River Academy at Goodwin College Scholarship Walk  
Applicant: CT River Academy at Goodwin College Parent Group by Nancy Cordova-Martinez its Treasurer.

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Anticipated Cost(s) if known \$ 0

William Perez, Assistant Fire Chief  
Signature

March 3, 2014

Date

Comments:

Health Dept



Scott M. Sansom  
Chief of Police

**TOWN OF EAST HARTFORD  
POLICE DEPARTMENT  
SUPPORT SERVICES BUREAU  
Outdoor Amusement Permits  
31 School Street  
East Hartford, CT 06108  
(860) 528-4401**



Marcia A. Leclerc  
Mayor

Administrative Review of Amusement Permit

Event Date: April 11, 2014

Event: 3<sup>rd</sup> Annual CT River Academy at Goodwin College Scholarship Walk

Applicant: CT River Academy at Goodwin College Parent Group by Nancy Cordova-Martinez its Treasurer.

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Anticipated Cost(s) if known \$ 0

*Michael J. Kennell* 2/28/14  
Signature Date

Comments:



Scott M. Sansom  
Chief of Police

**TOWN OF EAST HARTFORD  
POLICE DEPARTMENT  
SUPPORT SERVICES BUREAU  
Outdoor Amusement Permits  
31 School Street  
East Hartford, CT 06108  
(860) 528-4401**



Marcia A. Leclerc  
Mayor

## Administrative Review of Amusement Permit

Event Date: April 11, 2014

Event: 3<sup>rd</sup> Annual CT River Academy at Goodwin College Scholarship Walk

Applicant: CT River Academy at Goodwin College Parent Group by Nancy Cordova-Martinez its Treasurer.

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

1. the application be approved as submitted.
2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
3. the application be disapproved for the reason(s) set forth in the attached comments.
- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel
- Anticipated Cost(s) if known \$0.00

Ted Frawel

Signature

3/13/14

Date

Comments:

**Frank, Carol**

---

**From:** Milkove, Tess  
**Sent:** Thursday, February 27, 2014 8:13 AM  
**To:** Frank, Carol  
**Cc:** Bockus, Tim  
**Subject:** RE: 3rd Annual CT River Academy at Goodwin College Scholarship Walk

Carol,

I have reviewed this application and Pursuant to Town Ordinance 5.3, I recommend that the application be approved.

There are no anticipated costs to the department.

Tess Milkove, PE  
Assistant Director of Public Works  
Town of East Hartford  
740 Main Street  
East Hartford, CT 06108  
Phone 860 291 7365  
Fax (860) 291-7370

---

**From:** Frank, Carol  
**Sent:** Thursday, February 27, 2014 8:01 AM  
**To:** Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John  
**Cc:** Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Gentile, Richard; Grew, Greg; Horan, Denise; Leclerc, Marcia; Milkove, Tess; O'Connell, Michael; Perez, William; Rosa, Kenneth; Sansom, Scott; Stokes, Gloria; Thurnauer, Beau; Uhrig, Jim  
**Subject:** 3rd Annual CT River Academy at Goodwin College Scholarship Walk

Good morning all.

Attached please find the Outdoor Amusement Permit Application, Fee Waiver Request, and your Director's Review and Notice in connection with the above captioned event.

Please note the review is attached to the notice and your review can be sent via an e-mail response, through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT by Thursday, March 13, 2014. Thank you.

If you should have any questions, please feel free to contact me.

Regards,

Carol A. Frank  
East Hartford Police Department  
Support Services Bureau  
31 School Street  
East Hartford, CT 06108

**Frank, Carol**

---

**From:** Gentile, Richard  
**Sent:** Thursday, February 27, 2014 8:38 AM  
**To:** Frank, Carol; Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John  
**Cc:** Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Grew, Greg; Horan, Denise; Leclerc, Marcia; Milkove, Tess; O'Connell, Michael; Perez, William; Rosa, Kenneth; Sansom, Scott; Stokes, Gloria; Thurnauer, Beau; Uhrig, Jim  
**Subject:** RE: 3rd Annual CT River Academy at Goodwin College Scholarship Walk

No concerns as long as Cindy Bennett is OK from a liability point of view. Not clear to me if this group would have any insurance coverage.

---

**From:** Frank, Carol  
**Sent:** Thursday, February 27, 2014 08:01  
**To:** Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John  
**Cc:** Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Gentile, Richard; Grew, Greg; Horan, Denise; Leclerc, Marcia; Milkove, Tess; O'Connell, Michael; Perez, William; Rosa, Kenneth; Sansom, Scott; Stokes, Gloria; Thurnauer, Beau; Uhrig, Jim  
**Subject:** 3rd Annual CT River Academy at Goodwin College Scholarship Walk

Good morning all.

Attached please find the Outdoor Amusement Permit Application, Fee Waiver Request, and your Director's Review and Notice in connection with the above captioned event.

Please note the review is attached to the notice and your review can be sent via an e-mail response, through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT by Thursday, March 13, 2014. Thank you.

If you should have any questions, please feel free to contact me.

Regards,

Carol A. Frank  
East Hartford Police Department  
Support Services Bureau  
31 School Street  
East Hartford, CT 06108

Ph: 860-291-7631  
Fax: 860-610-6290



**Frank, Carol**

---

**From:** Bennett, Cindy  
**Sent:** Thursday, February 27, 2014 8:12 AM  
**To:** Frank, Carol  
**Subject:** RE: 3rd Annual CT River Academy at Goodwin College Scholarship Walk

We will need the 1 million dollar certificate of general liability insurance. Town will need to be named and endorsed on the policy as an additional insured for liabilities associated with the scheduled walk. Thanks

---

**From:** Frank, Carol  
**Sent:** Thursday, February 27, 2014 8:01 AM  
**To:** Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John  
**Cc:** Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Gentile, Richard; Grew, Greg; Horan, Denise; Leclerc, Marcia; Milkove, Tess; O'Connell, Michael; Perez, William; Rosa, Kenneth; Sansom, Scott; Stokes, Gloria; Thurnauer, Beau; Uhrig, Jim  
**Subject:** 3rd Annual CT River Academy at Goodwin College Scholarship Walk

Good morning all.

Attached please find the Outdoor Amusement Permit Application, Fee Waiver Request, and your Director's Review and Notice in connection with the above captioned event.

Please note the review is attached to the notice and your review can be sent via an e-mail response, through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT by Thursday, March 13, 2014. Thank you.

If you should have any questions, please feel free to contact me.

Regards,

Carol A. Frank  
East Hartford Police Department  
Support Services Bureau  
31 School Street  
East Hartford, CT 06108

Ph: 860-291-7631  
Fax: 860-610-6290



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
03/11/14

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| <b>PRODUCER</b><br>Sinclair Risk & Financial<br>4 Tower Drive<br>Wallingford, CT 06492<br>Martin Shea | Phone: 203-265-0996<br>Fax: 203-265-5863   | <b>CONTACT NAME:</b><br>PHONE (A/C, No, Ext):<br>E-MAIL ADDRESS: | FAX (A/C, No):  |                               |  |        |             |                          |       |             |                    |       |             |  |  |             |  |  |             |  |  |             |  |
|---|--|--|---|-------------------------------|--|--------|-------------|--------------------------|-------|-------------|--------------------|-------|-------------|--|--|-------------|--|--|-------------|--|--|-------------|--|
|   | <b>INSURED</b><br>CT River Academy at<br>Goodwin College<br>One Riverside Drive<br>East Hartford, CT 06118 |  | <table border="1"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A :</td> <td>Utica National Ins Group</td> <td>25976</td> </tr> <tr> <td>INSURER B :</td> <td>Hartford Insurance</td> <td>22357</td> </tr> <tr> <td>INSURER C :</td> <td></td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> <td></td> </tr> </table> | INSURER(S) AFFORDING COVERAGE |  | NAIC # | INSURER A : | Utica National Ins Group | 25976 | INSURER B : | Hartford Insurance | 22357 | INSURER C : |  |  | INSURER D : |  |  | INSURER E : |  |  | INSURER F : |  |
| INSURER(S) AFFORDING COVERAGE   |  | NAIC #   |   |                               |  |        |             |                          |       |             |                    |       |             |  |  |             |  |  |             |  |  |             |  |
| INSURER A :   | Utica National Ins Group   | 25976  |   |                               |  |        |             |                          |       |             |                    |       |             |  |  |             |  |  |             |  |  |             |  |
| INSURER B :   | Hartford Insurance   | 22357  |   |                               |  |        |             |                          |       |             |                    |       |             |  |  |             |  |  |             |  |  |             |  |
| INSURER C :   |  |  |   |                               |  |        |             |                          |       |             |                    |       |             |  |  |             |  |  |             |  |  |             |  |
| INSURER D :   |  |  |   |                               |  |        |             |                          |       |             |                    |       |             |  |  |             |  |  |             |  |  |             |  |
| INSURER E :   |  |  |   |                               |  |        |             |                          |       |             |                    |       |             |  |  |             |  |  |             |  |  |             |  |
| INSURER F :   |  |  |   |                               |  |        |             |                          |       |             |                    |       |             |  |  |             |  |  |             |  |  |             |  |

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE  | ADDL SUBR INSR | WVD      | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS  |
|----------|--|----------------|----------|---------------|-------------------------|-------------------------|---|
| A        | <b>GENERAL LIABILITY</b><br><input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC |                |          | CPP4078753    | 07/01/13                | 07/01/14                | EACH OCCURRENCE \$ 1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000<br>MED EXP (Any one person) \$ 10,000<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 3,000,000<br>PRODUCTS - COMP/OP AGG \$ 3,000,000 |
| A        | <b>AUTOMOBILE LIABILITY</b><br><input checked="" type="checkbox"/> ANY AUTO<br><input type="checkbox"/> ALL OWNED AUTOS<br><input type="checkbox"/> HIRED AUTOS<br><input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> NON-OWNED AUTOS  |                |          | CPP4078753    | 07/01/13                | 07/01/14                | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$   |
| A        | <input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR<br><input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE<br>DED <input checked="" type="checkbox"/> RETENTION \$ 10,000  |                |          | CULP4081882   | 07/01/13                | 07/01/14                | EACH OCCURRENCE \$ 15,000,000<br>AGGREGATE \$ 15,000,000  |
| A        | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below  |                | Y/N<br>N | 4071009       | 07/01/13                | 07/01/14                | <input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER<br>E.L. EACH ACCIDENT \$ 500,000<br>E.L. DISEASE - EA EMPLOYEE \$ 500,000<br>E.L. DISEASE - POLICY LIMIT \$ 500,000                                |
| B        | Student Accident   |                |          | 02SR365281    | 08/30/13                | 08/30/14                | Limit 15,000  |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
RE: Fundraising/Scholarship Walk on Friday 4/11/14 8-11:30 am - 2 miles in & around Riverside Drive, East Hartford, CT. The Town of East Hartford and its elected officials, agents, servants, employees & volunteers are additional insureds for General Liability by written contract or agreement

**CERTIFICATE HOLDER**                      **CANCELLATION**

|   |  |
|---|--|
| <b>CERTIFICATE HOLDER</b><br><br>EASTH-2<br><br>Town Of East Hartford<br>740 Main Street<br>East Hartford, CT 06108 | <b>CANCELLATION</b><br><br>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.<br><br>AUTHORIZED REPRESENTATIVE<br> |
|---|--|

**Frank, Carol**

---

**From:** DeMaine, Michael  
**Sent:** Friday, February 28, 2014 7:51 AM  
**To:** Frank, Carol  
**Cc:** Sansom, Scott; Thurnauer, Beau  
**Subject:** RE: 3rd Annual CT River Academy at Goodwin College Scholarship Walk

Good morning,

It appears this event would need some assistance from the traffic unit. Goodwin College Security would not be able to stop traffic and 350-400 students on a sidewalk sounds like an issue. Let me know your views.

Sergeant Michael DeMaine  
Public Information Officer/ Special Events  
East Hartford Police Department  
31 School Street  
East Hartford, CT 06108  
Office (860)291-7583  
Fax (860)289-1249  
[mdemaine@easthartfordct.gov](mailto:mdemaine@easthartfordct.gov)

-----Original Message-----

**From:** Frank, Carol  
**Sent:** Thursday, February 27, 2014 08:01  
**To:** Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John  
**Cc:** Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Gentile, Richard; Grew, Greg; Horan, Denise; Leclerc, Marcia; Milkove, Tess; O'Connell, Michael; Perez, William; Rosa, Kenneth; Sansom, Scott; Stokes, Gloria; Thurnauer, Beau; Uhrig, Jim  
**Subject:** 3rd Annual CT River Academy at Goodwin College Scholarship Walk

Good morning all.

Attached please find the Outdoor Amusement Permit Application, Fee Waiver Request, and your Director's Review and Notice in connection with the above captioned event.

Please note the review is attached to the notice and your review can be sent via an e-mail response, through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT by Thursday, March 13, 2014. Thank you.

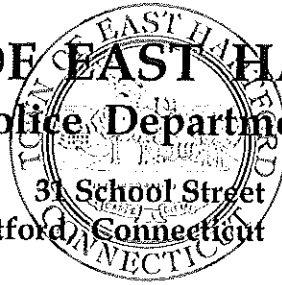
If you should have any questions, please feel free to contact me.

Regards,

Carol A. Frank  
East Hartford Police Department  
Support Services Bureau  
31 School Street  
East Hartford, CT 06108

MARCIA A. LECLERC  
MAYOR

**TOWN OF EAST HARTFORD**  
**Police Department**



East Hartford, Connecticut 06108-2638

TELEPHONE  
(860) 528-4401

FAX (860) 289-1249

[www.easthartfordct.gov](http://www.easthartfordct.gov)

SCOTT M. SANSOM  
CHIEF OF POLICE

March 12, 2014

Richard F. Kehoe, Chairman  
East Hartford Town Council  
740 Main Street  
East Hartford, CT 06108

**Re: Outdoor Amusement Permit Application -  
"Town of East Hartford Wellness Fair"**

Dear Chairman Kehoe:

Attached please find a copy of the amusement permit application submitted by **Eliza's Energy Source**, by **Eliza Westberry**, its CEO-Owner. The applicant seeks to conduct a **Wellness Fair** on the Town Green on **Sat., May 31, 2014**, from **10 AM – 2 PM** with music (DJ) during the same hours. The fair will include dance and fitness demonstrations, various health screenings and demonstrations of its Healing Arts program. In the event of inclement weather, the activities will be held inside the Community Cultural Center.

The applicant respectfully **requests a waiver of the associated permit fee**, under the provisions of (TO) 5-6(a), due to the Town of East Hartford as the applicant hopes to provide an informational forum on the various aspects of health as it applies to the Town's residents.

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed by the Directors of the Fire, Health, Parks & Recreation, Public Works Departments and the Offices of the Corporation Counsel and Finance.

The **Office of Corporation Counsel** states that the applicant will need to sign a License Agreement for the use of the Town Green.

The **Fire and Public Works Departments** approve the application as submitted.

The **Parks & Recreation Department** approves the application as submitted and states that the applicant will reimburse the Department for its preparation of the park and for ranger staff(s). The anticipated cost is **\$325.00.**

The **Health Department** recommends approval provided the applicant contact the Health Department at least two (2) weeks prior to the event and submit any appropriate temporary food service license applications.

The **Risk Management Department** states the applicant will need to provide a Certificate of Liability Insurance naming and endorsing on the policy, the Town of East Hartford as an additional insured.

The **Inspections and Permits Department** states that permits may be required for temporary installations such as tents and electricity.

The **Police Department** conducted a review of the application and the following comments/recommendations are made:

- The Police Department can provide adequate police protection for the event. The site is suitable for the outdoor amusement, the expected crowds are of small to moderate size, and the area has sufficient parking available.

Respectfully submitted for your information.

Sincerely,

A handwritten signature in black ink that reads "Scott M. Sansom". The signature is written in a cursive style with a large initial "S" and a distinct "M" and "S".

Scott M. Sansom  
Chief of Police

Cc: Applicant

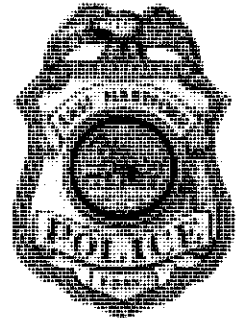
# TOWN OF EAST HARTFORD POLICE DEPARTMENT



Marcia A. Leclerc  
Mayor

OUTDOOR AMUSEMENT PERMITS  
31 SCHOOL STREET  
EAST HARTFORD, CT 06108-2638  
(860) 528-4401

## OUTDOOR AMUSEMENT PERMIT APPLICATION



Scott M. Sansom  
Chief of Police

**THIS APPLICATION IS DUE NOT LESS THAN 30 DAYS PRIOR TO THE EVENT APPLIED FOR**

1. Name of Event:

Town of East Hartford Wellness Fair

2. Date(s) of Event:

May 31, 2014

3. Applicant's name, home & work phone numbers, home address, and e-mail address (NOTE: If applicant is a partnership, corporation, limited liability company, club or association give the full legal name of the Applicant ) :

Eliza's Energy Source

By: Eliza Kearse-Westberry

860-997-1703

910 Burnside Ave, East Hartford CT

eliza@elizasenergysource.com

4. If Applicant is a partnership, corporation, limited liability company , club, or association, list the names of all partners, members, directors and officers AND provide their business address.

Eliza Kearse-Westberry

860-997-1703

910 Burnside Ave, East Hartford CT

eliza@elizasenergysource.com

5. List the location of the proposed amusement: (Name of facility and address)

See Attached Page

6. List the dates and hours of operation for each day (if location changes on a particular day, please list):

May 31, 2013 10am – 2pm

7. Provide a detailed description of the proposed amusement:

See Attached Page

8. Will music or other entertainment be provided wholly or partially outdoors?

Yes       No

a. If 'YES,' during what days and hours will music or entertainment be provided (note: this is different from hours of operation)? **Same day and location 10am – 2 pm**

9. What is the expected age group(s) of participants?

**All Ages - Family Event**

10. What is the expected attendance at the proposed amusement:

(If more than one performance, indicate time / day / date and anticipated attendance for each.)

**See Attached Page**

11. Provide a detailed description of the proposed amusement's anticipated impact on the surrounding community. Please comment on each topic below:

a. Crowd size impact:

**a. Crowd Size Impact: Town residents, friends, and family**

b. Traffic control and flow plan at site & impact on surrounding / supporting streets:

**See Attached Page**

c. Parking plan on site & impact on surrounding / supporting streets:

**See Attached Page**

d. Noise impact on neighborhood:

**See Attached Page**

e. Trash & litter control plan for the amusement site and surrounding community during and immediately after the proposed amusement:

**See Attached Page**

f. List expected general disruption to neighborhood's normal life and activities:

**Increased traffic flow, pedestrians, and cars parked on side streets.**

g. Other expected influence on surrounding neighborhood:

**See Attached Page**

12. Provide a detailed plan for the following:

a. Accessibility of amusement site to emergency, police, fire & medical personnel and vehicles:

**See Attached Page**

b. Provisions for notification of proper authorities in the case of an emergency:

**See Attached Page**

c. Any provision for on-site emergency medical services:

**See Attached Page**

d. Crowd control plan:

**See Attached Page**

e. If on town property, the plan for the return of the amusement site to pre-amusement condition:

**See Attached Page**

f. Provision of sanitary facilities:

**See Attached Page**

13. Will food be provided, served, or sold on site:

**See Attached Page**

Food available  Yes  No AND contact has been made with the East Hartford Health

Department  Yes  No.

14. Does the proposed amusement involve the sale and/or provision of alcoholic beverages to amusement attendees.

Yes  No Alcoholic beverages will be served / provided.

If 'YES', describe, in detail, any and all arrangements and what procedures shall be employed:

a. For such sale or provision,

b. To ensure that alcohol is not sold or provided to minors or intoxicated persons.

Check if copy of the liquor permit, as required by State law, is included with application.

15. Include any other information which the applicant deems relevant (ie: time waivers and fee waiver requests should go here):

*In association with the Town Parks & Recreation Dept to provide a healthy event for the residents. I am requesting the fee to be waived.*

CGS Sec. 53a-157. False Statement: Class A Misdemeanor.

A person is guilty of False Statement when he intentionally makes a false written statement under oath or pursuant to a form bearing notice, authorized by law, to the effect that false statements made therein are punishable, which he does not believe to be true and which statement is intended to mislead a public servant in the performance of his official duties.

a. False Statement is a Class A Misdemeanor.

b. The penalty for a Class A Misdemeanor is imprisonment for a term not to exceed one (1) year, or a fine not to exceed \$1,000, or both a fine and imprisonment.

I declare, under the penalties of False Statement, that the information provided in this application is true and correct to the best of my knowledge:

Eliza Westberry

(Legal Name of Applicant)

*Eliza Westberry*  
(Applicant Signature)

Eliza Westberry

(Printed Name)

2/26/14 EKW  
1/17/2014

(Date Signed)

CEO / OWNER  
(Capacity in which signing)

(Send application electronically to cfrank@easthartfordct.gov)

FOR OFFICE USE

Insurance Certificate Included:

YES

NO

Liquor Permit Included:

YES

NO

Certificate of Alcohol Liability Included:

YES

NO

Time Waiver Request Included:

YES

NO

Fee Waiver Request Included:

YES

NO



Received By: Carol Stanek  
Employee Number: 9019  
Date & Time Signed: Feb 26, 2014 1:30 ~~AM~~ PM  
Time remaining before event: 30<sup>+</sup> days.

If roads or sidewalks will be closed to public use as a result of this event the applicant must comply with signage requirements per Section 5-4 and present a signed affidavit attesting to this at the Town Council meeting.

5. Town Green, 50 Chapman Place, East Hartford, CT. 06108  
In case of rain East Hartford Community Center, 50 Chapman Place,  
East Hartford, CT. 06108

7. This event is a Wellness Fair to help inform and encourage the participants to become healthier. By providing different vendors, we hope to educate everyone on ways to have fun while improving their health status. We will have demonstrations provided to encourage patrons to make healthier nutritional choices and fitness goals as well as improving their overall wellness lifestyle. Demonstrations will include but not limited to exercise, agility course, cooking, martial arts, and dance. A variety of health screenings will be offer such as chiropractic, bone density, vein screenings, rectal and colon cancer, blood pressure, cholesterol and more., The final component will include our Healing Arts program offering demonstrations on Reiki, Reflexology, Massage Therapy, BioMat Feedback, Acupuncture, and much more.

10. DJ playing music 10-2pm  
Demonstrations 20/30 mins (Performances may change)  
Self Defense 10:30am  
Senior Fitness 11:00am  
Zumba 11:30am  
Kettle Bell Boot Camp 12:00pm  
Dance Group 12:30pm  
Karate 1:00pm  
Yoga or Pilates 1:30pm

11b. Traffic flow from Main Street and connecting streets through the town green to the parking lots adjacent to the park and the community center parking lot.

11c. Minimal impact because there is ample parking available at the town green, community center, and neighboring streets.

11d. Minimal noise impact on neighborhood because music will be playing during normal business hours 10-2pm at an appropriate level. Normal noise level of people participating at a fair.

11e. Town of East Hartford's Park and Recreation Department will provide trash cans will make sure trash is removed.

11g. Positive influence to the surrounding neighborhood allowing residents to enjoy a fun filled day learning how to improve their overall health status.

12a. All emergency vehicles and personal would have full access to the amusement site. These agencies will also be invited to participate as vendors at the event.

12b. A representative from Eliza's Energy Source or the Parks and Recreation Department would access the situation and contact the proper authorizes in case of an emergency. Eliza Kearse-Westberry owner of Eliza's Energy Source will be the main Representative and a representative from the Parks and Recreation Department.

12c. A basic first aid kit will be available on site however; in case of an emergency the proper town authorities would be contacted.

12d. Eliza's Energy Source and the Town of East Hartford Parks and Recreation staff will direct the flow of traffic and monitor crowd control.

12e. All trash, equipment used for the fair, and signage will be removed at the end of the fair during clean up. Eliza's Energy Source will make arrangements with the Town of East Hartford's Parks and Recreation Department to ensure the areas used will be cleaned and returned to Pre-Amusement Condition at the end of the fair on June 1, 2013.

12f. The Town of East Hartford's Parks and Recreation Department will provide trash cans and dispose of the trash on Monday after the end of the event.

15. All Vendors will provide the Town of East Hartford with an Additional Insurer Policy prior to the event.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


|  |  |
|--|--|
| <b>PRODUCER</b><br>K & K Insurance Group, Inc.<br>1712 Magnavox Way<br>Fort Wayne Indiana 46804  | <b>CONTACT NAME:</b> Mass Merch Underwriting                     |
|  | <b>PHONE:</b> 800-596-0969 <b>FAX: (A/C, No):</b> 888-827-1185   |
|  | <b>(A/C, No, Ext):</b>   |
|  | <b>E-MAIL ADDRESS:</b> fitnessrpg@kandkinsurance.com             |
|  | <b>INSURER(S) AFFORDING COVERAGE</b> <b>NAIC #</b>               |
| <b>INSURED</b><br>Eliza Kearsse-Westberry<br>DBA: Eliza's Energy Source<br>910 Burnside Avenue<br>East Hartford, CT 06108<br>A Member of the Sports, Leisure & Entertainment RPG | <b>INSURER A:</b> Nationwide Mutual Insurance Company      23787 |
|  | <b>INSURER B:</b>  |
|  | <b>INSURER C:</b>  |
|  | <b>INSURER D:</b>  |
|  | <b>INSURER E:</b>  |
|  | <b>INSURER F:</b>  |

**COVERAGES**      **CERTIFICATE NUMBER: W00363784**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE  | ADDL INSR | SUBR WVD | POLICY NUMBER      | POLICY EFF (MM/DD/YY)      | POLICY EXP (MM/DD/YY)  | LIMITS                                    |             |
|----------|--|-----------|----------|--------------------|----------------------------|------------------------|---|-------------|
| A        | GENERAL LIABILITY<br><input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC | X         |          | 6BRPG0000005359300 | 09/07/2013<br>12:01 AM EDT | 09/07/2014<br>12:01 AM | EACH OCCURRENCE                           | \$2,000,000 |
|          |  |           |          |                    |                            |                        | DAMAGE TO RENTED PREMISES (Ea occurrence) | \$300,000   |
|          |  |           |          |                    |                            |                        | MED EXP (Any one person)                  | \$5,000     |
|          |  |           |          |                    |                            |                        | PERSONAL & ADV INJURY                     | \$2,000,000 |
|          |  |           |          |                    |                            |                        | GENERAL AGGREGATE                         | \$5,000,000 |
|          |  |           |          |                    |                            |                        | PRODUCTS-COMP/OP AGG                      | \$2,000,000 |
|          |  |           |          |                    |                            |                        | PROFESSIONAL LIABILITY                    | \$2,000,000 |
|          |  |           |          |                    |                            |                        | LEGAL LIAB TO PARTICIPANTS                | \$2,000,000 |
|          | AUTOMOBILE LIABILITY<br><input type="checkbox"/> ANY AUTO<br><input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS<br>Not provided while in Hawaii  |           |          |                    |                            |                        | COMBINED SINGLE LIMIT (Ea Accident)       |             |
|          |  |           |          |                    |                            |                        | BODILY INJURY (Per person)                |             |
|          |  |           |          |                    |                            |                        | BODILY INJURY (Per accident)              |             |
|          |  |           |          |                    |                            |                        | PROPERTY DAMAGE (Per accident)            |             |
|          | UMBRELLA LIAB <input type="checkbox"/> OCCUR<br>EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE<br>DED <input type="checkbox"/> RETENTION   |           |          |                    |                            |                        | EACH OCCURRENCE                           |             |
|          |  |           |          |                    |                            |                        | AGGREGATE                                 |             |
|          | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY<br>ANY PROPRIETORSHIP/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below   |           |          | N/A                |                            |                        | WC STATUTORY LIMITS                       | OTHER       |
|          |  |           |          |                    |                            |                        | E.L. EACH ACCIDENT                        |             |
|          |  |           |          |                    |                            |                        | E.L. DISEASE - EA EMPLOYEE                |             |
|          |  |           |          |                    |                            |                        | E.L. DISEASE - POLICY LIMIT               |             |
|          | MEDICAL PAYMENTS FOR PARTICIPANTS  |           |          |                    |                            |                        | PRIMARY MEDICAL                           |             |
|          |  |           |          |                    |                            |                        | EXCESS MEDICAL                            |             |

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
 Certified Instructor of: Aerobics, Cardio kickboxing, Children's fitness programs, Country western, Exercise, Fitness Boot camp, Personal training, Pilates, Strength, Yoga, ZUMBA (R)  
 The certificate holder is added as an additional insured, but only with respect to the liability arising out of the operations of the insured named above.

|  |  |
|--|--|
| <b>CERTIFICATE HOLDER</b><br>Town of East Hartford, Parks and Recreation Dept<br>50 Chapman Place<br>East Hartford, CT 06108<br>(Owner/Lessor of Premises) | <b>CANCELLATION</b><br>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.<br>AUTHORIZED REPRESENTATIVE<br> |
|--|--|



Scott M. Sansom  
Chief of Police

TOWN OF EAST HARTFORD  
POLICE DEPARTMENT  
SUPPORT SERVICES BUREAU  
Outdoor Amusement Permits  
31 School Street  
East Hartford, CT 06108  
(860) 528-4401



Marcia A. Leclerc  
Mayor

### Administrative Review of Amusement Permit

Event Date: **May 31, 2014**

Event: **Town of East Hartford Wellness Fair**

Applicant: **Eliza's Energy Source, by Eliza Westberry, its CEO-Owner.**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Anticipated Cost(s) if known \$                     0                    

William Perez, Assistant Fire Chief

March 3, 2014

Signature

Date

Comments:

Health Dept



Scott M. Sansom  
Chief of Police

**TOWN OF EAST HARTFORD  
POLICE DEPARTMENT  
SUPPORT SERVICES BUREAU  
Outdoor Amusement Permits  
31 School Street  
East Hartford, CT 06108  
(860) 528-4401**



Marcia A. Leclerc  
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- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Anticipated Cost(s) if known \$ \_\_\_\_\_

Michael J. O'Connell 2/28/14  
Signature Date

Comments:

Approval recommended provided that the applicant contact the Health Department at least two weeks prior to the event and submit any appropriate temporary food service license applications.



Scott M. Sansom  
Chief of Police

TOWN OF EAST HARTFORD  
POLICE DEPARTMENT  
SUPPORT SERVICES BUREAU  
Outdoor Amusement Permits  
31 School Street  
East Hartford, CT 06108  
(860) 528-4401



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- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel
- Anticipated Cost(s) if known \$325.00

Ted Frael

Signature

3/10/14

Date

Comments:

This is the second year for this event. Eliza's Energy Source will reimburse the Parks and Recreation Department for the above listed amount for park preparation and for the ranger staff(s)

**Frank, Carol**

---

**From:** Milkove, Tess  
**Sent:** Wednesday, March 05, 2014 7:36 AM  
**To:** Frank, Carol  
**Cc:** Bockus, Tim  
**Subject:** RE: Town of East Hartford Wellness Fair

Carol,

I have reviewed this application and Pursuant to Town Ordinance 5.3, I recommend that the application be approved.

There are no anticipated costs to the department.

Tess Milkove, PE  
Assistant Director of Public Works  
Town of East Hartford  
740 Main Street  
East Hartford, CT 06108  
Phone 860 291 7365  
Fax (860) 291-7370

---

**From:** Frank, Carol  
**Sent:** Wednesday, February 26, 2014 1:59 PM  
**To:** Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John  
**Cc:** Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Gentile, Richard; Grew, Greg; Horan, Denise; Leclerc, Marcia; Milkove, Tess; O'Connell, Michael; Perez, William; Rosa, Kenneth; Sansom, Scott; Stokes, Gloria; Thurnauer, Beau; Uhrig, Jim  
**Subject:** Town of East Hartford Wellness Fair

Good afternoon all.

Attached please find the Outdoor Amusement Permit Application, Fee Waiver Request, and your Director's Review and Notice in connection with the above captioned event.

Please note the review is attached to the notice and your review can be sent via an e-mail response, through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT by Wednesday, March 12, 2014. Thank you.

If you should have any questions, please feel free to contact me.

Regards,

Carol A. Frank  
East Hartford Police Dept.  
Support Services Bureau  
31 School St.  
East Hartford, CT 06108



**Frank, Carol**

---

**From:** Gentile, Richard  
**Sent:** Thursday, February 27, 2014 8:52 AM  
**To:** Bennett, Cindy; Frank, Carol  
**Cc:** Fravel, Theodore; Uhrig, Jim; DeMaine, Michael; Sansom, Scott  
**Subject:** RE: Town of East Hartford Wellness Fair

OK. So we have confirmed now that it is not a Town event, and she needs to do a license agreement for the use of the Town green and provide appropriate insurance coverage. Not sure about who pays for Parks overtime. That is something Ted will need to work out.

---

**From:** Bennett, Cindy  
**Sent:** Thursday, February 27, 2014 08:50  
**To:** Gentile, Richard; Frank, Carol  
**Cc:** Fravel, Theodore; Uhrig, Jim; DeMaine, Michael; Sansom, Scott  
**Subject:** RE: Town of East Hartford Wellness Fair

The application Eliza completed said the event was in association with the Town park & rec dept.

---

**From:** Gentile, Richard  
**Sent:** Thursday, February 27, 2014 8:48 AM  
**To:** Frank, Carol  
**Cc:** Fravel, Theodore; Uhrig, Jim; Bennett, Cindy; DeMaine, Michael; Sansom, Scott  
**Subject:** RE: Town of East Hartford Wellness Fair

OK- I was responding to Cindy's e-mail that indicated that we were a co-sponsor. So, we need a license agreement for use of the Town Green. Ted Fravel- Please call me.

---

**From:** Frank, Carol  
**Sent:** Thursday, February 27, 2014 08:45  
**To:** Gentile, Richard  
**Cc:** Fravel, Theodore; Uhrig, Jim; Bennett, Cindy; DeMaine, Michael; Sansom, Scott  
**Subject:** RE: Town of East Hartford Wellness Fair

Good morning Rich.

My understanding from Eliza is that she was informed by the Parks & Rec Department that this was NOT going to be a co-sponsored event so the application was therefore submitted by Eliza's Energy Source by Eliza Kearsse-Westberry. If Eliza or I misunderstood, please advise so this can be clarified.

She has already provided a COI for the vendors and I've informed her that the Town needs one naming it as an additional insured.

---

**From:** Gentile, Richard  
**Sent:** Thursday, February 27, 2014 8:33 AM  
**To:** Bennett, Cindy; Frank, Carol; Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John  
**Cc:** Cohen, Bruce; DeMaine, Michael; Grew, Greg; Horan, Denise; Leclerc, Marcia; Milkove, Tess; O'Connell, Michael; Perez, William; Rosa, Kenneth; Sansom, Scott; Stokes, Gloria; Thurnauer, Beau; Uhrig, Jim  
**Subject:** RE: Town of East Hartford Wellness Fair

Risk Mngmt

**Frank, Carol**

---

**From:** Bennett, Cindy  
**Sent:** Wednesday, February 26, 2014 2:49 PM  
**To:** Frank, Carol  
**Subject:** RE: Town of East Hartford Wellness Fair

We will need another certificate of insurance naming the Town as an additional insured for liabilities associated with the Wellness Fair. This one is for instruction services. thanks

---

**From:** Frank, Carol  
**Sent:** Wednesday, February 26, 2014 1:59 PM  
**To:** Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John  
**Cc:** Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Gentile, Richard; Grew, Greg; Horan, Denise; Leclerc, Marcia; Milkove, Tess; O'Connell, Michael; Perez, William; Rosa, Kenneth; Sansom, Scott; Stokes, Gloria; Thurnauer, Beau; Uhrig, Jim  
**Subject:** Town of East Hartford Wellness Fair

Good afternoon all.

Attached please find the Outdoor Amusement Permit Application, Fee Waiver Request, and your Director's Review and Notice in connection with the above captioned event.

Please note the review is attached to the notice and your review can be sent via an e-mail response, through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT by Wednesday, March 12, 2014. Thank you.

If you should have any questions, please feel free to contact me.

Regards,

Carol A. Frank  
East Hartford Police Dept.  
Support Services Bureau  
31 School St.  
East Hartford, CT 06108

Work: 860-291-7631  
Fax: 860-291-6290

**Frank, Carol**

---

**From:** DeMaine, Michael  
**Sent:** Thursday, February 27, 2014 7:36 AM  
**To:** Frank, Carol  
**Cc:** Sansom, Scott  
**Subject:** RE: Town of East Hartford Wellness Fair

Carol,  
I see no issues with this event. Please put this event on the special events calendar.

Sergeant Michael DeMaine  
Public Information Officer/ Special Events  
East Hartford Police Department  
31 School Street  
East Hartford, CT 06108  
Office (860)291-7583  
Fax (860)289-1249  
[mdemaine@easthartfordct.gov](mailto:mdemaine@easthartfordct.gov)

-----Original Message-----

**From:** Frank, Carol  
**Sent:** Wednesday, February 26, 2014 13:59  
**To:** Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John  
**Cc:** Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Gentile, Richard; Grew, Greg; Horan, Denise; Leclerc, Marcia; Milkove, Tess; O'Connell, Michael; Perez, William; Rosa, Kenneth; Sansom, Scott; Stokes, Gloria; Thurnauer, Beau; Uhrig, Jim  
**Subject:** Town of East Hartford Wellness Fair

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If you should have any questions, please feel free to contact me.

Regards,

Carol A. Frank  
East Hartford Police Dept.  
Support Services Bureau  
31 School St.  
East Hartford, CT 06108

Work: 860-291-7631  
Fax: 860-291-6290

**Frank, Carol**

---

**From:** Grew, Greg  
**Sent:** Wednesday, February 26, 2014 3:34 PM  
**To:** Frank, Carol  
**Subject:** RE: Town of East Hartford Wellness Fair

Carol:

Per 5-3 my review and approval is not required. Please be advised that temporary installations such as tents or electricity may require permits.

Thanks,  
Greg

MILTON GREGORY GREW, AIA  
Director of Inspections & Permits  
(Building / Zoning / Property Maint.)  
TOWN OF EAST HARTFORD  
740 Main Street  
East Hartford, CT 06108  
Direct (860) 291-7345  
Mobile (860) 874-8034  
[www.easthartfordct.gov](http://www.easthartfordct.gov)

---

**From:** Frank, Carol  
**Sent:** Wednesday, February 26, 2014 1:59 PM  
**To:** Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John  
**Cc:** Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Gentile, Richard; Grew, Greg; Horan, Denise; Leclerc, Marcia; Milkove, Tess; O'Connell, Michael; Perez, William; Rosa, Kenneth; Sansom, Scott; Stokes, Gloria; Thurnauer, Beau; Uhrig, Jim  
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If you should have any questions, please feel free to contact me.

Regards,

Carol A. Frank  
East Hartford Police Dept.

*Robert J. Pasik*

OFFICE OF THE  
TOWN COUNCIL

**TOWN OF EAST HARTFORD**

740 Main Street  
East Hartford, Connecticut 06108

2014 MAR 28 09:41:08

TOWN CLERK 291-7389  
EAST HARTFORD

DATE: March 28, 2014

TO: Town Council Members

FROM: Rich Kehoe, Chair

RE: Tuesday, April 1, 2014 7:00 P.M. Town Council Majority Office

In accordance with Section 3.3 (a) of the Town Charter, a Special Meeting of the Town Council will be held as follows:

**Tuesday, April 1, 2014**

**7:00 P.M.**

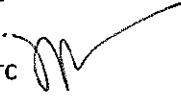
**Town Council Majority Office**

The purpose of the meeting is to discuss records, reports and statement of strategy or negotiations with respect to collective bargaining.

cc: Mayor Leclerc  
Michael Walsh, Finance Director  
Santiago Malave, Human Resources Director



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

Date: March 27, 2014  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc   
RE: Executive Session Request- Contract Negotiations

---

The Law Firm that represents the Town of East Hartford in contract negotiations has requested to go into executive session with the Council to discuss records, reports and statement of strategy or negotiations with respect to collective bargaining.

Accordingly, I recommend that this item be added to the agenda for the April 1, 2014 Council meeting.

Cc: Bud O'Donnell  
Mike Walsh  
Santiago Malave